

**Interlaken Town Council Regular Meeting Agenda**  
**Tuesday, 05 August 2025, 6:30 PM – 7:30 PM**  
**Meeting Conducted Remotely with Zoom Video Conferencing Software**

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QIJNT3loV3J4Nm83TFJOdGVVSUE1ldz09>

- 1. Call to Order**
- 2. Roll Call**
- 3. Presentations:** None
- 4. Public Comment:** Comments will be taken by the Town Council on any non-agenda items. Comments are limited to four minutes per speaker. The Council may or may not respond to non-agenda issues brought up under public comment. Those wishing to comment should stand, state their full name and address, whom they represent, and the subject matter to be addressed. Total time allocated to public comments will be no more than twenty minutes.
- 5. Consent Agenda:** None
- 6. Approval of Agenda or Changes**
- 7. Approval of 07/08/2025 Compensation Public Hearing Minutes**
- 8. Approval of 07/08/2025 Council Regular Meeting Minutes**
- 9. FY2026 Budget Amendment – Discussion and Motion to Approve**
- 10. Cross-Connection Control Program Update**
- 11. Comcast Installation Update**
- 12. 2025 Elections**
- 13. Financial Reporting**
  - + FY2025 Water Billing Update
  - + FY2025 Revenue & Expenses Reporting
- 14. Building Permit Update and Planning Commission Status**
  - a. Active Building Permit Reporting
  - b. Planning Commission – land use code review
- 15. Other Business**
- 16. Council Comments**
- 17. Adjournment**

# **Interlaken Town Council Regular Meeting Minutes**

**Tuesday, 05 August 2025, 6:38 PM – 7:21 PM**

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**1. Call to Order** - Mayor Harrigan called the meeting to order at 6:38 pm

### **2. Roll Call**

Greg Harrigan, Mayor

Sue O’Nan, Council Member and Treasurer

Jill Jacobson, Council Member

Timm Dixon, Council Member

**3. Presentations:** None

### **4. Public Comment:**

Tasha Lingos, 311 Interlaken Dr., thanks everyone for their work.

**5. Consent Agenda:** None

### **6. Approval of Agenda or Changes**

**Motion:** Council Member O’Nan moved to approve the agenda.

**Second:** Council Member Jacobson seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

### **7. Approval of 07/08/2025 Compensation Public Hearing Minutes**

**Motion:** Council Member O’Nan moved to approve the 7/8/25 Compensation Public Hearing Minutes.

**Second:** Council Member Jacobson seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

### **8. Approval of 07/08/2025 Council Regular Meeting Minutes**

**Motion:** Council Member O’Nan moved to approve the 7/8/25 Council Meeting Minutes.

**Second:** Council Member Dixon seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

### **9. FY2026 Budget Amendment – Discussion and Motion to Approve**

Town Administrator Smith discussed a proposed amendment to the FY2026 budget, which addresses changes in the projected Wasatch County tax revenue, and an adjustment to transfers between funds. See the attached documents for more information.

**Motion:** Council Member O’Nan moved to approve the proposed amendments to the FY2026 Town budget.

**Second:** Council Member Dixon seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

## **10. Cross-Connection Control Program Update**

Smith discussed the current status of the Cross-Connection Control program. There are still a number of homeowners who are not in compliance, either by failing to respond to the surveys, or by not verifying installation and testing of a backflow prevention device. Our current Ordinance No. 11 requiring proof of a tested BFPD is enforced by threat of disconnection of water service. The council is not in favor of shutting off water and may prefer a financial penalty as a first step in enforcement. Smith will look into the issue further and find out more about how the state enforces this requirement. See the attached email from our water master for his opinion, a table showing the current survey status, and a copy of Ordinance No. 11.

## **11. Comcast Installation Update**

Greg and Derek have been monitoring this project and providing feedback to the contractors regarding areas that need repair and cleanup. Greg noted that they are at the tail end of the project and are starting to understand what the town requires for cleanup of Bern Way. The asphalt patch on Bern Way is unacceptable and will be done again to the town's specifications. The town will not release any deposits until these issues are addressed.

## **12. 2025 Elections**

Smith noted that the 3 candidates for office are required to complete financial disclosure forms. The forms must be completed by 5:00pm on the following days:

- 28 Day Report – Filing Due date: October 7, 2025
- General Election Report – Filing Due date: October 28, 2025
- Post General Report – Filing Due date: December 4, 2025

See the attached financial disclosure form.

## **13. Financial Reporting**

- + FY2025 Water Billing Update – no change from previous month. Still waiting for payment from one lot owner.
- + FY2025 Revenue & Expenses Reporting – See the attached reports

## **14. Building Permit Update and Planning Commission Status**

- a. Active Building Permit Reporting – no updates from JDE
- b. Planning Commission – land use code review – see the attached recommendations from the PC. Diana noted that one of the changes would be to measure the setback from any cantilevered elements of a structure. Greg asked about projects that go on for a long time, and if the PC has considered a way to deal with and encourage these projects to be completed. Diana suggested if there was no movement in x months (not including winter), the owner or builder doesn't respond with a good reason, we could suspend the permit, and charge to reinstate it. She's had difficulty with builders in her project and understands that it's sometime tough to keep them on track. Greg will review the proposals prior to the next meeting.

## **15. Other Business - None**

## **16. Council Comments - None**

## **17. Adjournment**

Council member O'Nan moved to adjourn the meeting. Council member Dixon seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:21pm. The next regular town council meeting is scheduled for Tuesday September 2, 2025, at 6:30pm via Zoom.

Jul-Jun		Interlaken Town Statement of Revenue and Expense									
		Jul-Jun, 2025									
		Zion 2422 - GVB 7811		GVB 7862		GVB 7854		Zion 1678 - GVB 7803		Zion 2681 - GVB 7730	
		Water Revenue		Water Reserve		Road Way Reserve		Building		General	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	<b>Revenue - All Accounts</b>										
5	Annual Wasatch County Tax Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 207,371	\$ 200,000
6	Prior Year Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Late Fees - Assessments (all years)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	1% State Sales Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,053	\$ 34,000
all	Interest Income	\$ 86	\$ 200	\$ 1,894	\$ 800	\$ 838	\$ 800	\$ 69	\$ 150	\$ 87	\$ 130
12	New Owner Transfer Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	B&C Road Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,753	\$ 26,000
14	Building App & Inspection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Interlaken Drive RMA with BHR Agreement (20%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15a	CARES Act Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15b	Additional Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15c	Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15d	Fines for Municipal Code Violations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,020	\$ 4,200
73a	Revenue from RMA Agreements	\$ -	\$ -	\$ -	\$ -	\$ 36,865	\$ 50,500	\$ -	\$ -	\$ -	\$ -
73b	Revenue from Federal & State Transportation System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92	Annual Water Utility Base Fees	\$ 211,930	\$ 209,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Metered Water Overages	\$ 19,139	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95a	Water Connect Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95b	Water Billing Late Fees & Administrative Fees	\$ 1,430	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95c	New Owner Transfer Fees	\$ 650	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95e		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
150	Revenue from Federal & State Water System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
169	Building Permit Application Fees (varies with application)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 1,800	\$ -	\$ -
170	Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700	\$ 700	\$ -	\$ -
171	Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,500	\$ 7,000	\$ -	\$ -
172	Damage Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 8,000	\$ -	\$ -
173	Completion Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ 8,000	\$ -	\$ -
173a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,559	\$ 19,000	\$ -	\$ -
173b	Variance Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240	\$ -	\$ -
	<b>Total Revenue</b>	<b>\$ 233,235</b>	<b>\$ 217,250</b>	<b>\$ 1,894</b>	<b>\$ 800</b>	<b>\$ 37,703</b>	<b>\$ 51,300</b>	<b>\$ 62,328</b>	<b>\$ 44,890</b>	<b>\$ 271,284</b>	<b>\$ 264,330</b>
	<b>Transfers into General Fund</b>										
19	Transfer from Building Fund (Application Fees for admin costs)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800
20	Transfer from Water Revenue Fund (50% of admin. expenses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,000
21	Transfer from Transportation Reserve Fund for Capital expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,000	\$ 310,000
	<b>Transfers out of General Fund</b>										
28	Transfer to Transportation Reserve of B&C Road Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (26,000)
29	Transfer to Transportation Reserve Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (50,000)	\$ (150,000)
30	Transfer to Building Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Transfers into Water Revenue Fund (Checking)</b>										
100	Transfer from Building Fund (Water Connect Fees)	\$ -	\$ 700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101	Transfer from Bond Sinking Fund for current year Water Bond payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
102	Transfer from Water Reserve Fund for Capital Improvements	\$ 90,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Transfers out of Water Revenue Fund</b>										
105	Transfer to Water System Reserve Capital Fund	\$ -	\$ (70,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
106	Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
107	Transfer to Bond Sinking Fund for Next Year's Bond Payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
108	Transfer to Water System Capital Facilities Replacement Reserve Acct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
109	Transfer to General Fund for 50% of Administrative expenses	\$ -	\$ (95,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Transfers into Transportation Reserve Fund</b>										
77	Transfer from General B&C Road Tax to Transportation Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,000	\$ -	\$ -	\$ -	\$ -
78	Transfer to Transportation Reserve Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -
80	Transfer from Building Fund of Road Impact Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -

