

Interlaken Town Council Regular Meeting Agenda
Tuesday, 03 January 2023, 6:30 PM – 8:00 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QJUNT3loV3J4Nm83TFJOdGVSUE1ldz09>

1. **Call to Order**
2. **Roll Call**
3. **Presentations:** Chris Wilcox - Town Mailboxes
4. **Public Comment:** Comments will be taken by the Town Council on any non-agenda items. Comments are limited to four minutes per speaker. The Council may or may not respond to non-agenda issues brought up under public comment. Those wishing to comment should stand, state their full name and address, whom they represent, and the subject matter to be addressed. Total time allocated to public comments will be no more than twenty minutes.
5. **Consent Agenda:** None
6. **Approval of Agenda or Changes**
7. **Approval of 12/06/2022 Council Regular Meeting Minutes**
8. **Town Administrator Position – Proposal to Extend Service through 2023**
9. **Financial Matters**
 - FY 2022 AUP Report Status
 - FY2022 Water Billing Final Report
 - FY2023 Water Billing
 - FY2023 Onward Reserve Studies – Water & Roads
 - Town Credit Card
10. **Utah State Mandated Lead Testing for Water System**
11. **2023 Council Meeting Schedule – Revisiting April Spring Break Conflict**
12. **Building Permit Update and Planning Commission Member Status**
13. **DPW Site and Pumphouse Electrical Upgrades - Status**
14. **Town Resolution No. 2023-01-03 Amended Fee Schedule**
15. **Water Rights Assignment and Adjudication Hearing Status**
16. **Wasatch Mountain State Park Easement Update**
17. **Town Entrance Signage**
18. **Other Business**
19. **Council Comments**
20. **Adjournment**

Interlaken Town Council Regular Meeting Minutes
Tuesday, 03 January 2023, 6:32 PM – 8:00 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QJNT3loV3J4Nm83TFJlOEdGVlU1dz09>

1. Call to Order – 6:32 pm

2. Roll Call

Greg Harrigan, Mayor
Chuck O’Nan, Council Member
Sue O’Nan, Council Member
Justin Hibbard, Council Member arrived late

Chuck Cullom, Council Member was absent

3. Presentations: Chris Wilcox - Town Mailboxes

Chris investigated how and if we could get mail delivered here in Interlaken. He spoke with Barbara Bacon the Midway Postmaster. In order for us to get mail delivery in town, we need to purchase and install cluster box units. Each box has room for 16 recipients. She did mention we’d have to have a slot for each home up here. Chris asked if there was a way for a lot owner to opt out, but he was waiting to hear back. The USPS would have to approve the box location, and the boxes would have to be accessible year round, and require a concrete pad. The box cost varies, from \$2 to \$3K per unit. If we needed to install a box for every lot it would require 12 boxes (184 lots). If we did only full timers, that would require 6 boxes. If we needed to supply a slot for each lot with a home on it, it would be 9 boxes currently. We’re looking at between \$18K to \$20K to install box for just the full timers. Greg – what would the size of the boxes be, and would they deliver packages as they do now? The post office would continue to provide pickup at the post office for larger packages, putting a notice in the box. Greg’s main concern is where would we put the boxes. The DPW site is very full right now. Sue was concerned about congestion in the DPW site area. We’d have to install them further down Luzern. Chris – it would be ideal if people could opt out, but he still doesn’t know. The postmaster said that we would need a box for any resident that can receive mail. She noted that they haven’t delivered mail in the past because of our roads. The Reserve roads help with our access. Greg – if you get more information, please send us a note. Chris’s estimate of \$18-\$20K includes a rough estimate for the pad. Sue – it sounds like we need more information about the size of the boxes so we can determine the required size of the pad. As soon as Chris hears back from the postmaster, he’ll forward us the info.

See the attached photos of the USPS outdoor boxes.

