

**Interlaken Town Council Regular Meeting Minutes**  
**Tuesday, 18 April 2023, 6:34 PM – 8:03 PM**  
**Meeting Conducted Remotely with Zoom Video Conferencing Software**

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QlJNT3loV3J4Nm83TFJOdGVsUE1ldz09>

1. **Call to Order** – Mayor Harrigan opened the meeting at 6:34 pm

2. **Roll Call**

Greg Harrigan, Mayor

Chuck O’Nan, Council Member

Sue O’Nan, Council Member

Chuck Cullom, Council Member , joined later

Justin Hibbard, Council Member, was absent

3. **Presentations** – None

4. **Public Comment:**

Tasha Lingos, 311 Interlaken Dr. – Mirror on Interlaken was replaced – thanks to whoever replaced it, green electrical box needs to be put in place. On Dead Man’s curve, Bern Way, would we consider putting up a mirror? You can’t see who’s coming around the mountain. Greg – road committee will look into it.

5. **Consent Agenda:** None

6. **Approval of Agenda or Changes**

**Motion:** Council Member Sue O’Nan moved to approve the agenda as presented.

**Second:** Council Member Chuck O-Nan seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

7. **Approval of 3/01/2023 Council Regular Meeting Minutes**

**Motion:** Council Member Sue O’Nan moved to approve 3/01/23 town council minutes as presented.

**Second:** Council Member Chuck O’Nan seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye

8. **Financial Matters**

- FY2023 QTR 01 – QTR 03 Revenue & Expenses Report

Bart Smith presented the revenue and expense reports for FY2023, quarters 1 through 3 and a table showing the Zion bank account year end budgeted balances vs current balances. In summary, the town is on track to meet or exceed year end balances and meet budgeted revenue and expenses. See the attached reports.

- FY2023 Water Billing Status

Smith presented a table showing current accounts paid for FY2023 water. The town looks to collect a significant amount in overage fees this year. Chuck Cullom asked if there was an incentive or recommendations to reduce overages. Smith noted that we discourage irrigation for new homes and reject any plan set that includes large grass lawns or extensive irrigation systems.

- FY2024 Budget Discussion

The council discussed the proposed draft FY2024 Budget.

Road Reserves – Sue, the sooner we can get them increased, the better. Chuck O – will get bids, he’s meeting with Kenny to bid on asphalt patching. Smith presented a table showing the results from the walkaround with Bob Henry, marking proposed patches. See the attached table. Greg – we need to fill shoulders on Interlaken Dr. as well where runoff created a trench. Greg – asked Bart to send him a report with road expenses so he can present it to the parties in the town’s road maintenance agreement – Burgi Hill Ranches and the Reserves. The council suggested some modifications to the budget – Wasatch County tax revenue was adjusted with a 25% increase over the current year to \$187K. This would result in an average \$200 per lot increase. It would provide funding for a \$35K contribution to road reserves, \$60K for FY2024 road maintenance, and \$25K invested in FY2024 road capital improvements.

Enforcement services through Wasatch County Sheriff - Smith presented a contract between Wasatch County Sheriff and Midway City for law enforcement services (see attachment). This agreement contracts the Wasatch County Sheriff’s office to provide services beyond “base level services” for law enforcement in Midway. The council discussed whether this type of agreement would be suitable for Interlaken.

Chuck C, what need would the sheriff be addressing? Greg – we would like them to understand we are a town. They don’t respond to open fires. An agreement would make them more aware that we are a town. Chuck C appreciates that they would become more aware of us as a town – that has value to the community. Greg - The second piece is that the neighborhood is changing. This isn’t as sleepy a place as it was 2 years ago. That would make sense to form that relationship.

Sue would like them to come and patrol on weekend nights. The council agreed to add a \$10K expense to the General fund for enforcement.

Greg – is all water bond excess going into reserves? Smith – yes, see line 105 of the budget, \$78,275 will be transferred to Water System Reserves.

Sue – do we have enough for fire mitigation? Smith – we still have about \$6K for FY2023. We’ll get one done in June and the second in the fall and we should cover that expense.

Smith – will clean up the budget and send it out before the next meeting on 5/2/23. See the attachments that were referenced in the discussion. Here is a summary of the discussion.

## 9. Building Permit Update and Planning Commission Member Status

Diana Duer reported on active building permits:

- Parkinson – Lot 065, no update, just cleanup
- Harrell - Lot 047, waiting to see what to do with his deposit for the road damage.
- Becker - Lot 206, garage and 2<sup>nd</sup> story living area, nothing to report
- Broadstone – nothing much happening, just some excavation at the top
- Merryweather – Lot 062, no update
- Merryweather Lot 107, some plumbers up there, just an interior remodel
- Singer, there was an inspection, continuing to move forward
- Permit issued for Lot 160, Weiler, no progress
- Pesek, Diana spoke to the architect’s response to her comments, in regards to a variance request for building height.

Diana and Russ Knight are the only ones on the planning commission. All the other applicants have lost interest.

**10. Water Rights Assignment – ROC**

Jon Schutz, our legal counsel for water rights, continues to work on transferring title for the town’s water rights. A judge granted Jon’s motion for “Retroactive Extension of Time to File Statements of Water User Claim: WR 55-11490 and 55-11491.” Jon’s next step is to work on updating titles on these two rights.

**11. Wasatch Mountain State Park Easement** - Nothing to report, waiting to hear from Jeremy Cook

**12. DPW Sign** - Greg - should we look into putting additional signage at the DPW site, most importantly we have people coming from out of town. Greg doesn’t want 12 signs, just one saying it is for Interlaken Residents only. If they’re not from Interlaken, they can’t use those dumpsters. Smith – will make up a sign and have it reviewed.

**13. Wasatch County Sheriff Enforcement Contract** – previously discussed, we put \$10K into our budget for next year and will start that conversation with the sheriff office.

**14. Other Business** – Chuck O – they will come out this week to finish the town sign. They will put a coating on it that accelerates the rusting process. Greg put some sandbags on the side of the road off Interlaken. He has some extra sandbags that he will put the extra bags in the DPW site.

**15. Council Comments** - None

**16. Adjournment** - Council Sue O’Nan moved to adjourn the meeting. Council member Chuck O’Nan seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:03 PM. The next town council meeting is scheduled for May 2nd, 2023, at 6:30pm via Zoom.