Jul-Jun		Interlaken Town Statement of Revenue and Expense									
		Jul-Jun, 2025									
		Zion 2422 - GVB 7811		GVB 7862		GVB 7854		Zion 1678 - GVB 7803		Zion 2681 - GVB 7730	
		Water Revenue		Water Reserve		Road Way Reserve		Building		General	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	<b>Transfers out of Transportation Reserve Fund</b>										
83	Transfer to General Fund for Transportation Capital Expenses	\$ -	\$ -	\$ -	\$ -	\$ (310,000)	\$ (310,000)	\$ -	\$ -	\$ -	\$ -
	<b>Transfers into Water System Capital Reserves Fund</b>										
154	Transfer from Water Revenue Fund	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
154a			\$ -		\$ -		\$ -		\$ -		\$ -
	<b>Transfers out of Water System Capital Reserves Fund</b>										
161	Transfer to Water Revenue Fund for Capital Improvements	\$ -	\$ -	\$ (90,000)	\$ (90,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Transfers into Building Fund</b>										
177	Transfer from General Fund - Special Engineering Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Transfers out of Building Fund</b>										
180	Transfer to General Fund - Building Permit Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,800)	\$ -	\$ -
181	Transfer to Water Revenue - Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (700)	\$ -	\$ -
182	Transfer to Transportation Reserve Fund - Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,000)	\$ -	\$ -
	<b>Transfers into Bond Sinking Fund</b>										
138	Transfer from Water Revenue Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Transfers out of Water Bond Sinking Fund</b>										
141	Transfer to Water Revenue Fund to pay current year bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Transfers Between Funds</b>	<b>\$ 90,000</b>	<b>\$ (74,300)</b>	<b>\$ (90,000)</b>	<b>\$ (20,000)</b>	<b>\$ (260,000)</b>	<b>\$ (127,000)</b>	<b>\$ -</b>	<b>\$ (9,500)</b>	<b>\$ 260,000</b>	<b>\$ 230,800</b>
	<b>General Fund Expenses</b>										
	<b>Administrative Expense</b>										
37	Commissions, Committee, Council Mtg Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
38	Town Administrator, Clerk, & Webmaster	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (114,599)	\$ (140,000)
39	Association Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (837)	\$ (2,000)
40	Web Hosting & IT Services (WIX,GoDaddy,Zoom,Dropbox,ViaSat,Calling Post)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,579)	\$ (1,500)
40a	Town Council Equipment & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (98)	\$ (1,000)
41	Meeting Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (19)	\$ (200)
42	Bookkeeping, Accounting, CPA Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (21,028)	\$ (18,000)
43	Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (903)	\$ (500)
44	Town Attorney	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,179)	\$ (10,000)
44a	Attorney fees for BHR settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
45a	Animal Control through Interlocal Agreement w/ Heber City	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,654)	\$ (3,000)
45b	Municipal Election Balloting & Noticing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (46)	\$ -
46	Misc. Admin. Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (303)	\$ (800)
47	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,066)	\$ (5,000)
48	Office Supplies (postage + supplies)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,595)	\$ (1,500)
49	Building Inspector	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51	Additional Consulting Fees (Codifiers, etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (19)	\$ (2,000)
51a	Federal IRS Payroll Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,725)	\$ (5,500)
51b	CARES Act - WCFD Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51c	Safety and Enforcement (Wasatch County Sheriff Agreement)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (627)	\$ (1,500)
51d	Public Works Manager	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,525)	\$ -
	<b>Total Administrative Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (158,804)</b>	<b>\$ (192,500)</b>
	<b>Annual Road Maintenance Expense from General Fund</b>										
55	Annual Road Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,625)	\$ (2,500)
56	Additional Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9,388)	\$ (3,000)
56a	Road Signage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,081)	\$ (2,000)
57	Contract Service (Snow Removal)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (65,000)	\$ (65,000)
58	Supplies - Salt, Sand, etc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,000)
58a	<b>Annual Fire Mitigation Expenses</b>										
58b	Brush Removal and Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (21,400)	\$ (20,000)
59	<b>Annual Road Capital Expenses</b>										
59a	Capital Equipment Investment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,775)	\$ (5,000)

Jul-Jun		Interlaken Town Statement of Revenue and Expense									
		Jul-Jun, 2025									
		Zion 2422 - GVB 7811		GVB 7862		GVB 7854		Zion 1678 - GVB 7803		Zion 2681 - GVB 7730	
		Water Revenue		Water Reserve		Road Way Reserve		Building		General	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
60	Capital Investment in Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (309,820)	\$ (310,000)
60a	DPW Expenses										
60b	DPW Site Construction - Capital Investment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,000)
60c	Annual DPW Site Maintenance Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (85)	\$ (500)
61	Total Road Maintenance, Capital Improvements, DPW Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (417,174)	\$ (416,000)
	Total General Fund Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (575,978)	\$ (608,500)
	Water Revenue Fund Expenses										
	Bond Payment										
114	Water Bond Payment, Due annually in January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
115	Operating Expenses										
116	Payroll - Water Masters	\$ (24,680)	\$ (30,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
117	Meter Repair/Replacement, Water System Equipment, Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
118	Chemicals & Monitoring	\$ (645)	\$ (800)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
119	Telemetry System Operating Costs	\$ (1,213)	\$ (2,700)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
120	Water Share Fee, Education, etc.	\$ (904)	\$ (450)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
121	Gas Heat	\$ (582)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
122	Electricity	\$ (7,678)	\$ (7,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123	Payroll Taxes - Water Masters - State & Federal 941	\$ (2,927)	\$ (4,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123a	Workman's Comp Insurance for Water Master	\$ (179)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123b	Misc. Water Expenses	\$ (1,665)	\$ (1,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123c		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123e	Capital Investment in Water System										
123f	Purchase of Generator and Installation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123g	Pump Replacements, Telemetry System, Meter Upgrades	\$ (111,612)	\$ (90,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123h	Capital Equipment Investment - Water System	\$ -	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
124	Repair and Maintenance										
125	Additional Contract Services - Tank Main., Rate Studies, Consults	\$ (1,537)	\$ (40,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126	Annual Generator Maintenance	\$ (1,793)	\$ (1,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126a	General Water System Maintenance & Repair	\$ (7,119)	\$ (10,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Water Revenue Fund Expenses	\$ (162,534)	\$ (194,850)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Building Fund Expenses										
187	Refunds of Damage Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (10,442)	\$ (8,000)	\$ -	\$ -
188	Refunds of Completion Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,000)	\$ (4,000)	\$ -	\$ -
188a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (12,565)	\$ (10,000)	\$ -	\$ -
188b	Additional Contractual Services (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,686)	\$ -	\$ -	\$ -
188c	Plan Review by Planning Commission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (372)	\$ -	\$ -	\$ -
	Total Building Fund Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ (30,065)	\$ (22,000)	\$ -	\$ -
	Total Expenses (General, Water Revenue, Building)	\$ (162,534)	\$ (194,850)	\$ -	\$ -	\$ -	\$ -	\$ (30,065)	\$ (22,000)	\$ (575,978)	\$ (608,500)
	Net Change in Balance (Revenue+Transfers+Expenses)	\$ 160,700	\$ (51,900)	\$ (88,106)	\$ (19,200)	\$ (222,297)	\$ (75,700)	\$ 32,263	\$ 13,390	\$ (44,694)	\$ (113,370)
	Add: Beginning Balance	\$ 143,429	\$ 143,429	\$ 239,689	\$ 239,689	\$ 307,245	\$ 307,245	\$ 96,978	\$ 96,978	\$ 196,082	\$ 196,082
	Transfer to Grand Valley Bank (Jan onward) or Rounding Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Ending Balance	\$ 304,129	\$ 91,529	\$ 151,583	\$ 220,489	\$ 84,948	\$ 231,545	\$ 129,241	\$ 110,368	\$ 151,388	\$ 82,712