4. Public Comment: Tasha Lingos, 311 Interlaken Dr. – welcome to real winter. Tasha is concerned about where the mailboxes would be placed. She also wanted to know what the status of the town’s water rights were. Greg noted that the town is still in the process of having the rights conveyed from the IMWC to the town. As a town, our water rights are protected by the state. She was also interested in the status of the State Park Water Easement. She also offered to help shovel if anyone needs help.

5. Consent Agenda: None

6. Approval of Agenda or Changes

Bart Smith asked that we add a discussion about the Provo River Distribution System DNR letter to agenda item 18, Other Business.

Motion: Council Member Sue O’Nan moved to approve the agenda as amended to include the adding an item to 18, Other Business.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. Approval of 12/06/2022 Council Regular Meeting Minutes

Motion: Council Member Sue O’Nan moved to approve the 12/06/22 town council minutes as presented.

Second: Council Member Justin Hibbard seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. Town Administrator Position – Proposal to Extend Service through 2023

Bart Smith, Town Administrator, proposed a plan to extend his service to the town for another year. He proposed an increase in his hourly rate, from \$45/hour to \$85/hour. His rationale for the increase was a comparison to the rates charged by others for similar service – an HOA administrator and the administrator from TO engineers. Both Sue and Greg would approve. They suggested Smith farm out some tasks, for example, having Judy Klautt help out. Justin wondered if we should look at hiring a full-time employee at this point. Bart works around 10 hrs. a week, so it wasn’t clear that the position requires full time employment. The difficulty with filling the position is two-fold – finding someone with the skill set to perform a wide variety of tasks and finding someone willing to work a part time job which requires them to be on call practically all the time. Bart noted that the council has helped quite a bit in the past filling in for him when he wanted time away.

Motion: Council Member Sue O’Nan moved to approve the proposed hourly pay increase for Bart Smith for calendar year 2023 from \$45/hour to \$85/hour.

Second: Council Member Justin Hibbard seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

9. Financial Matters

- FY 2022 AUP Report Status

Smith has reached out to Kodan Hunt, our representative at Hinton-Burdick regarding their preparation of the required state Agreed-Upon Procedures report for FY2022. So far he hasn’t heard back, but is confident final preparations are being made.

- FY2022 Water Billing Final Report

Smith presented the final numbers for the FY2022 water billing – see the attached table below. The big surprise for last fiscal year was the town had 10 lot sales and had anticipated only 3. The remaining numbers for the year are close to budget. Smith noted that the overages are much lower than they have been in the past, and the number of lot owners with overages has decreased significantly. Those who continue to use an excess of 10,000 gallons per month are most likely irrigating. Smith also noted that some lot owners did not pay all their fees in FY2022, delaying payment until the start of FY2023, but 100% of the billed FY2022 charges were collected.

Summary 2022 Interlaken Town Water Billing			
Charge	# Lots	Amount Collected	FY2022 Budget
Base Usage Fee - Connected Lots	145	\$ 140,940.00	\$ 140,940.00
Base Usage Fee - Empty Lots	37	\$ 30,192.00	\$ 30,192.00
Base Usage Fee - Permitted Lots	2	\$ 1,944.00	\$ 1,944.00
Overage Charges		\$ 4,466.40	\$ 4,000.00
Late Fees		\$ 600.00	\$ 300.00
New Owner Transfer Fees		\$ 1,500.00	\$ 450.00
Credit Adjustments		\$ (164.50)	\$ -
	TOTAL	\$ 179,477.90	\$ 177,826.00
Total Amount Collected in FY2022		\$ 176,311.90	
Total Amount Collected in FY2023		\$ 3,166.00	

- FY2023 Water Billing

Smith noted that he had all the meter readings but had to dig around in the snow to get one of them. He plans to get the bills out by the end of this month.