QTR1 thru QTR3 : 7/1/22 - 3/31/23		Interlaken Town Statement of Revenue and Expense											
		QTR1 thru QTR3 : 7/1/22 - 3/31/23, FY2023											
		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
<b>Revenue - All Accounts</b>													
5	Annual Wasatch County Tax Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 117,816	\$ 150,000
6	Prior Year Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Late Fees - Assessments (all years)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	1% State Sales Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,299	\$ 32,000
all	Interest Income	\$ 245	\$ 50	\$ 85	\$ 22	\$ 414	\$ 80	\$ 280	\$ 100	\$ 84	\$ 20	\$ 170	\$ 30
12	New Owner Transfer Fees-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	B&C Road Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,772	\$ 22,000
14	Building App & Inspection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Interlaken Drive RMA with BHR Agreement (20%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15a	CARES Act Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15b	Additional Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15c	Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15d	Fines for Municipal Code Violations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
73a	Revenue from BHR Settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
73b	Revenue from Federal & State Transportation System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92	Annual Water Utility Base Fees	\$ -	\$ -	\$ 85,385	\$ 173,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Metered Water Overages	\$ -	\$ -	\$ 17,237	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95a	Water Connect Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -
95b	Water Billing Late Fees	\$ -	\$ -	\$ 250	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95c	New Owner Transfer Fees	\$ -	\$ -	\$ 150	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95d	Misc. Water Revenue	\$ -	\$ -	\$ 183	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95e		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
150	Revenue from Federal & State Water System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
169	Building Permit Application Fees (varies with application)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,350	\$ 1,350	\$ -	\$ -
170	Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -
171	Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,750	\$ 7,500	\$ -	\$ -
172	Damage Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,500	\$ 7,500	\$ -	\$ -
173	Completion Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500	\$ 4,500	\$ -	\$ -
173a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,840	\$ 15,000	\$ -	\$ -
173b	Variance Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240	\$ -	\$ -	\$ -
	<b>Total Revenue</b>	<b>\$ 245</b>	<b>\$ 50</b>	<b>\$ 103,289</b>	<b>\$ 180,122</b>	<b>\$ 414</b>	<b>\$ 80</b>	<b>\$ 280</b>	<b>\$ 100</b>	<b>\$ 61,524</b>	<b>\$ 37,610</b>	<b>\$ 158,056</b>	<b>\$ 204,030</b>
<b>Transfers into General Fund</b>													
19	Transfer from Building Fund (Application Fees for admin costs)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800
20	Transfer from Water Revenue Fund (50% of admin. expenses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,500
21	Transfer from Transportation Reserve Fund for Capital expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers out of General Fund</b>													
28	Transfer to Transportation Reserve of B&C Road Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (22,000)
29	Transfer to Transportation Reserve Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (100,000)
30	Transfer to Building Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers into Water Revenue Fund (Checking)</b>													
100	Transfer from Building Fund (Water Connect Fees)	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101	Transfer from Bond Sinking Fund for current year Water Bond payment	\$ -	\$ -	\$ 78,275	\$ 78,275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
102	Transfer from Water Reserve Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers out of Water Revenue Fund</b>													
105	Transfer to Water System Reserve Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
106	Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
107	Transfer to Bond Sinking Fund for Next Year's Bond Payment	\$ -	\$ -	\$ -	\$ (78,275)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
108	Transfer to Water System Capital Facilities Replacement Reserve Acct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
109	Transfer to General Fund for 50% of Administrative expenses	\$ -	\$ -	\$ -	\$ (35,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers into Transportation Reserve Fund</b>													
77	Transfer from General B&C Road Tax to Transportation Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -
78	Transfer to Transportation Reserve Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
80	Transfer from Building Fund of Road Impact Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -

QTR1 thru QTR3 : 7/1/22 - 3/31/23		Interlaken Town Statement of Revenue and Expense											
		QTR1 thru QTR3 : 7/1/22 - 3/31/23, FY2023											
		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
<b>Transfers out of Transportation Reserve Fund</b>													
83	Transfer to General Fund for Transportation Capital Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers into Water System Capital Reserves Fund</b>													
154	Transfer from Water Revenue Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
154a		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers out of Water System Capital Reserves Fund</b>													
161	Transfer to Water Revenue Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers into Building Fund</b>													
177	Transfer from General Fund - Special Engineering Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers out of Building Fund</b>													
180	Transfer to General Fund - Building Permit Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,800)	\$ -	
181	Transfer to Water Revenue - Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,500)	\$ -	
182	Transfer to Transportation Reserve Fund - Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,500)	\$ -	
<b>Transfers into Bond Sinking Fund</b>													
138	Transfer from Water Revenue Fund	\$ -	\$ 78,275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers out of Water Bond Sinking Fund</b>													
141	Transfer to Water Revenue Fund to pay current year bond	\$ (78,275)	\$ (78,275)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Transfers Between Funds</b>		<b>\$ (78,275)</b>	<b>\$ -</b>	<b>\$ 78,275</b>	<b>\$ (34,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 129,500</b>	<b>\$ -</b>	<b>\$ (10,800)</b>	<b>\$ (84,700)</b>	
<b>General Fund Expenses</b>													
<b>Administrative Expense</b>													
37	Commissions, Committee, Council Mtg Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,000)	
38	Town Clerk & Webmaster	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (21,259)	\$ (25,000)	
39	Association Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (421)	\$ (1,000)	
40	Web Hosting & IT Services (WIX,GoDaddy,Zoom,Dropbox,ViaSat,Calling Post)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (439)	\$ (1,500)	
40a	Town Council Equipment & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (47)	\$ (500)	
41	Meeting Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (200)	
42	Bookkeeping, Accounting, CPA Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9,445)	\$ (13,000)	
43	Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
44	Town Attorney	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,321)	\$ (10,000)	
44a	Attorney fees for BHR settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
45a	Animal Control through Interlocal Agreement w/ Heber City	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,840)	\$ (5,000)	
45b	Municipal Election Balloting & Noticing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (30)	\$ -	
46	Misc. Admin. Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (208)	\$ (500)	
47	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,835)	\$ (4,000)	
48	Office Supplies (postage + supplies)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,033)	\$ (1,000)	
49	Building Inspector	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
51	Additional Consulting Fees (Codifiers, etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,000)	
51a	Federal IRS Payroll Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,917)	\$ (4,500)	
51b	CARES Act - WCFD Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (481)	\$ -	
51c	Safety and Enforcement Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (133)	\$ (500)	
51d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Administrative Expenses</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (45,409)</b>	<b>\$ (72,700)</b>	
<b>Annual Road Maintenance Expense from General Fund</b>													
55	Annual Road Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,757)	\$ (10,000)	
56	Additional Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,290)	\$ (2,000)	
56a	Road Signage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,861)	\$ (2,000)	
57	Contract Service (Snow Removal)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (50,000)	\$ (40,000)	
58	Supplies - Salt, Sand, etc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,800)	\$ (4,500)	
58a	<b>Annual Fire Mitigation Expenses</b>												
58b	Brush Removal and Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,612)	\$ (12,000)	
59	<b>Annual Road Capital Expenses</b>												
60	Capital Investment in Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