General Fund Expenses: \$32,522 under budget

Interlaken Town Budget  
Fiscal Year Ending 6/30/2026

	Interlaken Town FY2026 Budget - Adopted 2025-06-03 Council Meeting	FY2024 Budget 7/1/23-6/30/24 Actual	FY2025 Budget 7/1/24-6/30/25 Amended 11/6/24	FY2026 Budget 7/1/25-6/30/26 Draft	Notes for FY2026 Budget Amendment Proposal
1	<b>General Fund (checking)</b>				
3	<b>General Fund Revenue</b>				
5	Annual Wasatch County Tax Assessment	\$191,596	\$200,000	\$230,000	Wasatch County Tax Increase +15%
8	1% State Sales Tax (estimate)	\$31,034	\$34,000	\$34,000	
10	Interest Income	\$201	\$130	\$130	
13	B&C Road Tax (estimate)	\$33,421	\$26,000	\$26,000	
15a	Federal Grant Revenue	\$0	\$0	\$0	
15b	State and Local Grant Revenue	\$0	\$0	\$0	
15c	Miscellaneous Revenue	\$0	\$0	\$0	
15d	Fines for municipal code violations	\$1,000	\$4,200	\$200	
16	<b>Total General Fund Revenue:</b>	<b>\$257,253</b>	<b>\$264,330</b>	<b>\$290,330</b>	
18	<b>Transfers into General Fund</b>				
19	Transfer from Building Fund (Application Fees for admin costs)	\$2,463	\$1,800	\$2,000	New construction admin fee is \$1000
20	Transfer from Water Revenue for Share of Admin. Expenses	\$65,000	\$95,000	\$110,000	50% of General fund admin fees applied to water system
21	Transfer from Transportation Reserves for Capital expenses	\$0	\$310,000	\$0	No capital improvements
23	<b>Transfers out of General Fund</b>				
26	<b>Transfers into Transportation Reserve Fund</b>				
28	Transfer of B&C Road Tax to Transportation Reserve Fund	(\$30,000)	(\$26,000)	(\$26,000)	
29	Contribution to Capital Improvements	\$0	(\$150,000)	\$0	Transfer of \$30K removed to provide funds for road repair
31	<b>Total Net General Fund Transfers:</b>	<b>\$37,463</b>	<b>\$230,800</b>	<b>\$86,000</b>	
35	<b>General Fund Expenses</b>				
36	<b>Administrative Expenses</b>				
37	Town Council, Commission, Appointee Stipends	\$0	\$0	(\$5,700)	To be added by Ordinance as compensation
38	Town Administrator & Clerk	(\$83,962)	(\$100,000)	(\$105,000)	Increase in hourly rate
39	Association Memberships	(\$1,018)	(\$2,000)	(\$2,000)	
40	Web Hosting & IT Services (WIX, GoDaddy, Zoom, Dropbox, ViaSat, Calling Post)	(\$2,769)	(\$1,500)	(\$1,500)	
40a	Town Council Equipment & Supplies	(\$1,278)	(\$1,000)	(\$1,000)	
41	Meeting Advertising	(\$668)	(\$200)	(\$200)	
42	Bookkeeping, Accounting & CPA fees	(\$17,086)	(\$18,000)	(\$18,000)	
43	Bank Charges, Checks	(\$411)	(\$500)	(\$500)	
44	Town Attorney	(\$4,537)	(\$10,000)	(\$10,000)	
45a	Animal Control through Interlocal Agreement w/ Heber City	(\$2,469)	(\$3,000)	(\$3,000)	
45b	Municipal Election Balloting & Noticing, Advertisements	(\$102)	\$0	(\$200)	Applicable in election years only
46	Misc. Admin. Expenses	(\$822)	(\$800)	(\$1,500)	Cost increases
47	Insurance	(\$5,494)	(\$5,000)	(\$5,000)	
48	Office Supplies (postage + supplies)	(\$1,524)	(\$1,500)	(\$1,500)	
51	Additional Consulting Fees	\$0	\$ (2,000)	\$ (2,000)	
51a	Federal IRS Taxes	(\$5,067)	(\$5,500)	(\$5,500)	
51c	Safety and Enforcement (Wasatch County Sheriff Agreement)	(\$706)	(\$1,500)	(\$12,000)	Need to decide to pursue this contract
51d	Public Works Manager		(\$40,000)	(\$45,000)	Increase in hourly rate
52	<b>Total Administrative Expenses:</b>	<b>(\$127,913)</b>	<b>(\$192,500)</b>	<b>(\$219,600)</b>	
54	<b>Annual Road Maintenance-Repair Expenses - General Fund</b>				
55	Annual Road Repair & Maintenance	(\$41,463)	(\$2,500)	(\$85,000)	Re-paving all roads, patching - increased from \$48K - Eckles Paving Bid
56	Additional Contract Services - Recycling, Noxious Weed Control	(\$3,553)	(\$3,000)	(\$10,000)	Additional expense of Noxious Weed Control plus recycling
56a	Road Signage	(\$84)	(\$2,000)	(\$5,500)	Replace old signs, add new signs
57	Contract Service (Snow Removal)	(\$55,000)	(\$65,000)	(\$70,000)	Increase from \$13K to \$14K per month, for 5 months
58	Supplies - Salt, Sand, etc	(\$3,224)	(\$6,000)	\$0	Contract with SuperDave
58a	<b>Annual Fire Mitigation Expenses</b>				
58b	Brush Removal and other Wildfire Mitigation	(\$26,200)	(\$20,000)	(\$20,000)	
59	<b>Annual General Fund Capital Expenses</b>				
59a	Capital Equipment Investment	\$0	(\$5,000)	\$0	Equipment purchase was \$5K
60	Capital Investment in Roads	\$0	(\$310,000)	(\$3,000)	Selected shoulder work only
60a	<b>DPW Expenses</b>				
60b	DPW Site Construction - Capital Investment	(\$1,803)	(\$2,000)	\$0	DPW Investment was \$2K
60c	Annual DPW Site Maintenance Expenses	(\$862)	(\$500)	(\$500)	
61	<b>Total Road Maintenance, Capital, Fire &amp; DPW Expenses</b>	<b>(\$132,189)</b>	<b>(\$416,000)</b>	<b>(\$194,000)</b>	
65	<b>Total General Fund Expenses:</b>	<b>(\$260,101)</b>	<b>(\$608,500)</b>	<b>(\$413,600)</b>	
67	<b>Increase/Decrease in General Fund Balance</b>	<b>\$34,614</b>	<b>(\$113,370)</b>	<b>(\$37,270)</b>	



Interlaken Town Budget  
Fiscal Year Ending 6/30/2026

	Interlaken Town FY2026 Budget - Adopted 2025-06-03 Council Meeting	FY2024 Budget 7/1/23-6/30/24 Actual	FY2025 Budget 7/1/24-6/30/25 Amended 11/6/24	FY2026 Budget 7/1/25-6/30/26 Draft	Notes for FY2026 Budget
70	<b>Transportation Reserve Fund (savings)</b>				
72	<b>Transportation Reserve Fund Revenue</b>				<b>\$18,000</b>
73	Estimated Interest	\$1,215	\$800	\$800	
73a	Revenue From RMA Agreement & 3rd Party Contributions	\$0	\$50,500	\$3,000	Reimbursement for snow removal and brush clearing
73b	Revenue from Federal & State Transportation System Grants	\$0	\$0	\$0	
74	<b>Total Transportation Reserve Fund Revenue:</b>	<b>\$1,215</b>	<b>\$51,300</b>	<b>\$3,800</b>	
76	<b>Transfers into Transportation Reserve Fund</b>				
77	Trfr from General Fund of B&C Road Tax to Trans. Reserve Capital Fund	\$30,000	\$26,000	\$26,000	
78	Transfer from General Fund for Capital Improvement Reserves	\$0	\$150,000	\$0	No \$30K contribution this fiscal year-funds spent on repair
80	Transfer from Building Fund of Road Impact Fee	\$42,753	\$7,000	\$10,000	2 Permits @ \$5K
82	<b>Transfers out of Transportation Reserve Fund</b>				
83	Transfer to General Fund for Transportation Capital Expenses	\$0	(\$310,000)	\$0	No capital improvements
84	<b>Total Net Transportation Reserve Fund Transfers:</b>	<b>\$72,753</b>	<b>(\$127,000)</b>	<b>\$36,000</b>	
86	<b>Incr/Decr in Transportation Reserve Fund Balance</b>	<b>\$73,968</b>	<b>(\$75,700)</b>	<b>\$39,800</b>	
88	<b>Water Revenue Fund (checking)</b>				
90	<b>Water Revenue Fund Revenue</b>				
92	Annual Water Utility Base Usage Fee	\$176,288	\$209,000	\$245,000	Rate Increase +21% FY25 +42% FY26
93	Interest Income	\$292	\$200	\$200	
95	Charge for Services: Metered Water (overages)	\$8,373	\$7,500	\$22,000	Increase in overages consistent with historical usage
95a					
95b	Water Billing Late Fees and Additional Administrative Fees	\$1,000	\$100	\$1,200	Increase based on current FY amounts
95c	New Owner Transfer Fees	\$1,050	\$450	\$450	
95d	Misc. Water Revenue				
95e					
96	<b>Total Water Revenue Fund Revenue:</b>	<b>\$187,003</b>	<b>\$217,250</b>	<b>\$268,850</b>	
98	<b>Transfers into Water Revenue Fund</b>				
100	Transfer from Building Fund (Water Connect Fees)	\$5,917	\$700	\$2,300	Increase in connection fee, \$2,300 per lot
101	Transfer from Bond Sinking Fund for current year Water Bond payment	\$82,707	\$0	\$0	Bond payments completed in FY2024
102	Transfer from Water System Reserves for Capital Improvements	\$0	\$90,000	\$0	No capital improvements
104	<b>Transfers out of Water Revenue Fund</b>				
105	Transfer to Water System Reserve Capital Fund	(\$78,275)	(\$70,000)	(\$60,000)	Make adjustments based on FY expenses
106					
107	<del>Transfer to Bond Sinking Fund - Next Year's Bond Payment</del>	\$0	\$0	\$0	
108					
109	Transfer to General Fund for Share of Administrative expenses	(\$65,000)	(\$95,000)	(\$110,000)	Based on 50% share
110	<b>Total Net Water Revenue Fund Transfers:</b>	<b>(\$54,651)</b>	<b>(\$74,300)</b>	<b>(\$167,700)</b>	
111a	<b>Water Revenue Fund - continued</b>				
112	<b>Water Revenue Fund Expenses</b>				
113	<b>Bond Payment</b>				
114	Water Bond Payment, due annually in January	(\$75,773)	\$0	\$0	Bond payments completed in FY2024
115	<b>Operating Expenses</b>				
116	Payroll - Water Masters	(\$22,070)	(\$30,000)	(\$31,500)	Adjust for inflation
117	<b>Bank Charges, Checks</b>			(\$500)	New expense line
118	Chemicals & Monitoring	(\$274)	(\$800)	(\$800)	
119	Telemetry System Operating Costs	(\$2,734)	(\$2,700)	(\$2,700)	
120	Water Share Fee, Education, etc.	\$0	(\$450)	(\$450)	
121	Gas Heat	(\$322)	(\$1,200)	(\$800)	Reduction based on historical expense
122	Electricity	(\$8,170)	(\$7,000)	(\$7,000)	
123	Payroll Taxes - Water Masters	(\$1,065)	(\$4,000)	(\$4,000)	
123a	Workman's Comp Insurance for Water Masters	(\$391)	(\$1,200)	(\$1,200)	
123b	Misc. Water Expenses	(\$2,581)	(\$1,500)	(\$1,500)	
123c	<b>Capital Investment in Water System</b>				
123f	Purchase of Generator and Installation	\$0	\$0	\$0	
123g	Water System Capital Upgrades, Replacements	(\$56,068)	(\$90,000)	\$0	None planned
123h	Capital Equipment Investment - Water System	\$0	(\$5,000)	(\$1,000)	Additional equipment
124	<b>Repair and Maintenance</b>				
125	Additional Water System Contract Services	(\$1,506)	\$0	(\$70,000)	Water master plan not completed in FY25 - move to FY26