- FY2023 Onward Reserve Studies – Water & Roads

Smith noted that the town currently holds in reserves the final 2 DDW water bond payments. This year’s bill, due this month, was \$77,690.53, and next year’s bill will be approximately the same, matching the amount held in reserves. See the attached invoice. This means starting this fiscal year, the town has approximately \$78K available in the water revenue fund to be allocated for either water system expenses or to be held in reserves. We discussed starting reserve studies for roads and water at the last meeting and will pursue that path in order to assess the town’s future requirements. Greg asked if the money collected this January for water could be used in the General Fund, or does it have to be dedicated to water-system related expenses. Smith noted that as an enterprise fund, the water fund revenue may be used to pay for administrative expenses booked as General Fund expenses. For example, administrative costs associated with the annual water billing are paid out of the General Fund. The state recognizes that an enterprise fund requires General Fund expenditures to support the enterprise activity. The town currently performs an annual transfer from the Water Revenue Fund to the General Fund to cover these expenses. For FY2023 the amount transferred is budgeted as \$35,500, roughly 50% of the total administrative expenses. Whatever amount is transferred in this way must be justified. So the short answer is yes, some water revenue may be transferred into the General Fund, but only as a revenue source to support administrative activities related to the water system.

- Town Credit Card

The town has acquired credit cards from Zion bank to be used to cover online expenses currently paid using Bart’s personal card. These charges would include IT expenses, like domain renewals, WIX hosting, and other expenses that aren’t currently paid by check. To avoid inadvertently using these cards in a way that conflicts with the town’s accounting principles and the annual audit, Bart will consult our CPA firm to establish best practices for their use.

10. Utah State Mandated Lead Testing for Water System

Bart presented an email from our water master Trent Davis and a letter from the state Department of Environmental Quality regarding a requirement to survey the town’s water system for lead service lines. See the attached DEQ letter. From Trent’s email:

From: Trent Davis <interlaken.watermaster@gmail.com>
Date: Tuesday, November 29, 2022 at 10:32 AM
To: Bart Smith <interlakenclerk@gmail.com>, Greg Harrigan <greg@parkcityrealestateguide.com>
Subject: Lead service line inventory

Hi guys,

We will be required to complete a lead service line inventory for our water system. I have attached a letter from the Division of Drinking Water. We will need to find records from when the system was updated showing that we currently have no lead service lines in the system. We will also have to have homeowner involvement or track down records from the county showing that the laterals are not lead based.

Jordanelle is hiring a company called 120 water to help collect all this data and put together an inventory. This company also provides GIS mapping of the water system showing the inventory and sends out letters to homeowners with sample kits to test their service line inside the home if needed. The average cost for their system with Jordanelle has been around \$4000 per water system. I'm not sure if this is a route that the board would want to pursue or not. If you would like I can reach out to 120 water and set up a time for a presentation and get a quote from them, just let me know your thoughts.

Thanks, Trent

Sue – we test for lead and haven't seen any in our samples. 120 Water can do the inventory for us. Bart will get us on their calendar for a presentation and have them put together a quote for the town.

11. 2023 Council Meeting Schedule – Revisiting April Spring Break Conflict

It was agreed to move the April meeting to April 18th. Here is the updated TC Meeting schedule for 2023:

<i>Interlaken 2023 Town Council Meeting Schedule</i>		
Meeting Date	Day of Week	Meeting Time
3-Jan-23	Tue	6:30 PM
7-Feb-23	Tue	6:30 PM
7-Mar-23	Tue	6:30 PM
18-Apr-23	Tue	6:30 PM
2-May-23	Tue	6:30 PM
6-Jun-23	Tue	6:30 PM
5-Jul-23	Wed	6:30 PM
1-Aug-23	Tue	6:30 PM
5-Sep-23	Tue	6:30 PM
3-Oct-23	Tue	6:30 PM
7-Nov-23	Tue	6:30 PM
5-Dec-23	Tue	6:30 PM

12. Building Permit Update and Planning Commission Member Status

Diana was not available to report on active building permits. Smith noted that the town had received 7 responses from its call for volunteers for the planning commission. We're waiting on the current planning commission to review the applicants and make recommendations to the council. Bob Marshall– suggested that we look at getting alternates in addition to filling the one vacancy.