QTR1 thru QTR3 : 7/1/22 - 3/31/23		Interlaken Town Statement of Revenue and Expense											
		QTR1 thru QTR3 : 7/1/22 - 3/31/23, FY2023											
		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
60a	<b>DPW Expenses</b>												
60b	DPW Site Construction - Capital Investment	\$ -	\$ -	\$ (2,570)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,100)	\$ (2,000)
60c	Annual DPW Site Maintenance Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (65)	\$ (500)
61	<b>Total Road Maintenance, Capital Improvements, DPW Expenses</b>	\$ -	\$ -	\$ (2,570)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (81,484)	\$ (73,000)
	<b>Total General Fund Expenses</b>	\$ -	\$ -	\$ (2,570)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (126,893)	\$ (145,700)
	<b>Water Revenue Fund Expenses</b>												
	<b>Bond Payment</b>												
114	Water Bond Payment, Due annually in January	\$ -	\$ -	\$ (77,691)	\$ (78,275)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115	<b>Operating Expenses</b>												
116	Payroll - Water Masters	\$ -	\$ -	\$ (13,511)	\$ (26,400)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
117	Meter Repair/Replacement, Water System Equipment, Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
118	Chemicals & Monitoring	\$ -	\$ -	\$ (1,866)	\$ (800)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
119	Telemetry System Operating Costs	\$ -	\$ -	\$ -	\$ (2,700)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
120	Water Share Fee, Education, etc.	\$ -	\$ -	\$ (40)	\$ (450)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
121	Gas Heat	\$ -	\$ -	\$ (451)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
122	Electricity	\$ -	\$ -	\$ (6,117)	\$ (7,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123	Payroll Taxes - Water Masters - State & Federal 941	\$ -	\$ -	\$ (3,220)	\$ (4,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123a	Workman's Comp Insurance for Water Master	\$ -	\$ -	\$ (59)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123b	Misc. Water Expenses	\$ -	\$ -	\$ (1,281)	\$ (1,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123c		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123e	<b>Capital Investment in Water System</b>												
123f	Purchase of Generator and Installation	\$ -	\$ -	\$ (28,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123g	Pump Replacements, Telemetry System, Meter Upgrades	\$ -	\$ -	\$ -	\$ (40,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
124	<b>Repair and Maintenance</b>												
125	Additional Contract Services - Tank Main., Rate Studies, Consults	\$ -	\$ -	\$ (5,500)	\$ (4,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126	Annual Generator Maintenance	\$ -	\$ -	\$ (940)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126a	General Water System Maintenance & Repair	\$ -	\$ -	\$ (2,742)	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Water Revenue Fund Expenses</b>	\$ -	\$ -	\$ (141,917)	\$ (172,525)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Building Fund Expenses</b>												
187	Refunds of Damage Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500)	\$ (5,000)	\$ -	\$ -
188	Refunds of Completion Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (400)	\$ (3,000)	\$ -	\$ -
188a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,199)	\$ (12,000)	\$ -	\$ -
188b	Additional Contractual Services (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (845)	\$ -	\$ -	\$ -
188c	Plan Review by Planning Commission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (450)	\$ -	\$ -
	<b>Total Building Fund Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,944)	\$ (20,450)	\$ -	\$ -
	<b>Total Expenses (General, Water Revenue, Building)</b>	\$ -	\$ -	\$ (144,487)	\$ (172,525)	\$ -	\$ -	\$ -	\$ -	\$ (7,944)	\$ (20,450)	\$ (126,893)	\$ (145,700)
	<b>Net Change in Balance (Revenue+Transfers+Expenses)</b>	\$ (78,030)	\$ 50	\$ 37,077	\$ (26,403)	\$ 414	\$ 80	\$ 280	\$ 129,600	\$ 53,580	\$ 6,360	\$ 31,163	\$ (26,370)
	Add: Beginning Balance	\$ 160,433	\$ 160,433	\$ 99,986	\$ 99,986	\$ 159,437	\$ 159,437	\$ 232,880	\$ 232,880	\$ 48,685	\$ 48,685	\$ 143,475	\$ 143,475
	Rounding Adjustment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Ending Balance</b>	\$ 82,403	\$ 160,483	\$ 137,062	\$ 73,583	\$ 159,850	\$ 159,517	\$ 233,160	\$ 362,480	\$ 102,266	\$ 55,045	\$ 174,637	\$ 117,105

**Interlaken FY2023 Revenue & Expenses: QTR01 - QTR03**

<b>Zion Fund</b>	<b>Current Balance (3/31/23)</b>	<b>Budgeted Year End Balance (6/30/23)</b>	<b>Difference Budget - Current</b>	<b>Notes</b>
<b>Water Bond Sinking</b>	\$ 82,403	\$ 160,483	\$ 78,080	Rather than transferring a bond payment from Water Revenue into Bond Sinking, the extra \$82K will be placed in Water Reserves.
<b>Water Revenue</b>	\$ 137,062	\$ 73,583	\$ (63,480)	Money has not yet been transferred out for the bond payment (see above). In addition, there is still \$27K outstanding accounts receivables.
<b>Water Reserve</b>	\$ 159,850	\$ 159,517	\$ (334)	As noted above, the reserves should be increased by \$82K at the end of the year, bringing total reserves to \$242K.
<b>Transportation Reserve</b>	\$ 233,160	\$ 362,480	\$ 129,320	Various revenues have not yet been transferred into this fund: B&C Road Tax - \$18K, Road Impact fees - \$14K, budgetted transfer from General fund - \$100K. Projected end of year balance should be close to budget.
<b>Building</b>	\$ 102,266	\$ 55,045	\$ (47,220)	Higher than expected permit activity has boosted this fund. Most of the difference is accounted for from road impact fees, damage and completion deposits = \$47,750 to date.
<b>General</b>	\$ 174,637	\$ 117,105	\$ (57,533)	Budget should be close by end of year after transfers in and out, and additional revenue is accounted for.

## FY2023 Interlaken Water Breakdown of Payments to Date - 4/18/23

Fee	Collected	Invoiced
Base Usage + Paper Fees	\$ 152,093.00	\$ 173,397.00
Adjustments to Above	(\$12.38)	
Net Base Usage Fees	\$ 152,080.62	\$ 173,397.00
<b>Accounts Receivable Base Usage</b>		<b>\$ 21,316.38</b>
Late Fees	\$ 100.00	\$ 100.00
New Owner Trf Fees	\$ -	\$ -
<b>Accounts Receivable Late &amp; New Owner Fees</b>		<b>\$ -</b>
Overage Fees	\$31,548.55	\$ 37,481.31
Total Water Forgiveness	\$ (5,047.30)	\$ (5,047.30)
Net Overage Fees	\$26,501.25	\$32,434.01
<b>Accounts Receivable Overage Fees</b>		<b>\$5,932.76</b>
<b>TOTAL Fees Collected</b>	<b>\$ 178,681.87</b>	<b>\$ 205,931.01</b>
<b>Net Accounts Receivable - FY2023 Water Billing</b>		<b>\$ 27,249.14</b>

InterlakenTown Budget  
Fiscal Year Ending 6/30/2024

	FY2024 Draft Budget 4/18/23 Rev02 for Council Meeting	FY2022 Budget Actual 7/1/21 - 6/30/22	FY2023 Year End Estimated 4/20/23	FY2024 Budget Draft 7/1/23- 6/30/24
1	<b>General Fund (checking)</b>			
3	<b>General Fund Revenue</b>			
5	Annual Wasatch County Tax Assessment	\$133,724	\$150,000	\$187,000
6	<del>Prior Year Assessments</del>			
7	<del>Late Fees Assessments (prior to FY2019)</del>			
8	1% State Sales Tax (estimate)	\$36,084	\$32,000	\$32,000
10	Interest Income	\$34	\$225	\$30
12	<del>New Owner Transfer Fees</del>			
13	B&C Road Tax (estimate)	\$23,419	\$22,000	\$22,000
14	<del>Building App Town Admin Fees</del>			
15	<del>Interlaken Drive RMA with BHR Agreement (20%)</del>			
15a	CARES Act Revenue	\$0	\$0	\$0
15b	Additional Grant Revenue	\$0	\$0	\$0
15c	Miscellaneous Revenue	\$0	\$0	\$0
15d	Fines for municipal code violations	\$0	\$0	\$0
16	<b>Total General Fund Revenue:</b>	<b>\$193,261</b>	<b>\$204,225</b>	<b>\$241,030</b>
18	<b>Transfers into General Fund</b>			
19	Transfer from Building Fund (Application Fees for admin costs)	\$2,750	\$3,350	\$1,800
20	Transfer from Water Revenue Fund (50% of admin. expenses)	\$20,000	\$38,000	\$45,000
21	Transfer from Transportation Reserve Fund for Capital expenses	\$50,000	\$0	\$0
23	<b>Transfers out of General Fund</b>			
26	<b>Transfers into Transportation Reserve Fund</b>			
28	Transfer of B&C Road Tax to Transportation Reserve Fund	(\$23,419)	(\$22,000)	(\$22,000)
29	Contribution to Capital Improvements in Transportation Reserve Fund	\$0	(\$100,000)	(\$35,000)
30	<del>Transfers into Building Fund - Special Engineering Projects</del>			
31	<b>Total Net General Fund Transfers:</b>	<b>\$49,331</b>	<b>(\$80,650)</b>	<b>(\$10,200)</b>
35	<b>General Fund Expenses</b>			
36	<b>Administrative Expenses</b>			
37	Commission, Committee, Council Mtg Expenses		(\$1,000)	(\$1,000)
38	Town Clerk & Webmaster	(\$16,526)	(\$30,000)	(\$55,000)
39	Association Memberships	(\$4,014)	(\$1,000)	(\$1,000)
40	Web Hosting & IT Services (WIX, GoDaddy, Zoom, Dropbox, ViaSat, Calling Post)	(\$1,871)	(\$1,500)	(\$1,500)
40a	Town Council Equipment & Supplies	(\$6)	(\$500)	(\$500)
41	Meeting Advertising	(\$111)	(\$200)	(\$200)
42	Bookkeeping, Accounting & CPA fees	(\$12,345)	(\$11,000)	(\$13,000)
43	Bank Charges, Checks	\$0	\$0	\$0
44	Town Attorney	(\$4,946)	(\$10,000)	(\$10,000)
44a	<del>Attorney fees for BHR settlement/agreement</del>			
45a	Animal Control through Interlocal Agreement w/ Heber City	(\$1,740)	(\$4,000)	(\$5,000)
45b	Municipal Election Balloting & Noticing, Advertisements	(\$139)	\$0	(\$200)
46	Misc. Admin. Expenses	(\$102)	(\$500)	(\$500)
47	Insurance	(\$546)	(\$5,000)	(\$5,000)
48	Office Supplies (postage + supplies)	(\$1,014)	(\$1,500)	(\$1,500)