Interlaken Town Budget  
Fiscal Year Ending 6/30/2026

	Interlaken Town FY2026 Budget - Adopted 2025-06-03 Council Meeting	FY2024 Budget 7/1/23-6/30/24 Actual	FY2025 Budget 7/1/24-6/30/25 Amended 11/6/24	FY2026 Budget 7/1/25-6/30/26 Draft	Notes for FY2026 Budget
126	Annual Generator Maintenance	(\$6,576)	(\$1,000)	(\$1,700)	Maintenance cost based on historical expense
126a	General Water System Maintenance & Repair	(\$14,401)	(\$10,000)		
127	<b>Total Water Revenue Expenses:</b>	<b>(\$191,932)</b>	<b>(\$154,850)</b>	<b>(\$123,150)</b>	
129	<b>Increase/Decrease in Water Revenue Fund Balance</b>	<b>(\$59,580)</b>	<b>(\$11,900)</b>	<b>(\$22,000)</b>	
130					
131	<b>Water Bond Sinking Fund (money market)</b>				
132					
133	<b>Water Bond Sinking Fund Revenue</b>				
134	Estimated Interest	\$190	\$0	\$0	Account closed in FY2024
135	<b>Total Water Bond Sinking Fund Revenue:</b>	<b>\$190</b>	<b>\$0</b>	<b>\$0</b>	
137	<b>Transfers into Water Bond Sinking Fund</b>				
138	Transfer from Water Revenue Fund	\$0	\$0	\$0	
140	<b>Transfers out of Water Bond Sinking Fund</b>				
141	Transfer to Water Revenue Fund to pay current year bond	(\$82,707)	\$0	\$0	FY2024 Transfer completed
142	<b>Total Net Water Bond Sinking Fund Transfers:</b>	<b>(\$82,707)</b>	<b>\$0</b>	<b>\$0</b>	
144	<b>Increase/Decrease in Water Revenue Bond Sinking Fund Balance</b>	<b>(\$82,517)</b>	<b>\$0</b>	<b>\$0</b>	
146					
147	<b>Water Reserve Fund (savings)</b>				
148	<b>Water Reserve Fund Revenue</b>				
149	Interest Income	\$1,265	\$800	\$800	
150	Revenue from Federal & State Water System Grants	\$0	\$0	\$0	
151	<b>Total Water Reserve Fund Revenue:</b>	<b>\$1,265</b>	<b>\$800</b>	<b>\$800</b>	
153	<b>Transfers into Water Reserve Fund</b>				
154	Trfr from Water Revenue Fund to Capital Reserves	\$78,275	\$70,000	\$60,000	Make adjustments based on FY expenses
154a	Trfr from Water Bond Fund to Capital Reserves				
160	<b>Transfers out of Water Reserve Fund</b>				
161	Transfer to Water Revenue Fund for Capital Improvements	\$0	(\$90,000)	\$0	
162	<b>Total Net Water Reserve Fund Transfers:</b>	<b>\$78,275</b>	<b>(\$20,000)</b>	<b>\$60,000</b>	
164	<b>Increase/Decrease in Water Reserve Fund Balance</b>	<b>\$79,540</b>	<b>(\$19,200)</b>	<b>\$60,800</b>	
166					
167	<b>Building Fund (checking)</b>				
168	<b>Building Fund Revenue</b>				
168a	Interest Income	\$182	\$150	\$150	
169	Building Permit Application Fees	\$1,950	\$1,800	\$1,800	
170	Water Connect Fees	\$5,616	\$700	\$700	
171	Road Impact Fees	\$10,500	\$7,000	\$7,000	
172	Damage Deposits - Refundable	\$19,472	\$8,000	\$8,000	
173	Completion Deposits - Refundable	\$8,000	\$8,000	\$8,000	
173a	Plan Review & Inspections (Town Engineer)	\$20,904	\$19,000	\$19,000	
173b	Variance Application Fees	\$0	\$240	\$240	
174	<b>Total Building Fund Revenue:</b>	<b>\$66,624</b>	<b>\$44,890</b>	<b>\$44,890</b>	
176	<b>Transfers into Building Fund</b>				
177	Transfer from General Fund - Special Engineering Projects	\$0	\$0	\$0	
179	<b>Transfers out of Building Fund</b>				
180	Transfer to General Fund - Building Permit Application Fees	(\$2,463)	(\$1,800)	(\$2,000)	New construction admin fee is \$1000
181	Transfer to Water Revenue Fund - Water Connect Fees	(\$5,917)	(\$700)	(\$2,300)	Increase in connection fee, \$2,300 per lot
182	Transfer to Transportation Reserve Fund - Road Impact Fees	(\$42,753)	(\$7,000)	(\$10,000)	2 Permits @ \$5K
183	<b>Total Net Building Fund Transfers:</b>	<b>(\$51,133)</b>	<b>(\$9,500)</b>	<b>(\$14,300)</b>	
185	<b>Building Fund Expenses</b>				
187	Refunds of Damage Deposits	(\$12,500)	(\$8,000)	(\$8,000)	
188	Refunds of Completion Deposits	(\$9,404)	(\$4,000)	(\$4,000)	
188a	Plan Review & Inspections (Town Engineer)	(\$11,599)	(\$10,000)	(\$10,000)	
188b	Additional Contractual Services (Town Engineer)	\$0	\$0	\$0	
188c	Plan Review by Planning Commission	\$0	\$0	\$0	
189	<b>Total Building Fund Expenses:</b>	<b>(\$33,503)</b>	<b>(\$22,000)</b>	<b>(\$22,000)</b>	
191	<b>Increase/Decrease in Building Fund Balance</b>	<b>(\$18,012)</b>	<b>\$13,390</b>	<b>\$8,590</b>	

