

## Interlaken Town Planning Commission Meeting Minutes

**Entity:** Interlaken Town

**Body:** Interlaken Planning Commission

**Subject:** Business

**Notice Title:** Interlaken Town Planning Commission Meeting

**Notice Type:** Meeting

**Event Start Date & Time:** January 23, 2019 @ 6:16 PM

**Event End Date & Time:** January 23, 2019 @ 7:00 PM

**Location:** Town Pump House, 236 Luzern Way

### Description/Agenda:

1. **Call To Order.** Susanna Littell called to order at 6:16p, Jan 23, 2019
2. **Roll Call:** Susanna Littell, chair – present. Elizabeth Hora, vice-chair chair, present
3. **Presentations:** Susanna presented the Final Version of the General Plan. Planning Commission and Interlaken public gave some great feedback! Susanna’s presentation ran through the changes that were made – no changes to the substance mostly changes to the appearance, the flow of the document, and copy-editing changes. Some changes suggested by MAG that changed the content were incorporated, but MAG’s direction did not alter the meaning or intent of the Plan.
4. **Consent Agenda:** None
5. **Approval of 1/23/19 Agenda or Changes.** Susanna motions to approve, Elizabeth seconds, carries unanimously.
6. **Approval of 12/19/18 Planning Commission Meeting Minutes.** Approval tabled to next regularly scheduled meeting.
7. **Public Comment:**  
Comments taken on land use topics not scheduled for a Public Hearing. Speakers please limit your comments to a few minutes. The Commission cannot act on items not listed on the agenda, so it may not be able to respond. Total time for public comments will be 10 minutes unless Commission agrees to extend.

No public comments received

8. **Town Engineer – Epic Project Status Update.**
  - Lot#112 - Daines Property Project Status. – Snow has slowed construction, but working toward framing inspection. Construction to continue through winter
  - Lot#115 – Howard Property Project Status. – No changes
  - Lot# 218 – Frank Property Project Status. – Did not pass final inspection. Contractor working through issues identified by inspector. Town Council directed PC to work with Epic to send a letter regarding potential future re-seeding of areas of the property. Josh Call from Epic called them, landowners said they had hydroseeded the areas in question, and it should sprout by spring. Verbal contract only.
  - Lot# 11 - Sheldon Property Project Status – Construction wrapping up, working toward final inspection.
  - Lot#12 - Southwick Property Project Status. – No status change, no building permit submitted.
  - Lot #43 – New - Gladwin Garage Project Status. – Passed electrical inspection, needs to fix foundation
  - Parcel # 00-0007-3929 McNaughton- Passed shower pan inspection, construction continues
  - Lot #203 – Simpkins landscaping – no updates

- Lot# 214 - Post Construction-related exposed graded areas concern Status. Need to contact landowner regarding re-seeding
- Comment from Mayor Lisa Simpkins: Town Council to consider putting a two-year time limit on new construction. Planning Commission will review current policy and make changes when the Town Council asks for the PC review.

## **9. General Plan Update.**

- Planning Commission Recommendations for the final General Plan.
- Recommended edits:
  - Ask Town Clerk for the names of residents who contributed photos to the General Plan. They were excellent and we want to acknowledge them in the document
  - Spell check the General Plan before submitting it to the Town Council
  - Add Moderate Income Housing info from MAG
  - Add information about when the original CC&Rs expire
- Elizabeth motions to recommend the Town Council formally adopt the General Plan at their next meeting, following the changes proposed above; seconded by Susanna, motion passed with unanimous approval.

## **10. Other Business.**

### **11. Action Item Update from Previous Meetings (6/6, 6/18, 7/17, 8/27, 9/24, 10/15, & 12/19 2018 minutes).**

New item: we'll look at our action plans in depth and clean house.

New item: talk to Town Clerk about holding the deposit for Frank property pending Certificate of Occupancy and resolution of seeding concerns.

New item: talk to Town Clerk about contacting lot owner for #214 regarding re-seeding areas of concern on the property

### **12. Adjournment.** Susanna motions to adjourn at 7:09p, Elizabeth seconds, motion carried unanimously.