InterlakenTown Budget  
Fiscal Year Ending 6/30/2024

	FY2024 Draft Budget 4/18/23 Rev02 for Council Meeting	FY2022 Budget Actual 7/1/21 - 6/30/22	FY2023 Year End Estimated 4/20/23	FY2024 Budget Draft 7/1/23- 6/30/24
49	<del>Building Inspector</del>			
51	Additional Consulting Fees	(\$1,415)	\$ -	\$ (2,000)
51a	Federal IRS Taxes	(\$4,924)	(\$5,500)	(\$5,500)
51b	CARES Act - WCFD Fire Mitigation	\$0	\$0	\$0
51c	Safety and Enforcement (Wasatch County Sheriff Agreement)		(\$300)	(\$10,500)
51d				
52	<b>Total Administrative Expenses:</b>	(\$49,699)	(\$72,000)	(\$112,400)
54	<b>Annual Road Maintenance and Repair Expenses from General Fund</b>			
55	Annual Road Repair & Maintenance	(\$30,850)	(\$6,000)	(\$60,000)
56	Additional Contract Services	(\$1,985)	(\$3,000)	(\$3,000)
56a	Road Signage	(\$2,725)	(\$6,500)	(\$2,000)
57	Contract Service (Snow Removal)	(\$37,500)	(\$50,000)	(\$60,000)
58	Supplies - Salt, Sand, etc	(\$3,700)	(\$5,800)	(\$6,000)
58a	<b>Annual Fire Mitigation Expenses</b>			
58b	Brush Removal and other Wildfire Mitigation	(\$14,918)	(\$12,000)	(\$12,000)
59	<b>Annual Road Capital Improvement Expenses</b>			
60	Capital Investment in Roads	(\$23,404)	\$0	(\$25,000)
60a	<b>DPW Expenses</b>			
60b	DPW Site Construction - Capital Investment	(\$3,370)	(\$5,100)	(\$2,000)
60c	Annual DPW Site Maintenance Expenses	\$0	(\$100)	(\$500)
61	<b>Total Road Maintenance, Capital Improvements, Fire &amp; DPW Expense</b>	(\$118,452)	(\$88,500)	(\$170,500)
65	<b>Total General Fund Expenses:</b>	(\$168,151)	(\$160,500)	(\$282,900)
67	<b>Increase/Decrease in General Fund Balance</b>	\$74,441	(\$36,925)	(\$52,070)
70	<b>Transportation Reserve Fund (savings)</b>			
72	<b>Transportation Reserve Fund Revenue</b>			
73	Estimated Interest	\$78	\$350	\$100
73a	Revenue From RMA Agreement	\$0	\$0	\$0
73b	Revenue from Federal & State Transportation System Grants	\$0	\$0	\$0
74	<b>Total Transportation Reserve Fund Revenue:</b>	\$78	\$350	\$100
76	<b>Transfers into Transportation Reserve Fund</b>			
77	Trfr from General Fund of B&C Road Tax to Trans. Reserve Capital Fund	\$23,419	\$22,000	\$22,000
78	Transfer from General Fund for Capital Improvement Reserves	\$0	\$100,000	\$35,000
80	Transfer from Building Fund of Road Impact Fee	\$7,500	\$14,000	\$7,500
82	<b>Transfers out of Transportation Reserve Fund</b>			
83	Transfer to General Fund for Transportation Capital Expenses	(\$50,000)	\$0	\$0
84	<b>Total Net Transportation Reserve Fund Transfers:</b>	(\$19,081)	\$136,000	\$64,500
86	<b>Incr/Decr in Transportation Reserve Fund Balance</b>	(\$19,003)	\$136,350	\$64,600
88	<b>Water Revenue Fund (checking)</b>			
90	<b>Water Revenue Fund Revenue</b>			
92	Annual Water Utility Base Usage Fee	\$172,115	\$173,000	\$173,000
93	Interest Income	\$32	\$120	\$22

InterlakenTown Budget  
Fiscal Year Ending 6/30/2024

FY2024 Draft Budget 4/18/23 Rev02 for Council Meeting		FY2022 Budget Actual 7/1/21 - 6/30/22	FY2023 Year End Estimated 4/20/23	FY2024 Budget Draft 7/1/23- 6/30/24
95	Charge for Services: Metered Water (overages)	\$4,466	\$27,000	\$4,000
95a	<del>Water Connect Fee</del>			
95b	Water Billing Late Fees and Additional Administrative Fees	\$175		\$100
95c	New Owner Transfer Fees	\$3,450	\$150	\$300
95d				
95e				
96	<b>Total Water Revenue Fund Revenue:</b>	\$180,238	\$200,270	\$177,422
97				
98	<b>Transfers into Water Revenue Fund</b>			
100	Transfer from Building Fund (Water Connect Fees)	\$1,000	\$500	\$1,000
101	Transfer from Bond Sinking Fund for current year Water Bond payment	\$78,023	\$78,275	\$82,533
102	Transfer from Water System Reserve Fund for Capital Improvements	\$30,000	\$0	\$0
103				
104	<b>Transfers out of Water Revenue Fund</b>			
105	Transfer to Water System Reserve Capital Fund	\$0	(\$78,275)	(\$78,275)
106	<del>Transfer to General Fund</del>			
107	Transfer to Bond Sinking Fund - Next Year's Bond Payment	(\$78,275)	\$0	\$0
108	<del>Transfer to Water System Capital Facilities Replacement Reserve Acct</del>			
109	Transfer to General Fund for 50% of Administrative expenses	(\$20,000)	(\$38,000)	(\$45,000)
110	<b>Total Net Water Revenue Fund Transfers:</b>	\$10,748	(\$37,500)	(\$39,742)
111				
111a	<b>Water Revenue Fund - continued</b>			
111b				
112	<b>Water Revenue Fund Expenses</b>			
113	<b>Bond Payment</b>			
114	Water Bond Payment, due annually in January	(\$78,023)	(\$77,691)	(\$78,275)
115	<b>Operating Expenses</b>			
116	Payroll - Water Masters	(\$18,296)	(\$26,400)	(\$26,400)
117	<del>Motor Repair/Replacement, Water System Equipment, Supplies</del>			
118	Chemicals & Monitoring	(\$417)	(\$2,000)	(\$800)
119	Telemetry System Operating Costs	(\$2,332)	(\$2,700)	(\$2,700)
120	Water Share Fee, Education, etc.	(\$449)	(\$450)	(\$450)
121	Gas Heat	(\$1,054)	(\$600)	(\$1,200)
122	Electricity	(\$7,265)	(\$8,000)	(\$7,000)
123	Payroll Taxes - Water Masters	(\$2,599)	(\$4,000)	(\$4,000)
123a	Workman's Comp Insurance for Water Masters	(\$32)	(\$1,200)	(\$1,200)
123b	Misc. Water Expenses	(\$646)	(\$1,500)	(\$1,500)
123c				
123d				
123e	<b>Capital Investment in Water System</b>			
123f	Purchase of Generator and Installation	(\$3,105)	(\$28,500)	\$0
123g	Pump Replacements, Telemetry System, Meter Upgrades	(\$55,752)	\$0	(\$40,000)
124	<b>Repair and Maintenance</b>			
125	Additional Water System Contract Services	(\$3,273)	(\$5,500)	(\$4,000)
126	Annual Generator Maintenance	\$0	\$0	\$0
126a	General Water System Maintenance & Repair	(\$11,311)	(\$5,000)	(\$5,000)
127	<b>Total Water Revenue Expenses:</b>	(\$184,554)	(\$163,541)	(\$172,525)