194

Interlaken Town Budget  
Fiscal Year Ending 6/30/2026

	Interlaken Town FY2026 Budget - Adopted 2025-06-03 Council Meeting	FY2024 Budget 7/1/23-6/30/24 Actual	FY2025 Budget 7/1/24-6/30/25 Amended 11/6/24	FY2026 Budget 7/1/25-6/30/26 Draft	Notes for FY2026 Budget
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195		<b>Fiscal Year Net Increase/Decrease for all Funds</b>			
197		<b>Fund Name</b>	<b>FY2024 Budget 7/1/23-6/30/24 Actual</b>	<b>FY2025 Budget 7/1/24-6/30/25 Amended 11/6/24</b>	<b>FY2026 Budget 7/1/25-6/30/26 Draft</b>
199		General Fund (checking)	\$34,614	(\$113,370)	(\$37,270)
200		Transportation Reserve Fund (savings)	\$73,968	(\$75,700)	\$39,800
201		Water Revenue Fund (checking)	(\$59,580)	(\$11,900)	(\$22,000)
202		Water Bond Sinking Fund (money market)	(\$82,517)	\$0	\$0
203		Water Reserve Fund (savings)	\$79,540	(\$19,200)	\$60,800
204		Building Fund (checking)	(\$18,012)	\$13,390	\$8,590
205		<b>Total Fiscal Year Increase/Decrease</b>	<b>\$28,014</b>	<b>(\$206,780)</b>	<b>\$49,920</b>
206					
207		<b>Fiscal Year Revenue, Transfers, Expenses, Net Increase/Decrease</b>			
209		<b>Budget Category</b>	<b>FY2024 Budget 7/1/23-6/30/24 Actual</b>	<b>FY2025 Budget 7/1/24-6/30/25 Amended 11/6/24</b>	<b>FY2026 Budget 7/1/25-6/30/26 Draft</b>
212		Revenues	\$513,551	\$578,570	\$608,670
213		Net Transfers between funds	\$0	\$0	\$0
214		Expenses	(\$485,536)	(\$785,350)	(\$558,750)
215		<b>Ending Increase/Decrease</b>	<b>\$28,014</b>	<b>(\$206,780)</b>	<b>\$49,920</b>
216					
217		<b>Account Year-End Balances</b>			
218		<b>Fund Name</b>	<b>FY2024 Budget 7/1/23-6/30/24 Actual</b>	<b>FY2025 Budget 7/1/24-6/30/25 Amended 11/6/24</b>	<b>FY2026 Budget 7/1/25-6/30/26 Draft</b>
221		General Fund (checking) *2681	\$ 196,082	\$ 82,712	\$ 45,442
222		Transportation Reserve Fund (savings) *4574	\$ 307,245	\$ 231,545	\$ 271,345
223		Water Revenue Fund (checking) *1520	\$ 143,429	\$ 131,529	\$ 109,529
224		Water Bond Sinking Fund (money market) *1058	\$ -	\$ -	\$ -
225		Water Reserve Fund (savings) *1330	\$ 239,689	\$ 220,489	\$ 281,289
226		Building Fund (checking) *1678	\$ 96,978	\$ 110,368	\$ 118,958
227		<b>Total of Ending Balances</b>	<b>\$ 983,423</b>	<b>\$ 776,643</b>	<b>\$ 826,563</b>

**Subject:** Re: Cross Connection Control  
**Date:** Monday, August 4, 2025 at 3:53:24 PM Pacific Daylight Time  
**From:** Trent Davis  
**To:** Bart Smith  
**Attachments:** image001.png, image002.jpg

Hi Bart,

My understanding is that the town has the ability to enforce according to the authority statement written in the cross-connection control policy. The authority statement can be modified by the board as they see fit for enforcement. I don't believe the state will step in or get involved in enforcement. There are legality issues with shutting off people's water that some water systems have incurred. During one of my trainings, they discussed a system that was currently in a lawsuit with a homeowner over shutting the water off and something serious like a fire happened which caused the lawsuit. I believe that as long as the authority statement outlines fees or a fee schedule for how to handle noncompliance homeowners the town can implement that without an issue. It just has to be documented in the authority statement. The town is basically giving itself the authority to do what is necessary to insure compliance.

Trent

**From:** Bart Smith <[admin@interlakenut.gov](mailto:admin@interlakenut.gov)>  
**Sent:** Monday, August 4, 2025 12:13 PM  
**To:** Trent Davis <[trentdavis1@live.com](mailto:trentdavis1@live.com)>  
**Cc:** Interlaken Water <[interlaken.watermaster@gmail.com](mailto:interlaken.watermaster@gmail.com)>  
**Subject:** Cross Connection Control

Hey Trent – we are still lagging in our survey of BFPDs in town – for irrigation and fire suppression systems. My goal was to complete the survey by July 1<sup>st</sup>, but that didn't happen. I'm wondering what the state says about compliance and penalties? As a town, we are making the effort but have not completed the survey because some homeowners have not responded. Here's where we currently stand. Any thoughts on what the state deals with this – will the town be penalized? How do we enforce compliance. Thanks-

Interlaken Cross Connection Control Status				7/8/25		
Category	Irrigation System	Irrigation BFPD	Irrigation Tested	Fire Suppression System	Fire BFPD	Fire Tested
Occupied Lots with "Yes" =Y	41	39	26	23	23	14
Occupied Lots with "No" =N	109	1	15	113	0	31
Occupied Lots with "Unknown" =U	0	1	0	13	13	0
Empty Lots with "Empty" =E	35	35	35	35	35	35
Lots with "Not Applicable" - Empty or no System =X	0	109	109	1	114	105
<b>Total Lots Counted</b>	<b>185</b>	<b>185</b>	<b>185</b>	<b>185</b>	<b>185</b>	<b>185</b>

41 homes have irrigation systems.

Of those, 39 have confirmed BFPDs, and of those, 26 have been tested. 15 homes have not been tested.

Currently 1 home with irrigation does not have a BFPD, and another home has not responded if they have a BFPD.

23 homes have confirmed that they have fire suppression systems.

All of those have confirmed BFPDs, and of those, 14 have been tested.

13 homes have not responded to whether they have a fire suppression system.



**INTERLAKEN TOWN  
WASATCH COUNTY, UTAH**

**CROSS CONNECTION CONTROL ORDINANCE  
MAY 29, 2024**

The purpose of this ordinance is to protect the water supply of Interlaken Town from contamination or pollution from any cross connections (existing or potential); and to assure that approved backflow prevention assemblies are tested when put into service and at least on an annual basis thereafter. This ordinance is in compliance with Section R309.105.12 of the Utah Public Drinking Water Rules (UPDWR) and the Plumbing Code as adopted by the State of Utah.

The installation or maintenance of any unprotected cross connection which would endanger the water supply of the Interlaken Town Municipal Water System is prohibited. Any such cross connection now existing or hereafter installed is hereby declared unlawful and shall be immediately protected or eliminated.

The control or elimination of cross connections and the criteria for determining degree of hazard and prescribing appropriate levels of protection shall be in accordance with the Plumbing Code as adopted by the State of Utah and the UPDWR. Water service to any premise shall be contingent upon the customer providing appropriate cross connection control if determined necessary. Determinations and enforcement shall be the responsibility of the Interlaken Town Water Masters in conjunction with the Town Administrator and Town Engineer. Water service may be refused or terminated to any premises where an unprotected cross connection may allow contamination or pollutants to backflow into the public drinking water system.

Authorized employees and administrative staff of the Interlaken Town Municipal Water System with proper identification, shall have free access at reasonable hours of the day, to all areas of a premise or building to which drinking water is supplied for the purpose of conducting hazard assessment surveys. Water service may be refused or terminated, or maximum backflow protection may be required, to the premise where access to perform surveys is denied, where unprotected cross connections are located, or in the event that installed assemblies are not tested and maintained as required by State and local regulations.

Before any water service is terminated, a due process of notifying the customer and providing a reasonable time for compliance to be achieved will be observed according to the operating procedures of the Interlaken Town Municipal Water System. However, in the event of an actual backflow incident which endangers public health, water service may be terminated immediately and not be restored until the cross connection is either eliminated or adequately protected.

**INTERLAKEN TOWN  
WASATCH COUNTY, UTAH**

**CROSS CONNECTION CONTROL ORDINANCE  
MAY 29, 2024**

ORDINANCE NO. 11

AN ORDINANCE FOR THE CONTROL OF BACKFLOW AND CROSS  
CONNECTIONS

WHEREAS, it is the desire of the Interlaken Town Council to provide clean, safe culinary water to its citizens and water customers; and

WHEREAS, unprotected cross connections, with the associated potential for backflow contamination of the culinary water system represents a danger to the health and safety of all users of the Interlaken Town Culinary Water System; and

WHEREAS, the adoption of this ordinance will be in the best interests of the citizens of Interlaken Town; and

NOW, THEREFORE, it is hereby ordained by the Town Council of Interlaken Town, Wasatch County, Utah, (the “Town Council”) as follows:

Adoption of the following Cross Connection Control Policy:

**SECTION 1. CROSS CONNECTION CONTROL –GENERAL POLICY**

**1.1 Purpose of Ordinance:**

**1.1.1** To protect the Public drinking water supply of the Interlaken Town Municipal Water System from the possibility of contamination or pollution by requiring compliance with the Utah State Rules for Public Drinking Water Systems and the Plumbing Code as adopted by the State of Utah, that require a cross connection control protection of all public drinking water systems in the State of Utah. Compliance with these minimum safety codes will be considered reasonable diligence for the prevention of contaminants or pollutants which could backflow into the public drinking water system; and,

**1.1.2** To promote the reasonable elimination or control of cross connection in the plumbing fixtures and industrial piping system(s) of the consumer, as required by the state and plumbing regulations to assure water system safety; and,

**1.1.3** To provide for the administration of a continuing program of backflow prevention which will systematically examine risk and effectively prevent the contamination or pollution of the drinking water system.