13. DPW Site and Pumphouse Electrical Upgrades – Status

Smith reported that work had been completed on the electrical upgrades to the pumphouse and the DPW site. In summary, the 480V service to the pumphouse was upgraded at the pole by Heber Light & Power, a new service box was installed on the exterior of the pumphouse, and the outdated transformer was replaced with a new one inside the pumphouse. The combination of these changes will ensure more reliable and consistent power to the pumps and fewer power surges and 3 phase interruptions which have caused significant damage in the past. The system is more compatible with the operation of the emergency generator as well.

In addition to these upgrades at the pumphouse, a power outlet was added to the west end of the DPW site, adjacent to the cargo container. This power source is necessary in the winter to provide power for a block heater for SuperDave's equipment. In total the upgrades cost \$36,170. See the attached invoices from Nick Birch Electric for more details.

14. Town Resolution No. 2023-01-03 Amended Fee Schedule

Smith proposed an amendment to the town's fee schedule. The proposal included increases to the following fees collected by the town:

Fee/Deposit	Current Fee (Res. No. 2020-05-19B)	Proposed Amended
Interlaken Water Connect Fee	\$500.00	\$700.00
Interlaken Road Impact Fee	\$2,500.00	\$3,500.00
Interlaken Damage Deposit	\$2,500.00	\$4,000.00
Interlaken Completion Deposit	\$1,500.00	\$2,000.00
Spillage of debris on public roads or right-of way	\$25.00 per day	\$150.00 per day

These proposed fees address increased costs for excavation, road repair, and enforcement of the town's municipal code.

Motion: Council Member Sue O'Nan moved to adopt Resolution No. 2023-01-03 Amending the Fee Resolution and Replacing Resolution No. 2020-05-19B in its Entirety.

Second: Council Member Justin Hibbard seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

15. Water Rights Assignment and Adjudication Hearing Status

Chuck Cullom was not present to report on this issue.

16. Wasatch Mountain State Park Easement Update

Jonathon Hunt, Wasatch Mountain State Park manager received the formal request to renew the easement. The town is waiting to hear a response from the park. Smith will continue to track the easement status.

17. Town Entrance Signage

Chuck O’Nan received a sketch of the proposed town entrance sign – see the attached sketch from RC Ornamental. It turns out we don’t have to take all the stone down; they can use the existing structure. They could use the font that we have right now on the sign or we could chose another one. Sue -Does anyone know the current font? Justin will do some research and come up with some font proposals.

18. Other Business – Provo River Distribution System – DNR Meeting, SuperDave Snow Removal

The town received a letter from the state DNR announcing the date and agenda for a meeting for the Provo River Distribution System Water Users – see the attached letter. We were hoping to get more information from Chuck Cullom regarding this meeting and whether the town should attend. Bart will reach out to Chuck for more information.

Greg – feels we should give SuperDave a bonus. Driving through BHR Estates you will see how well Dave does in comparison. Bob – feels that Dave would appreciate a gift rather than cash. Tasha – gift certificates from a restaurant plus a check. Agreed on \$1000 and some gift cards - \$200 at restaurants, and a case of Mountain Dew.

19. Council Comments - None

20. Adjournment

Council Member Sue O’Nan moved to adjourn the meeting. Council member Hibbard seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:00 PM. The next town council meeting is scheduled for Tuesday, February 7th, 2023, at 6:30pm via Zoom.

Summary 2022 Interlaken Town Water Billing

Charge	# Lots	Amount Collected	FY2022 Budget
Base Usage Fee - Connected Lots	145	\$ 140,940.00	\$ 140,940.00
Base Usage Fee - Empty Lots	37	\$ 30,192.00	\$ 30,192.00
Base Usage Fee - Permitted Lots	2	\$ 1,944.00	\$ 1,944.00
Overage Charges		\$ 4,466.40	\$ 4,000.00
Late Fees		\$ 600.00	\$ 300.00
New Owner Transfer Fees		\$ 1,500.00	\$ 450.00
Credit Adjustments		\$ (164.50)	\$ -
TOTAL		\$ 179,477.90	\$ 177,826.00
Total Amount Collected in FY2022		\$ 176,311.90	
Total Amount Collected in FY2023		\$ 3,166.00	