InterlakenTown Budget  
Fiscal Year Ending 6/30/2024

	FY2024 Draft Budget 4/18/23 Rev02 for Council Meeting	FY2022 Budget Actual 7/1/21 - 6/30/22	FY2023 Year End Estimated 4/20/23	FY2024 Budget Draft 7/1/23- 6/30/24
129	<b>Increase/Decrease in Water Revenue Fund Balance</b>	<b>\$6,432</b>	<b>(\$771)</b>	<b>(\$34,845)</b>
131	<b>Water Bond Sinking Fund (money market)</b>			
133	<b>Water Bond Sinking Fund Revenue</b>			
134	Estimated Interest	\$43	\$325	\$50
135	<b>Total Water Bond Sinking Fund Revenue:</b>	<b>\$43</b>	<b>\$325</b>	<b>\$50</b>
137	<b>Transfers into Water Bond Sinking Fund</b>			
138	Transfer from Water Revenue Fund	\$78,275	\$0	\$0
140	<b>Transfers out of Water Bond Sinking Fund</b>			
141	Transfer to Water Revenue Fund to pay current year bond	(\$78,023)	(\$78,275)	(\$82,533)
141a	Transfer to Water Reserve Fund to close out account			
142	<b>Total Net Water Bond Sinking Fund Transfers:</b>	<b>\$252</b>	<b>(\$78,275)</b>	<b>(\$82,533)</b>
144	<b>Increase/Decrease in Water Revenue Bond Sinking Fund Balance</b>	<b>\$295</b>	<b>(\$77,950)</b>	<b>(\$82,483)</b>
146	<b>Water Reserve Fund (savings)</b>			
148	<b>Water Reserve Fund Revenue</b>			
149	Interest Income	\$67	\$500	\$80
150	Revenue from Federal & State Water System Grants	\$0	\$0	\$0
151	<b>Total Water Reserve Fund Revenue:</b>	<b>\$67</b>	<b>\$500</b>	<b>\$80</b>
153	<b>Transfers into Water Reserve Fund</b>			
154	Trfr from Water Revenue Fund to Capital Reserves		\$78,275	\$78,275
154a	Trfr from Water Bond Fund to Capital Reserves			
160	<b>Transfers out of Water Reserve Fund</b>			
161	Transfer to Water Revenue Fund for Capital Improvements	(\$30,000)	\$0	\$0
162	<b>Total Net Water Reserve Fund Transfers:</b>	<b>(\$30,000)</b>	<b>\$78,275</b>	<b>\$78,275</b>
164	<b>Increase/Decrease in Water Reserve Fund Balance</b>	<b>(\$29,933)</b>	<b>\$78,775</b>	<b>\$78,355</b>
166	<b>Building Fund (checking)</b>			
168	<b>Building Fund Revenue</b>			
168a	Interest Income	\$18	\$100	\$20
169	Building Permit Application Fees	\$2,750	\$3,350	\$1,350
170	Water Connect Fees	\$1,000	\$0	\$1,500
171	Road Impact Fees	\$7,500	\$13,750	\$7,500
172	Damage Deposits - Refundable	\$14,000	\$21,500	\$7,500
173	Completion Deposits - Refundable	\$8,500	\$12,500	\$4,500
173a	Plan Review & Inspections (Town Engineer)	\$14,875	\$15,000	\$15,000
173b	Variance Application Fees	\$250	\$0	\$240
174	<b>Total Building Fund Revenue:</b>	<b>\$48,893</b>	<b>\$66,200</b>	<b>\$37,610</b>
176	<b>Transfers into Building Fund</b>			
177	Transfer from General Fund - Special Engineering Projects	\$0	\$0	\$0

InterlakenTown Budget  
Fiscal Year Ending 6/30/2024

	FY2024 Draft Budget 4/18/23 Rev02 for Council Meeting	FY2022 Budget Actual 7/1/21 - 6/30/22	FY2023 Year End Estimated 4/20/23	FY2024 Budget Draft 7/1/23- 6/30/24
179	<b>Transfers out of Building Fund</b>			
180	Transfer to General Fund - Building Permit Application Fees	(\$2,750)	(\$3,350)	(\$1,800)
181	Transfer to Water Revenue Fund - Water Connect Fees	(\$1,000)	(\$500)	(\$1,000)
182	Transfer to Transportation Reserve Fund - Road Impact Fees	(\$7,500)	(\$14,000)	(\$7,500)
183	<b>Total Net Building Fund Transfers:</b>	(\$11,250)	(\$17,850)	(\$10,300)
185	<b>Building Fund Expenses</b>			
187	Refunds of Damage Deposits	(\$27,479)	(\$500)	(\$5,000)
188	Refunds of Completion Deposits	(\$8,850)	(\$400)	(\$3,000)
188a	Plan Review & Inspections (Town Engineer)	(\$8,569)	(\$12,000)	(\$12,000)
188b	Additional Contractual Services (Town Engineer)	(\$125)	(\$845)	\$0
188c	Plan Review by Planning Commission	(\$300)	\$0	(\$450)
189	<b>Total Building Fund Expenses:</b>	(\$45,323)	(\$13,745)	(\$20,450)
191	<b>Increase/Decrease in Building Fund Balance</b>	(\$7,680)	\$34,605	\$6,860

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InterlakenTown Budget  
Fiscal Year Ending 6/30/2024