## **1.2 Responsibility: Drinking Water Purveyor**

**1.2.1** The Interlaken Town Municipal Water System shall be responsible for the protection of the drinking water distribution system from the foreseeable condition leading to the possible contamination or pollution of the drinking water system due to the backflow of contaminants or pollutants into the drinking water supply.

**1.2.2** Drinking water system surveys/inspections of the consumer's water distribution system(s) shall be conducted or caused to be conducted by individuals deemed qualified by and representing the Interlaken Town Municipal Water System. Survey records shall indicate compliance with the State of Utah Regulations. All such records will be maintained by the Interlaken Town Municipal Water System.

**1.2.3** The Interlaken Town Municipal Water System shall schedule and notify in writing, all consumers of the need for the periodic system survey to ensure compliance with existing applicable minimum health and safety standards.

**1.2.4** Selection of an approved backflow prevention assembly for containment control required at the service entrance shall be determined from the results of the system survey.

## **1.3 Responsibility: Consumer**

**1.3.1** To comply with this ordinance as a term and condition of water supply and consumer's acceptance of service is admittance of his/her awareness of his/her responsibilities as a water system user.

**1.3.2** It shall be the responsibility of the consumer to purchase, install, and arrange testing and maintenance of any backflow prevention device/assembly required to comply with this ordinance. Failure to comply with this ordinance shall constitute grounds for discontinuation of service.

## **1.4 Responsibility: Plumbing Official**

**1.4.1** The plumbing official's responsibility to enforce the applicable sections of the plumbing code begins at the point of service (downstream or consumer side of the meter) and continues throughout the length of the consumer's water system.

**1.4.2** The plumbing official will review all plans to ensure that unprotected cross connections are not an integral part of the consumer's water system. If a cross connection cannot be eliminated, it must be protected by the installation of an air gap or an approved backflow prevention device/assembly, in accordance with the Plumbing Code as adopted by the State of Utah.

## **1.5 Responsibility: Certified Backflow Technician, Surveyor, or Repair Person**

**1.5.1** Whether employed by the consumer or a utility to survey, test, repair, or maintain backflow prevention assemblies the Certified Backflow Technician, Surveyor, or Repair Person will have the following responsibilities:

- a.** Ensuring that acceptable testing equipment and procedures are used for testing, repairing or

overhauling backflow prevention assemblies.

- b. Make reports of such testing and/or repairs to the consumer and the water purveyor on form approved for such use by the water purveyor within time frames as described by the Division of Drinking Water.
- c. Include the list of materials or replacement parts being used in the reports.
- d. Ensuring that replacement parts are equal in quality to parts originally supplied by the manufacturer of the assembly being repaired.
- e. Not changing the design, material or operational characteristics of the assembly during testing, repair or maintenance.
- f. Performing all tests of the mechanical devices/assemblies and shall be responsible for the competence and accuracy of all tests and reports.
- g. Insuring that his/her license is current, the testing equipment being used is acceptable to the State of Utah and is in proper operating condition.
- h. Being equipped with, and competent to use, all necessary tools, gauges, test tags, and other equipment necessary to properly test, and maintain backflow prevention assemblies.
- i. Tagging each double check valve, pressure vacuum breaker, reduced pressure backflow assembly and high hazard air gap, showing the serial number date tested and by whom. The certified technician's license number must also be on the tag.

### **1.5.2 Responsibility: Repair of backflow assemblies**

In the case of a consumer requiring an assembly to be tested, any currently Certified Backflow Technician is authorized to make the test and report the results to the consumer and the water purveyor. Any installation repair or relocation shall be done with individuals having appropriate licensure from the department of licensing.

## **SECTION 2. DEFINITIONS**

**2.1 Water Purveyor:** The person designated to be in charge of the Water Department of the Interlaken Town Municipal Water System, is invested with the authority and responsibility for the implementation of an effective cross connection control program and for the enforcement of the provisions of this ordinance.

**2.2 Approved Backflow Assembly:** An assembly accepted by the Utah State Department of Environmental Quality, Division of Drinking Water, as meeting an applicable specification or as suitable for the proposed use.

**2.3 Auxiliary Water Supply:** Any water supply on or available to the premises other than the purveyor's public water supply will be considered as an auxiliary water supply. These auxiliary waters



may include water from another purveyor's public potable water supply or any natural source(s) such as a well, spring, river, stream, etc., or "used waters" or "industrial fluids". These waters may be contaminated or polluted or they may be objectionable and constitute an unacceptable water source over which the water purveyor does not have authority for sanitary control.

**2.4 Backflow:** The reversal of the normal flow of water caused by either back-pressure or back siphonage.

**2.5 Back-Pressure:** The flow of water or other liquids, mixtures, or substances from a region of high pressure to a region of lower pressure into the water distribution pipes of a potable water supply system from any source(s) other than the intended source.

**2.6 Back-Siphonage:** The flow of water or other liquids, mixtures, or substances under vacuum conditions into the distribution pipes of a potable water supply system from any source(s) other than the intended source, caused by the reduction of pressure in the potable water system.

**2.7 Backflow Prevention Assembly:** An assembly or means designed to prevent backflow. Specifications for backflow prevention assemblies are contained within the Plumbing Code as adopted by the State of Utah and in the Cross Connection Control Program for Utah maintained by the Division of Drinking Water.

**2.8 Cross Connection:** Any physical connection or arrangement of piping or fixtures which **may** allow non-potable water or industrial fluids or other material of questionable quality to come into contact with potable water inside a water distribution system. This would include temporary conditions, such as swing connections, removable sections, four way plug valves, spools, dummy sections of pipe, swivel or change-over devices or sliding multiport tubes or other plumbing arrangements.

**2.9 Contamination:** Means a degradation of the quality of the potable water supply by sewage industrial fluids or waste liquids, compounds or other materials that may create a health hazard.

**2.10 Cross Connection-Controlled:** A connection between a potable water system and a non-potable water system with an approved backflow prevention assembly properly installed and maintained so that it will continuously afford the protection commensurate with the degree of hazard.

**2.11 Cross Connection-Containment:** The installation of an approved backflow assembly at the water service connection to any customer's premises where it is physically and economically infeasible to find permanently eliminate or control all actual or potential cross connection within the customer's water distribution system; or, it shall mean the installation of an approved backflow prevention assembly on the service line leading to and supply a portion of a customer's water distribution system; or, it shall mean the installation of a portion of a customer's water system where there are actual or potential cross connections which cannot be effectively eliminated or controlled at the point of the cross connection (isolation).

## **SECTION 3. REQUIREMENTS**

### **3.1 Policy:**

**3.1.1** No water service connection to any premises shall be installed or maintained by the Water Purveyor unless the water supply is protected as required by State laws, regulations, codes, and this ordinance shall be discontinued by the water purveyor after due process of written notifications of violation and an appropriate time suspense for voluntary compliance, if:

- a. A backflow prevention assembly required by this ordinance for the control of backflow and cross connections is not installed, tested, and maintained, or
- b. If it is found that a backflow prevention assembly has been removed or by-passed, or
- c. If an unprotected cross connection exists on the premises, or
- d. If the periodic system survey has not been conducted.
- e. Service will not be restored until such conditions or defects are corrected.

**3.1.2** The customer's system(s) shall be open for inspection at all reasonable times to authorized representatives of the water purveyor to determine whether cross connections or other structural or sanitary hazards, including violation of this ordinance exist and to audit the results of the required survey (R309.105.12 of the Utah Administrative Code).

**3.1.3** Whenever the public water purveyor deems a service connection's water usage contributes a sufficient hazard to the water supply, and approved backflow prevention assembly shall be installed on the service line of the identified consumer's water system, at or near the property line or immediately inside the building being served; but, in all cases, before the first branch line leading off the service line.

**3.1.4** The type of protective assembly required under subsection 3.1.3, shall depend upon the degree of hazard which exists at the point of cross connection (whether direct or indirect), applicable to local and state requirements or resulting from the required survey.

**3.1.5** All presently installed backflow prevention assemblies which do not meet the requirements of this section but were approved assemblies for the purposes described herein at the time of installation and which have been properly maintained, shall, except for the inspection and maintenance requirements under subsection 3.1.6, be excluded from the requirements of these rules so long as the water purveyor is assured that they will satisfactorily protect the public water system. Whenever the existing is moved from the present location or requires more than minimum maintenance or when the water purveyor finds that the operation or of this assembly constitutes a hazard to health, the unit shall be replaced by an approved backflow prevention assembly meeting all local and state requirements.

**3.1.6** It shall be the responsibility of the consumer at any premises where backflow prevention assemblies are installed to have certified surveys; inspections, and operational tests made at least once per year at the consumer's expense. In those instances where the Public Water Purveyor deems the hazard to

be great, he may require certified surveys/inspections and tests at a more frequent interval. It shall be the duty of the purveyor to see that these tests are made according to the standards set forth by the State Department of Environmental Quality, Division of Drinking Water.

**3.1.7** All backflow prevention assemblies shall be tested within ten (10) working days of installation.


**3.1.8** No backflow prevention assemblies shall be installed so as to create a safety hazard. (Example: Installed over an electrical panel, steam pipes, boilers, or above ceiling level).