UTAH STATE DIVISION OF FINANCE
4315 SOUTH 2700 WEST FL3
PO BOX 141031
SALT LAKE CITY UT 84114-1031
(801) 957-7772

Page: 1 Period Ending: 01/09/23
Loan Number...: 3F246 DDW
Address: XXX

Borrower ID Code: 2618

INTERLAKEN TOWN
BART SMITH
PO BOX 1256
MIDWAY UT 84049

* Please Remit 77,690.53 *

TERMS: Payment is Due 01/10/23

***** BALANCE AS OF 12/11/22 *****

Current Loan Amount..	575,473.66	Borrower Funds Bal...	0.00
Original Loan Amount.	578,000.00	IR Bal. after Bill...	0.00
Interest Margin/Rate.	1.80000	Net Prin Undisbursed.	0.00
Billing Rate.....	1.80000	Undisbursed.....	0.00
Interest Paid YTD....	0.00	Disbursed to Date....	575,473.66

***** Activity this period ***** Receivables this period *****

Prev. Principal Bal..	223,473.66	Prev Balance Due....	78,022.53
Loan Funds Disbursed.	0.00	Pymts To Interest...	4,022.53
Payments Received....	74,000.00	Pymts To Princ Due...	74,000.00
Rate Option Transfers	0.00	Pymts To Late Charge.	0.00
Current Balance.....	149,473.66	Pymts To Escrows....	0.00
		Pymts To Fees.....	0.00
Prev. Borr Fund Bal..	0.00	Balance.....	0.00
Current Disbursements	0.00		
Adjustment Journals..	0.00	Interest Bill Adj....	0.00
Current Balance:.....	0.00	Current Interest Due.	2,481.27
		Interest Estimate...	209.26
Prev. Defer Int. Bal.	0.00	Interest Adjustments.	0.00
Applied to Principal.	0.00	Principal Due.....	75,000.00
Deferred this period.	0.00	Late Charges Due....	0.00
End Deferred Int Bal.	0.00	Escrows Due.....	0.00
Collect Rate.....	0.00000	Fees Due.....	0.00

Branch: DDW *Statement Amount..... 77,690.53 *
Loan...: 3F246 *Interest To Be Applied From Reserve 0.00 *
*Amount to be Remitted..... 77,690.53 *

If payment is not received by 02/09/23, it will be subject to a late charge and additional interest as provided in the Note.

4315 SOUTH 2700 WEST FL3

PO BOX 141031

SALT LAKE CITY UT 84114-1031

(801) 957-7772

Loan Number....: 3F246

DDW

Address: XXX

LOAN 3F246		LOT:	BLOCK:	ADDRESS: XXX		
DATE	DESCRIPTION	BUDGET	CHECK	TRANS AMT.	LOAN BAL.	REC. BAL.
12/11	BALANCE FORWARD	RATE 1.80000			223,473.66	78,022.53
01/24	Payment - Check					4,022.53
	Payment - Check		1347	74,000.00	149,473.66	
01/24	Payment - Check			4,022.53		0.00
12/11	ACCRUAL FOR 01/09/23	PRINCIPAL		75,000.00		75,000.00
12/11	ACCRUAL FOR 01/09/23	INTEREST		2,690.53		77,690.53
	RESULTING BALANCE	RATE 1.80000			149,473.66	77,690.53