FY2024 Draft Budget 4/18/23 Rev02 for Council Meeting		FY2022 Budget Actual 7/1/21 - 6/30/22	FY2023 Year End Estimated 4/20/23	FY2024 Budget Draft 7/1/23- 6/30/24
195	<b>Fiscal Year Net Increase/Decrease for all Funds</b>			
197	<b>Fund Name</b>	<b>FY2022 Budget Actual 7/1/21- 6/30/22</b>	<b>FY2023 Year End Estimated 4/20/23</b>	<b>FY2024 Budget Draft 7/1/23- 6/30/24</b>
199	General Fund (checking)	\$74,441	(\$36,925)	(\$52,070)
200	Transportation Reserve Fund (savings)	(\$19,003)	\$136,350	\$64,600
201	Water Revenue Fund (checking)	\$6,432	(\$771)	(\$34,845)
202	Water Bond Sinking Fund (money market)	\$295	(\$77,950)	(\$82,483)
203	Water Reserve Fund (savings)	(\$29,933)	\$78,775	\$78,355
204	Building Fund (checking)	(\$7,680)	\$34,605	\$6,860
205	<b>Total Fiscal Year Increase/Decrease</b>	<b>\$24,552</b>	<b>\$134,084</b>	<b>(\$19,583)</b>
206				
207	<b>Fiscal Year Revenue, Transfers, Expenses, Net Increase/Decrease</b>			
209		<b>FY2022 Budget 6/30/22</b>	<b>FY2023 Year End Estimated 4/20/23</b>	<b>FY2024 Budget Draft 7/1/23- 6/30/24</b>
210				
211	<b>Budget Category</b>	<b>Actual</b>	<b>Estimated</b>	<b>Draft</b>
212	Revenues	\$422,580	\$471,870	\$456,292
213	Net Transfers between funds	\$0	\$0	\$0
214	Expenses	(\$398,028)	(\$337,786)	(\$475,875)
215	<b>Ending Increase/Decrease</b>	<b>\$24,552</b>	<b>\$134,084</b>	<b>(\$19,583)</b>
216				
217	<b>Account Year-End Balances</b>			
218		<b>FY2022 Budget 6/30/22</b>	<b>FY2023 Year End Estimated 4/20/23</b>	<b>FY2024 Budget Draft 7/1/23- 6/30/24</b>
219	<b>Fund Name</b>			
220		<b>Actual</b>	<b>Estimated</b>	<b>Draft</b>
221	General Fund (checking) *2681	\$ 143,475	\$ 106,550	\$ 54,480
222	Transportation Reserve Fund (savings) *4574	\$ 232,880	\$ 369,230	\$ 433,830
223	Water Revenue Fund (checking) *1520	\$ 99,986	\$ 99,215	\$ 64,370
224	Water Bond Sinking Fund (money market) *1058	\$ 160,433	\$ 82,483	\$ (0)
225	Water Reserve Fund (savings) *1330	\$ 159,437	\$ 238,212	\$ 316,567
226	Building Fund (checking) *1678	\$ 48,685	\$ 83,290	\$ 90,150
227	<b>Total of Ending Balances</b>	<b>\$ 844,895</b>	<b>\$ 978,979</b>	<b>\$ 959,396</b>

**Interlaken Town FY2024 Budget Comments**

<b>FY2024 Budget Notes - Selected Line Items of Interest</b>						
<b>Budget Line</b>	<b>Budget Line Description</b>	<b>FY2022 Actual</b>	<b>FY2023 Budgeted</b>	<b>FY2023 Projected</b>	<b>FY2024 Tentative</b>	<b>FY2024 Notes</b>
5	Annual Wasatch County Tax Assessment	\$ 133,724	\$ 150,000	\$ 150,000	\$ 187,000	Proposed 25% increase in tax rate. Tax increase of \$200 average per lot.
20	Transfer from Water Revenue Fund (50% of admin. expenses)	\$ 20,000	\$ 35,500	\$ 38,000	\$ 45,000	Additional legal and town admin costs for water system require increase.
29	Contribution to Capital Improvements in Transportation Reserve Fund	\$ -	\$ (100,000)	\$ (100,000)	\$ (35,000)	FY2024 Transfer from General is less due to increase in maintenance & capital exp.
38	Town Clerk & Webmaster	\$ (16,526)	\$ (25,000)	\$ (30,000)	\$ (55,000)	Adjusted for Increase in Town Administrator costs.
51c	Safety and Enforcement (Wasatch County Sheriff Agreement)	\$ -	\$ (500)	\$ (300)	\$ (10,500)	FY2024 Increase due to proposed Wasatch County Sheriff contract for services.
55	Annual Road Repair & Maintenance	\$ (30,850)	\$ (10,000)	\$ (6,000)	\$ (60,000)	Increase in Road Maintenance in FY2024.
57	Contract Service (Snow Removal)	\$ (37,500)	\$ (40,000)	\$ (50,000)	\$ (60,000)	FY2024 Projected Increase - SuperDave Snow Removal Costs (\$12K/month)
60	Capital Investment in Roads	\$ (23,404)	\$ -	\$ -	\$ (25,000)	Increase in Capital Investment in FY2024.
78	Transfer from General Fund for Capital Improvement Reserves	\$ -	\$ 100,000	\$ 100,000	\$ 35,000	FY2024 Transfer from General is less due to increase in maintenance & capital exp.
95	Charge for Services: Metered Water (overages)	\$ 4,466	\$ 4,000	\$ 27,000	\$ 4,000	FY2023 was an unusual year, exceptionally high overage charges.
101	Transfer from Bond Sinking Fund for current year Water Bond payment	\$ 78,023	\$ 78,275	\$ 78,275	\$ 82,533	FY2024 Entire Bond Fund Balance transferred into Water Revenue for final bond pmt.
105	Transfer to Water System Reserve Capital Fund	\$ -	\$ (78,275)	\$ (78,275)	\$ (78,275)	FY2023 onward - Diverted from previous water bond fund payment to reserves.
109	Transfer to General Fund for 50% of Administrative expenses	\$ (20,000)	\$ (35,500)	\$ (38,000)	\$ (45,000)	Additional legal and town admin costs for water system, including ROC.
114	Water Bond Payment, due annually in January	\$ (78,023)	\$ (78,275)	\$ (77,691)	\$ (78,275)	Final payment due in January 2024
123g	Pump Replacements, Telemetry System, Meter Upgrades	\$ (55,752)	\$ (40,000)	\$ -	\$ (40,000)	FY2024 will pick up cost for meter telemetry system.
141	Transfer to Water Revenue Fund to pay current year bond	\$ (78,023)	\$ (78,275)	\$ (78,275)	\$ (82,533)	FY2024 Entire Bond Fund Balance transferred into Water Revenue for final bond pmt.
154	Trfr from Water Revenue Fund to Capital Reserves	\$ -	\$ 78,275	\$ 78,275	\$ 78,275	FY2023-24 2nd Bond pmt Diverted from water bond fund to reserves.

Street	Width (yds)	Length (yds)	Area (sq yds)
Jungfrau	11	23	253
Jungfrau	2	2	4
Jungfrau	2	3	6
St. Moritz	3	6	18
Interlaken	12	15	180
Interlaken	6	8	48
Interlaken	7	18	126
Additional Interlaken 5 - 4x4			80
<b>TOTAL</b>			<b>715</b>

Midway City Council  
17 November 2020  
Regular Meeting

Resolution 2020-32 /  
Law Enforcement Agreement



## RESOLUTION 2020-22

### **A RESOLUTION ADOPTING AN AGREEMENT BETWEEN WASATCH COUNTY AND MIDWAY CITY FOR LAW ENFORCEMENT SERVICES**

**WHEREAS**, Midway City desires to protect the health, safety, and welfare of its residents and visitors; and

**WHEREAS**, law enforcement is an essential component of this protection; and

**WHEREAS**, Midway City would like to contract with Wasatch County for additional law enforcement services; and

**WHEREAS**, Wasatch County is agreeable to rendering such services; and

**WHEREAS**, such contracts are authorized and provided for by the provisions of Utah Code §§ 11-13-202, 11-13-203.5.

**NOW, THEREFORE**, be it hereby **RESOLVED** by the City Council of Midway City, Utah, as follows:

Section 1: The Midway City Council approves the agreement for law enforcement services attached hereto and authorizes the Mayor of Midway City to execute the agreement on behalf of the City.