**3.2 Violation of this Policy:**

If violation of this ordinance exists if there has not been any corrective action taken by the consumer within ten (10) days of the written notification of the deficiencies noted within the survey or test results, then the water purveyor shall deny or immediately discontinue service to the premises by providing a physical break in the service line until the customer has corrected the condition(s) in conformance with all State and local regulations and statutes relating to plumbing, safe drinking water suppliers, and this ordinance.

The foregoing Cross Connection Control ordinance was passed and approved by the Interlaken Town Council, Wasatch County, Utah on the 29<sup>th</sup> day of May, 2024.

Approver:



(Gregory Harrigan, Interlaken Town Mayor)

ATTEST:



(Bartlett Smith, Interlaken Town Clerk and Administrator)



(SEAL)

# CAMPAIGN FINANCIAL DISCLOSURE

To: Bart Smith, Interlaken Clerk/Auditor

\* = Required

Full Name of Candidate\*: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_, UT 84\_\_\_\_\_

Name of Office\*: \_\_\_\_\_ Municipality: \_\_\_\_\_

Phone: \_\_\_\_\_ Political Party (if applicable): \_\_\_\_\_

REPORTS	TOTALS
1. Itemized total of all campaign <u>contributions</u> * (from Table "A" on page 2)	\$
2. Itemized total of all campaign <u>expenditures</u> * (from Table "B" on page 2)	\$
3. Balance at the end of the reporting period* (Difference between lines 1 & 2)	\$

\_\_\_\_\_ (initial) I acknowledge that all contributions received have been deposited in a separate campaign account and have not been mingled with a personal or business account.\*

\_\_\_\_\_ (initial) I acknowledge that any anonymous donations exceeding \$50 will be disbursed to the UT State Treasurer or a tax-exempt organization as outlined in Utah Code 17-16-6.5.\*

**I do hereby certify that, to the best of my knowledge, all receipts and expenditures have been reported for the following designated period (select only one)\*:**

Note: Financial Disclosures are due by 5:00pm on the due date

- ☐ **28 Day Report – Filing Due date: October 7, 2025**
- ☐ **General Election Report – Filing Due date: October 28, 2025**
- ☐ **Post General Report – Filing Due date: December 4, 2025**
- ☐ **Candidate Withdrawal/Disqualification/Elimination Report – Due date varies, within 30 days of exit**

Signed\*: \_\_\_\_\_

Candidate Signature

Date\*: \_\_\_\_\_

**\*\*\* Email completed form & page 2 tables to admin@interlakenut.gov \*\*\***

## ITEMIZED CONTRIBUTION REPORT – TABLE “A”

Date of Donation	Name of Contributor	Amount	In-Kind / Tangible items (if applicable)
<b>TOTAL:</b>			

If additional space is needed, use additional sheets and list information in the above format and file with this report.

## ITEMIZED EXPENDITURE REPORT – TABLE “B”

Date of expenditure	Person or Organization to whom expenditure was made	Amount	Expenditure Purpose (optional)
<b>TOTAL:</b>			

If additional space is needed, use additional sheets and list information in the above format and file with this report.

# Interlaken Town

## Statement of Assets, Liabilities, and Fund Balance

As of July 31, 2025

	TOTAL	
	AS OF JUL 31, 2025	AS OF JUL 31, 2024 (PY)
<b>ASSETS</b>		
Current Assets		
Bank Accounts		
General Fund	0.00	0.00
10000 General Fund Checking 2681 (deleted)	0.00	120,123.05
10001 General Fund Checking GVB 7730	56,193.22	0.00
10101 10101 - Water Rev Fund 2422 (deleted)	0.00	137,461.46
10102 10102 - Water Rev Fund GVB	257,161.74	0.00
10200 Building Fund 1678 (deleted)	0.00	88,815.20
10201 Building Fund GVB	152,709.71	0.00
Reserve Funds	0.00	0.00
Transportation Reserve Fund- 7854	3,010.77	0.00
10300 Transp Cap Facilities Res 4574 (deleted)	0.00	357,394.92
10301 Transp Cap Facilities Res GVB	82,009.69	0.00
<b>Total Transportation Reserve Fund- 7854</b>	<b>85,020.46</b>	<b>357,394.92</b>
Water Reserve Funds	462.46	0.00
10400 Water Sys Cap Facilities 1330 (deleted)	0.00	239,851.59
10401 Water Sys Cap Facilities GVB	151,838.34	0.00
<b>Total Water Reserve Funds</b>	<b>152,300.80</b>	<b>239,851.59</b>
<b>Total Reserve Funds</b>	<b>237,321.26</b>	<b>597,246.51</b>
<b>Total General Fund</b>	<b>703,385.93</b>	<b>943,646.22</b>
<b>Total Bank Accounts</b>	<b>\$703,385.93</b>	<b>\$943,646.22</b>
Accounts Receivable		
20000 Accounts Receivable	7,085.03	11,535.03
<b>Total Accounts Receivable</b>	<b>\$7,085.03</b>	<b>\$11,535.03</b>
Other Current Assets		
12000 Undeposited Funds	0.00	150.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>	<b>\$150.00</b>
<b>Total Current Assets</b>	<b>\$710,470.96</b>	<b>\$955,331.25</b>
Fixed Assets		
25900 Accumulated Depeciation	(1,810,569.72)	(1,810,569.72)
Amortizable Expenditures	0.00	0.00
26000 Bond Fees	25,000.00	25,000.00
26100 Accumulated Amortization	(23,541.67)	(23,541.67)
<b>Total Amortizable Expenditures</b>	<b>1,458.33</b>	<b>1,458.33</b>

# Interlaken Town

## Statement of Assets, Liabilities, and Fund Balance

As of July 31, 2025

	TOTAL	
	AS OF JUL 31, 2025	AS OF JUL 31, 2024 (PY)
Depreciable Assets	0.00	0.00
Property, Plant and Equipment	0.00	0.00
25000 Garbage Site	98,318.85	98,318.85
25100 Equipment	31,366.00	31,366.00
25200 Roads	705,967.00	705,967.00
25300 Water System	1,712,694.73	1,712,694.73
<b>Total Property, Plant and Equipment</b>	<b>2,548,346.58</b>	<b>2,548,346.58</b>
<b>Total Depreciable Assets</b>	<b>2,548,346.58</b>	<b>2,548,346.58</b>
<b>Total Fixed Assets</b>	<b>\$739,235.19</b>	<b>\$739,235.19</b>
Other Assets		
25400 Land	16,965.00	16,965.00
25500 Water Rights	37,508.00	37,508.00
<b>Total Other Assets</b>	<b>\$54,473.00</b>	<b>\$54,473.00</b>
<b>TOTAL ASSETS</b>	<b>\$1,504,179.15</b>	<b>\$1,749,039.44</b>
<b>LIABILITIES AND EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
30000 Accounts Payable	(477.18)	8,669.43
<b>Total Accounts Payable</b>	<b>\$ (477.18)</b>	<b>\$8,669.43</b>
Other Current Liabilities		
30100 Road Damage Deposit	65,557.89	43,557.89
30200 Completion Deposit (refundable)	39,021.04	25,521.04
30300 Payroll Liabilities	(621.55)	(155.25)
Federal Taxes (941/943/944)	541.44	0.00
Federal Unemployment (940)	24.00	0.00
UT Unemployment Tax	33.24	0.00
<b>Total 30300 Payroll Liabilities</b>	<b>(22.87)</b>	<b>(155.25)</b>
<b>Total Other Current Liabilities</b>	<b>\$104,556.06</b>	<b>\$68,923.68</b>
<b>Total Current Liabilities</b>	<b>\$104,078.88</b>	<b>\$77,593.11</b>
Long-Term Liabilities		
Division of Finance	0.00	0.00
30400 Note Payable UT Div. of Finance	2,000.00	2,000.00
30401 Undisbursed Principal	2,526.34	2,526.34
<b>Total Division of Finance</b>	<b>4,526.34</b>	<b>4,526.34</b>
<b>Total Long-Term Liabilities</b>	<b>\$4,526.34</b>	<b>\$4,526.34</b>
<b>Total Liabilities</b>	<b>\$108,605.22</b>	<b>\$82,119.45</b>



# Interlaken Town

## Statement of Assets, Liabilities, and Fund Balance

As of July 31, 2025

	TOTAL	
	AS OF JUL 31, 2025	AS OF JUL 31, 2024 (PY)
Equity		
50000 Fund Balance	1,435,256.36	1,683,284.56
Net Income	(39,682.43)	(16,364.57)
<b>Total Equity</b>	<b>\$1,395,573.93</b>	<b>\$1,666,919.99</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,504,179.15</b>	<b>\$1,749,039.44</b>