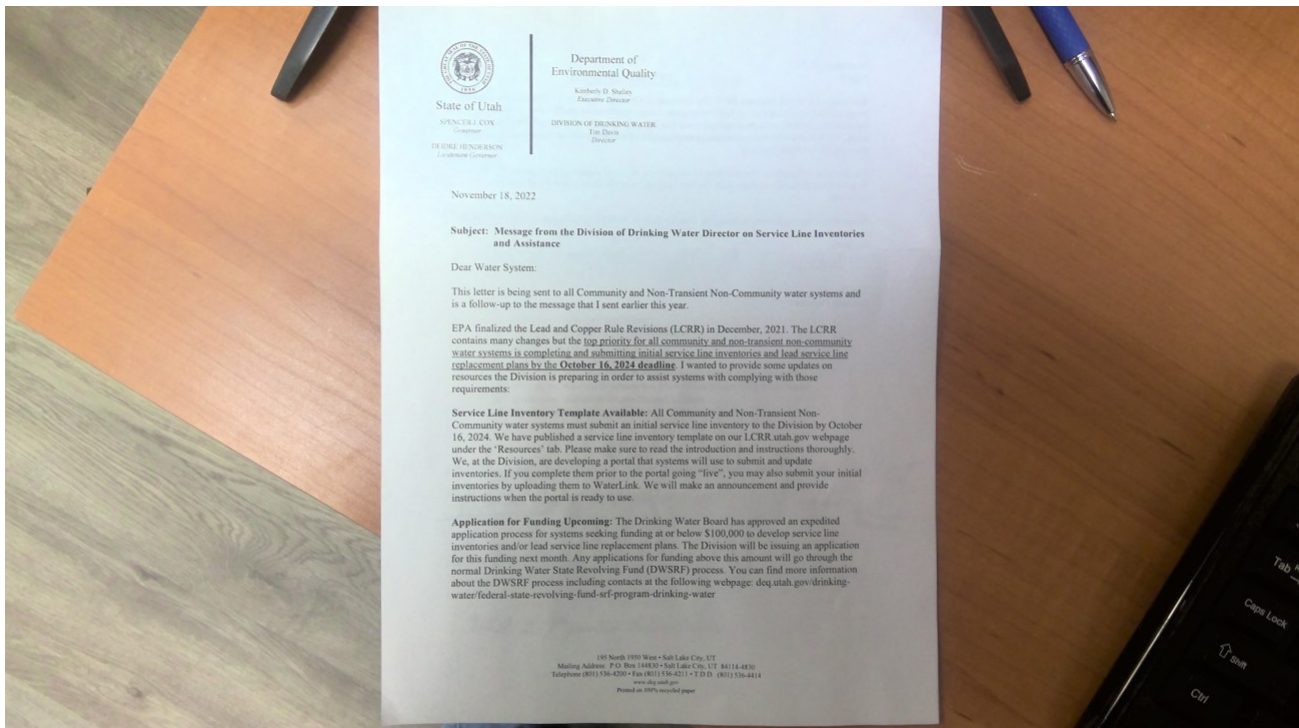
Subject: FW: Lead service line inventory
Date: Saturday, December 10, 2022 at 9:44:37 AM Mountain Standard Time
From: Bart Smith
To: Bart Smith
Attachments: image001.jpg

From: Trent Davis <interlaken.watermaster@gmail.com>
Date: Tuesday, November 29, 2022 at 10:32 AM
To: Bart Smith <interlakenclerk@gmail.com>, Greg Harrigan <greg@parkcityrealestateguide.com>
Subject: Lead service line inventory

Hi guys,
We will be required to complete a lead service line inventory for our water system. I have attached a letter from the Division of Drinking Water. We will need to find records from when the system was updated showing that we currently have no lead service lines in the system. We will also have to have homeowner involvement or track down records from the county showing that the laterals are not lead based.

Jordanelle is hiring a company called 120 water to help collect all this data and put together an inventory. This company also provides GIS mapping of the water system showing the inventory, and sends out letters to homeowners with sample kits to test their service line inside the home if needed. The average cost for their system with Jordanelle has been around \$4000 per water system. I'm not sure if this is a route that the board would want to peruse or not. If you would like I can reach out to 120 water and set up a time for a presentation and get a quote from them, just let me know your thoughts.