**PASSED AND ADOPTED** by the Midway City Council on the     day of             2020.

MIDWAY CITY

\_\_\_\_\_  
Celeste Johnson, Mayor

ATTEST:

---

Brad Wilson, Recorder

(SEAL)

DRAFT

Exhibit A

DRAFT

## **AGREEMENT FOR LAW ENFORCEMENT SERVICES**

This is an Agreement between Wasatch County (hereinafter referred to as the “COUNTY”), and Midway City (hereinafter referred to as “MIDWAY”), to provide law enforcement services to MIDWAY for the period commencing January 1, 2021.

WHEREAS, the COUNTY has a statutory obligation to provide police protection within Wasatch County; and

WHEREAS, the COUNTY is currently providing law enforcement to citizens of the County as well as Midway City, and the towns of Charleston, Daniel, Hideout, Independence, Interlaken, and Wallsburg (hereinafter collectively referred to as the “MUNICIPALITIES”); and

WHEREAS, the COUNTY provides a **Base Level of Service** (as this term is defined below) to each of these MUNICIPALITIES that is covered by property taxes paid by the citizens of each of these MUNICIPALITIES and given to Wasatch County to fund the Sheriff’s Department; and

WHEREAS, the COUNTY will continue to provide this Base Level of Service at no additional charge to MIDWAY; and

WHEREAS, if the Base Level of Service requires additional contributions the COUNTY will assure that each of the MUNICIPALITIES (including the County) will pay its pro rata share of these costs so that the burden does not unfairly fall on any one MUNICIPALITY; and

WHEREAS, HEBER CITY provides its own police force, but also uses COUNTY staff, dispatch, and facilities which the COUNTY will assure is paid for by HEBER CITY in a fair and equitable way so that the MUNICIPALITIES are not bearing the burden of providing services HEBER CITY is not paying for; and

WHEREAS, MIDWAY has determined that it would like to also **contract with the COUNTY for “Additional Services”** (as this term is defined below), in accordance with the terms and conditions set forth below; and

WHEREAS, the COUNTY is agreeable to rendering such services on the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized and provided for by the provisions of Utah Code §§ 11-13-202, 11-13-203.5.

NOW, THEREFORE, IN CONSIDERATION OF the mutual undertakings set forth herein, the COUNTY and MIDWAY agree as follows:

## A. SCOPE OF SERVICES

1. **Base Level of Service** (that all MUNICIPALITIES receive as a function of paying taxes to Wasatch County):
  - a. The COUNTY agrees, through the Wasatch County Sheriff's Office, to provide the following **Base Level of law enforcement service to each MUNICIPALITY**, which will include, but will not be limited to:
    - i. Within the Sheriff's office there is a designation of "Obligated Time" which is highest priority and performed on demand, which includes the following duties:
      1. **Enforcement of Utah State Statutes;**
      2. **Criminal investigative and crimes lab services;**
      3. **Follow up on reported crimes with persons who reported the crime, including routine notification by telephone or mail as to the status of the investigation;**
      4. **Responses to medical, fire, and other emergencies that require police presence;**
      5. **Providing communication facilities and dispatch services.**
    - ii. When an **officer is not performing a duty under "Obligated Time"** the officer performs duties as he/she sees fit, which is called "Unobligated Time" and includes the following:
      1. **Patrol services with random patrolling of residential areas, businesses, parks, and other public property areas;**
      2. **Driver's license inspections, background checks and license enforcement services as called for under applicable state law and municipal ordinances;**
      3. **Traffic enforcement including the regular use of radar or laser as a speed deterrent; and**
      4. **Attendance at Public Safety or City Council meetings as requested by the municipality;**
      5. **Citizen assist calls (at the discretion of the Sheriff's Office).**
  - b. Base Level Services shall be provided 24 hours per day and shall be performed by the number of deputies and other personnel budgeted for in the COUNTY'S Approved Budget for these services to the MUNICIPALITIES.
  - c. The priority and performance of duties under both "Obligated Time" and "Unobligated Time" is under the direction and at the sole discretion of the Sheriff's Office.
2. **Additional Services** (that each MUNICIPALITY will be required to pay for should it request the services):

- a. The COUNTY, through the Wasatch County Sheriff's Office, may agree to provide the following additional law enforcement services to any MUNICIPALITY that requests the services:
    - i. **Enforcement of the municipal ordinances;**
    - ii. Crime prevention programs such as Neighborhood Watch, as well as other business and residential crime prevention programs;
    - iii. Coordination of volunteer programs such as the Community Affairs Officer and Reserve Programs;
    - iv. **Animal control services;**
    - v. **Traffic patrol and ticket issuance beyond what is provided in the Base Level of Service;**
    - vi. Any other services the parties may agree upon.
  - b. **Costs for Additional Services shall be as established by the Wasatch County Sherriff's Office,** and shall include any costs associated with increased administrative, management, or supervisory costs incurred due to the Additional Services.
  - c. As Needed Requests: The parties recognize that there may be situations where a need for Additional Services arises for a particular event or temporary concern. The parties agree that these do not need to be formalized in Exhibit A. The parties will agree on an hourly rate in Addendum A for As Needed Requests and the Sheriff's office will invoice Midway City accordingly.
  - d. The scope of the Additional Services and payment for Additional Services shall be as set forth in Addendum A.
3. Special Event Services: Special Event traffic patrol and patrol services for community festivals or other special events are not Base Level Service. Costs to provide these services are normally addressed through the special event permitting process with the County. If services are needed that have not been addressed through the permitting process, Midway City may request Additional Services as set forth above and enter into an agreement to pay for the scope of services needed.
  4. The manner and standards of performance, the discipline of officers, and other matters incident to the provision of services under this Agreement, and the control of personnel so employed, shall be subject solely to the control of the COUNTY.
  5. **In the event that a MUNICIPALITY, through its elected body or authorized agent, notifies the COUNTY that the MUNICIPALITY is dissatisfied with the Base Level of Service or the level of Additional Services contracted for, the SHERIFF'S OFFICE shall meet with the MUNICIPALITY to discuss issues and resolve problems.**
  6. The COUNTY'S agreement to provide "Additional Services" under this Agreement does not lessen the COUNTY'S obligation to provide the Base Level of Service to each

MUNICIPALITY within Wasatch County. The COUNTY'S contractual obligations under this Agreement recognize the underlying statutory obligations that Wasatch County has to provide the Base Level of Service to the MUNICIPALITIES.

7. To facilitate the COUNTY'S performance pursuant to this Agreement, each MUNICIPALITY agrees that the COUNTY shall have full cooperation and assistance from the MUNICIPALITY, its officers, agents and employees. Each MUNICIPALITY shall designate its Mayor, or one of its City Council members as a liaison to the Wasatch County Sheriff's Office. The liaison shall attend meetings with the Wasatch County Sheriff's Office as deemed necessary by the Wasatch County Sheriff's Office, or as requested by a MUNICIPALITY and shall represent the MUNICIPALITY at the meetings. The purpose of these meetings is to develop short-term and long range plans and to coordinate and analyze police service, to develop budget parameters for distributing costs among the MUNICIPALITIES, and other related public service issues.
8. The COUNTY shall furnish and supply all necessary labor, supervision, equipment, communication facilities and supplies necessary to provide services pursuant to this Agreement.
9. All deputy sheriffs, clerks, and all other COUNTY personnel performing duties pursuant to this Agreement shall at all times be considered employees of the COUNTY for all purposes.