# Interlaken Town

## Statement of Revenue and Expense

July 2025

	TOTAL	
	JUL 2025	JUL 2024 (PY)
Income		
60200 Building Fee	450.00	0.00
60201 Application Fee	2,200.00	450.00
60202 Water connection Fee	2,300.00	0.00
60203 Road Impact Fee	8,000.00	0.00
<b>Total 60200 Building Fee</b>	<b>12,950.00</b>	<b>450.00</b>
Miscellaneous Revenue	0.00	0.00
60000 Water Revenue	0.00	1,637.00
60101 Road and Transportation Revenue	1,290.57	0.00
60102 1% Sales Tax Revenue	2,446.86	2,527.65
60103 B&C Road Tax	0.00	478.56
60104 Transfer Fees	0.00	150.00
60105 Late Fees	0.00	200.00
60800 Interest Income	327.31	359.94
60801 Municipal Fines	0.00	650.00
<b>Total Miscellaneous Revenue</b>	<b>4,064.74</b>	<b>6,003.15</b>
<b>Total Income</b>	<b>\$17,014.74</b>	<b>\$6,453.15</b>
GROSS PROFIT	<b>\$17,014.74</b>	<b>\$6,453.15</b>
Expenses		
70000 Administrative Expenditures	0.00	0.00
70100 Animal Control	742.50	208.69
70103 Accounting & Bookkeeping Fees	1,819.04	1,163.75
70104 Bank Charges, Checks	161.03	0.00
70105 Plan Review & Inspections	981.25	427.50
70108 Town Attorney Legal Fees	1,324.00	829.50
70110 Office Expense	9.62	0.00
70111 Town Clerk	4,216.00	8,956.50
70114 Web Hosting & IT Service	198.28	0.00
70116 Association Memberships	0.00	50.00
70120 Insurance	5,476.14	0.00
70125 Safety and Enforcement Supplies	0.00	120.00
70130 Public Works Manager	2,475.00	0.00
<b>Total 70000 Administrative Expenditures</b>	<b>17,402.86</b>	<b>11,755.94</b>
70303 Payroll Expenses	0.00	2,696.80
Taxes	205.96	0.00
Wages	2,624.00	0.00
<b>Total 70303 Payroll Expenses</b>	<b>2,829.96</b>	<b>2,696.80</b>

# Interlaken Town

## Statement of Revenue and Expense

### July 2025

	TOTAL	
	JUL 2025	JUL 2024 (PY)
Road Maintenance Expenditures	0.00	0.00
70118 Annual DPW Site Maintenance Exp	0.00	85.41
70204 Snow Removal	6,300.00	0.00
70207 Additional Contract Services	683.33	853.10
<b>Total Road Maintenance Expenditures</b>	<b>6,983.33</b>	<b>938.51</b>
Water System Expenditures	0.00	0.00
70300 Interest Expense	19.03	0.00
70301 Chemicals & Monitoring	25.00	0.00
70302 Meter Repair/Replacement	15,201.20	5,989.41
70305 Utilities Gas & Electric	837.30	760.07
70306 Water Share Fee & Education	0.00	44.00
70308 Water System Maint & Repair	620.00	615.00
70309 Misc. Water Expense	102.49	17.99
70310 Annual Memberships	50.00	0.00
70311 Additional Water Sys Contract S	12,626.00	0.00
<b>Total Water System Expenditures</b>	<b>29,481.02</b>	<b>7,426.47</b>
<b>Total Expenses</b>	<b>\$56,697.17</b>	<b>\$22,817.72</b>
NET OPERATING INCOME	<b>\$ (39,682.43)</b>	<b>\$ (16,364.57)</b>
NET INCOME	<b>\$ (39,682.43)</b>	<b>\$ (16,364.57)</b>

#### Section 11.04.070 Location Requirements

A. The main dwelling unit shall be set back at least 30 feet from all lot lines or 30 feet from the center of the roadway right of way.

i. The Setback distance will be measured from the most outside wall of the building.

ii. Designs with an enclosed cantilevered living space must submit plans highlighting the area on both the side and top view with total square footage of space listed on the plan.

B. The accessory building shall be set back at least 30 feet from all lot lines, or 30 feet from the center of the roadway right of way.

i. Any roofline / covered porch area that extends more than 4 feet from the exterior wall must apply for a permit regardless of the square footage.

C. A 10 foot setback shall be permitted along the property line that abuts an entity other than Interlaken property, such as the State Park boundary.

D. For corner lots, the main dwelling and any accessory building shall be set back from the rear property line a distance of at least 30 feet.

#### Section 11.06.140 Motor Vehicle Access

Access to all lots and parcels of land having frontage on a public street shall be controlled as follows:

A. Access shall be by not more than two driveways from any one street, except as may be permitted by the Town Council, when it can be shown that additional driveways will promote traffic safety.

B. On corner lots, no driveway shall be closer than 40 feet to the point of intersection of the front property line with the side property line which abuts upon a street.

C. Driveways must not produce run-off, debris, or create a dangerous conditions within the Town right-of-way due to migration of driveway materials.

A landscaping plan shall be submitted as part of all building permits, and shall demonstrate the following:

1. How the surface of the earth as approved for a building will be maintained to preserve the final grade for the drainage and storm water plan
2. Control of noxious weeds
3. How the danger of wildfire will be limited
4. Economy of maintenance
5. Water use and environmental protection, as well as providing aesthetic enhancement suitable to the project.
6. Lawns are prohibited.
7. No landscaping shall be approved which, upon maturity, shall obstruct the existing views from neighboring properties.
8. For fire protection, trees and tall shrubs shall not be planted closer than 30 feet from new construction.

In all cases, such a plan will show the finished grade, location, type, and size of plants.

Native or naturalized plant species shall be used in order to conserve water.

The purpose of the landscaping requirement in this Title shall be to provide a plan that when implemented, will provide the means to:

- Reasonably protect buildings, utilities, surrounding properties and public facilities from damage from surface drainage
  - Conserve water
  - Control dust
  - Increase efficiency of maintenance for landscaped areas
  - Enhance the appearance of buildings
  - Protect and enhance the beauty of the property and Town
  - Stabilize property values by encouraging pleasant and attractive surroundings and thus create the necessary atmosphere for the orderly development of a pleasant community.
9. Camouflage of retaining walls. Retaining wall which are 6ft and taller shall be camouflaged with appropriate placement of trees and bushes to soften their view on the hillside.

Prior to the issuance of a Conditional Use Permit for an outdoor Pickleball Court, the Planning Commission shall make findings and the Applicant must meet the following requirements:

1. APPLICATION. A complete Application must be submitted to the Planning Department including the following:
  1. SITE PLAN. The site plan shall be to scale not to exceed one inch to 100 feet indicating in detail how the proposal will comply with the International Building Code and this Section. The site plan shall indicate the location of the outdoor Pickleball Court on the Property and clearly show distances from all Property Lines and Structures. The site plan shall include elevation contours, adjacent neighboring properties, and neighboring residences. The site plan shall include a grading and drainage plan with storm water runoff calculations.
  2. NOISE STUDY. The noise study shall be prepared by a certified professional and shall simulate through engineering models, field noise level data collection, computer generation, or similar techniques, the impact of the proposed outdoor Pickleball Court. The noise study shall indicate the noise impact from at least five (5) locations around and within 150 feet of the proposed outdoor Pickleball Court, in addition to the noise impact measured at all property boundaries. The noise study must also show what alternatives have been considered for the mitigation of noise with the pre- and post-development noise levels. The noise study shall demonstrate that the outdoor Pickleball Court will be constructed and used in compliance with Municipal Code regarding Noise.
  3. ADDITIONAL STUDIES. The Applicant shall pay for the third-party review of the submitted noise study, as directed by the Town Engineer. The Planning Commission may require Applicants to submit and fund additional studies, including a visual analysis of the proposed outdoor Pickleball Court. If the Planning Commission requires the Applicant to submit additional studies, the City Engineer may recommend the scope and method of study
  4. NOTICE. Staff shall mail courtesy notices to Town residents
  5. Public Comment shall be allowed.
2. SETBACKS.
  1. The minimum Setback is 300 feet from lot lines of adjacent residential property lines.
  2. The Planning Commission may reduce the minimum Setback to no less than 150 feet when:

1. The Applicant submits a noise study prepared by a certified professional that demonstrates compliance with Municipal Code regarding Noise.
2. The approval is conditioned upon construction and completion of the noise mitigating features included in the noise study.
3. The Planning Commission may require additional landscaping for noise mitigating measures.
3. In the instance of a conflict in Setback requirements, the more restrictive Setback shall apply.
3. HOURS OF OPERATION. Unless otherwise established by Planning Commission, the Use of outdoor Pickleball Courts on residential Lots shall be limited to 8 AM to 8 PM. The Planning Commission may establish more restrictive hours of operations upon findings that corroborate the appropriateness of alternative times of use.
4. OUTDOOR LIGHTING PROHIBITED. Artificial lighting of outdoor Pickleball Courts in residential areas is prohibited.
5. PERMIT REVOCATION. The permit may be revoked by the Planning Department for non-compliance with the criteria of this Section. The permittee may appeal the determination to the Town Council, which will evaluate the Planning Commission's determination of permit non-compliance and decide if permit revocation should occur.