**B. ASSUMPTION OF LIABILITIES/INSURANCE**

1. Except as otherwise provided, MUNICIPALITIES shall not be called upon to assume any liability for the direct payment of any salaries, wages, or other compensation to any COUNTY personnel performing services pursuant to this Agreement for MUNICIPALITIES, and the COUNTY hereby assumes said liabilities.
2. Except as herein otherwise specified, MUNICIPALITIES shall not be liable for compensation or indemnity to any COUNTY employee for injury or sickness arising out of the performance of services pursuant to this Agreement, and the COUNTY hereby agrees to hold MUNICIPALITIES harmless against any such claim.
3. The MUNICIPALITIES, their officers, and employees, shall not be deemed to assume any liability for the intentional or negligent acts of the COUNTY or the COUNTY'S employees performing services pursuant to this Agreement, and the COUNTY shall hold the MUNICIPALITIES, their officers, and employees harmless from and shall defend and indemnify the MUNICIPALITIES, their officers, and employees against any claim for damages arising out of the COUNTY'S performance of services pursuant to this Agreement.
4. The COUNTY, its officers, and employees shall not be deemed to assume any liability for intentional or negligent acts of the MUNICIPALITIES or of any other officers, agent or employee thereof, and the MUNICIPALITIES shall hold the COUNTY and its officers

and employees harmless from, and shall defend and indemnify the COUNTY and its officers and employees against any claim for damages arising out of the MUNICIPALITIES' performance of its obligations pursuant to this Agreement.

**C. TERM OF AGREEMENT/TERMINATION**

1. The term of this Agreement shall commence on January 1, 2021, and shall continue through December 31, 2025 ("Term"). **5-year Term**
2. If either party intends not to renew this Agreement at the end of its Term, the party must notify the other party and other MUNICIPALITIES in writing at least eleven (11) calendar months prior to the end of the contract Term. If either party has not approved a successor agreement at the end of the Term, the COUNTY will continue to provide law enforcement services in accordance with this Agreement.
3. Either party may terminate this Agreement at the end of a calendar year and prior to the end of the Term of the Agreement by notifying the other party to this Agreement and the other MUNICIPALITIES in writing of their intent to terminate the Agreement at least eleven (11) calendar months prior to the end of the calendar year.
4. Notice to the COUNTY shall be given to the County Manager and Wasatch County Sheriff, and Notice to the MUNICIPALITIES shall be given to its Mayor/City Manager.

**D. COST AND PAYMENT**

1. The Base Level of Service provided for in this Agreement shall be paid for by the MUNICIPALITIES' county taxes.
2. Payment for Additional Services shall be as set forth in Addendum A to this Agreement.
3. During the term of this Agreement, the COUNTY shall annually submit a Budget Estimate for the following year of services to the MUNICIPALITIES no later than August 1 of the current year. Said Budget Estimate will be for the limited purpose of better enabling the MUNICIPALITIES to estimate its annual budget and tax levy.
4. If a MUNICIPALITY does not allocate the necessary funding for its proportionate share of the COUNTY'S Approved Budget to the MUNICIPALITIES for a given year, the MUNICIPALITY and the COUNTY must meet by January 31 of the budget year in question to review and reach agreement on modifications to service levels provided by the COUNTY that are consistent with the MUNICIPALITY'S budget and that recognize the impact of these service level changes to other MUNICIPALITIES that contract with the COUNTY for these services.

**E. GENERAL PROVISIONS**

1. Notice to the COUNTY shall be given to the County Manager and Wasatch County Sheriff, and Notice to the MUNICIPALITIES shall be given to either the Mayor or the City Manager.
2. It is understood that prosecutions for violations of ordinances or state statutes, together with disposition of all fines collected pursuant thereto, shall be in accordance with state statutes, state rules, and judicial orders.
3. A MUNICIPALITY may contract with the COUNTY for additional law enforcement services above and beyond those provided in this Agreement, as set forth in Addendum A.
4. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing, signed by authorized representatives of the COUNTY and the MUNICIPALITY and attached to the original of this Agreement.

IN WITNESS WHEREOF, the MUNICIPALITY, as set forth below, by resolution duly adopted by its Council has caused this Agreement to be signed by its Mayor/City Manager, and the seal of the MUNICIPALITY to be affixed hereto on the \_\_\_\_\_ of \_\_\_\_\_, 2020, and the COUNTY, by resolution of its Board of County Commissioners, has caused this Agreement to be signed by the County Manager on the \_\_\_\_ day of \_\_\_\_\_.

COUNTY OF WASATCH

MIDWAY CITY

By: \_\_\_\_\_  
 MIKE DAVIS  
 County Manager

By: \_\_\_\_\_  
 Celeste Johnson  
 Mayor

APPROVAL RECOMMENDED:

By: \_\_\_\_\_  
 Jared Rigby  
 Sheriff of Wasatch County

APPROVED AS TO FORM:

By: \_\_\_\_\_  
 Scott Sweat  
 Wasatch County Attorney



## Addendum A

### Additional Services

In addition to the Base Level of Service provided to Midway City by the Wasatch County Sheriff's Department, Midway City desires to further contract with the Sheriff's Department for the following Additional Services:

- Midway City has budgeted up to \$168,000 for Additional Services for the budget year of 2021.
- Midway City contracts with Wasatch County Sheriff's Office for up to 160 hours of Additional Services per month, to be as directed by the Midway City Mayor, and will include: directed patrol, speed enforcement, noise complaints, VIN inspections, special events not covered by the County approval process, and any other lawful request made by the Midway City Mayor.
- Initially Midway City requests that 40 hours of directed traffic patrol be provided weekly, between 6am to 8pm, with the specific purpose of enforcing speed limits and issuing speeding citations within Midway City.

### Cost and Payment

Midway City shall pay the hourly rate of \$87.50 for Additional Services received from Wasatch County Sheriff's Department, which includes \$70.00 per hour for police services and a 25% administrative fee (which includes costs associated with supervision, sheriff time and administrative time).

Midway shall be required to pay solely for the hours of Additional Services it actually receives. The Parties agree that the maximum amount of Additional Services provided by Wasatch County Sheriff's Department is 160 hours per month, and that the maximum amount to be paid each month for Additional Services will be up to \$14,000.

Wasatch County Sheriff's Department shall bill Midway City each month for the hours of Additional Service Midway City receives. Midway City will only be billed for the hours of Additional Services provided for that month. All billing will be verified and accompanied by the Activity Reports set forth below.

Payment for Additional Services received shall be made by Midway City within 10 days of receipt of the monthly invoice.

### Activity Reports

Along with each monthly bill, Wasatch County Sheriff's Department shall submit to Midway City monthly activity reports detailing the activities of the Sheriff's Department within Midway City and designating which of those activities qualify as "Additional Services". These

reports shall contain, at a minimum, the “Law Incident Summary Report with Times”, “Law Incident Report by Nature”, number of dispatch calls from Midway City for that month with summary of totals, the number of directed patrol time hours and when they occurred with summary of totals, and the total number of traffic citations issued. The Parties agree that no information will be provided which would violate the Utah Data Privacy Act.

Annual Review

The parties agree that this Addendum A will be reviewed on an annual basis to update both the scope of Additional Services as well as the costs for Additional Services. If neither party objects in writing 60 days prior to January 1 of each year the terms to Addendum A for the prior year shall continue for the coming year with an increase in cost for Additional Services by 2.5%.

COUNTY OF WASATCH

MIDWAY CITY

By: \_\_\_\_\_  
Mike Davis  
County Manager

By: \_\_\_\_\_  
Celeste Johnson  
Mayor

APPROVAL RECOMMENDED:

By: \_\_\_\_\_  
Jared Rigby  
Sheriff of Wasatch County

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Scott Sweat  
Wasatch County Attorney