Thanks,
Trent



Subject: FW: LCRR DATA: How to Collect + Submit Your Inventory
Date: Saturday, December 10, 2022 at 9:44:31 AM Mountain Standard Time
From: Bart Smith
To: Bart Smith

From: Trent Davis <interlaken.watermaster@gmail.com>
Date: Tuesday, November 29, 2022 at 10:34 AM
To: Bart Smith <interlakenclerk@gmail.com>, Greg Harrigan <greg@parkcityrealestateguide.com>
Subject: FW: LCRR DATA: How to Collect + Submit Your Inventory

Here is email from 120 Water so you guys have an idea of what the company does and what will be required if you have time to join the webinar.

Thanks,
Trent

From: [120Water](#)
Sent: Tuesday, November 29, 2022 5:47 AM
To: interlaken.watermaster@gmail.com
Subject: LCRR DATA: How to Collect + Submit Your Inventory



The EPA's service line inventory deadline is quickly approaching, and systems of all sizes will have to sort through data to develop a compliant inventory. 120Water has developed a solution to take this lift off utilities, making it easier than ever to organize and submit a compliant service line inventory to your state agency for LCRR. Join our upcoming webinar on **Wednesday, December 14th from 1-2 PM EST** as 120Water's CEO, Megan Glover, shares new updates about our latest product, **PWS Portal**.



[Register Now](#)

During this free session, Megan will discuss how PWS Portal can:

- Provide instant data validation to identify gaps in inventory submissions.
- Report directly with any state agencies, state revolving funds (SRFs), and other stakeholders who have procured the 120Water State Dashboard.
- Track year-over-year progress toward identifying the material of unknown service lines.

Megan will also share tips to help utilities get ahead of the public communication requirements so your communities are engaged in the LCRR journey.

[Sign up today](#) and be sure to submit any questions you have for Megan during registration.

120Water, 250 S Elm St, Zionsville, Indiana 46077, United States, 1.888.317.1510

[Unsubscribe](#) [Manage preferences](#)

Interlaken 2023 Town Council Meeting Schedule

Meeting Date	Day of Week	Meeting Time
3-Jan-23	Tue	6:30 PM
7-Feb-23	Tue	6:30 PM
7-Mar-23	Tue	6:30 PM
4-Apr-23	Tue	6:30 PM
2-May-23	Tue	6:30 PM
6-Jun-23	Tue	6:30 PM
5-Jul-23	Wed	6:30 PM
1-Aug-23	Tue	6:30 PM
5-Sep-23	Tue	6:30 PM
3-Oct-23	Tue	6:30 PM
7-Nov-23	Tue	6:30 PM
5-Dec-23	Tue	6:30 PM

Nick Birch Electric

361 North 200 West
 Heber City UT 84032

Invoice

Date	Invoice #
12/15/2022	1791

Bill To
Interlaken Town PO Box 1256 Midway, UT 84049

Water Revenue Fund - Capital Improvement
 Line 123f: Purchase of Generator and Installation

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Install a new 200amp 3/0 480V meter panel on the west side corner of the building		0.00
	Install new 3/0 480V to 240V transformer, inside the building		0.00
	Install new 200amp 240V panel, inside the building		0.00
	Re-feed existing 240V panel		0.00
	Run new conduit to transferswitch and re-feed existing pumps		0.00
	Estimate includes all material and labor	28,500.00	28,500.00
		Total	\$28,500.00

Nick Birch Electric

361 North 200 West
Heber City UT 84032

Invoice

Date	Invoice #
12/15/2022	1792

Bill To
Interlaken Town PO Box 1256 Midway, UT 84049

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Run power and mount new 240V 100amp panel, down by dumpster, and mount 2 outlets for block heaters, over by existing conex		0.00
	Includes all material and labor	5,100.00	5,100.00
		Total	\$5,100.00

Nick Birch Electric

361 North 200 West
Heber City UT 84032

Invoice

Date	Invoice #
12/15/2022	1793

Bill To
Interlaken Town PO Box 1256 Midway, UT 84049

Water Revenue Fund - Capital Investment
Line 123g: Pump replacements, Telemetry System,
Meter Upgrades

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Run new 2" PVC conduit from building down to dumpsters for new cameras		0.00
	Includes all material and labor	1,670.00	1,670.00
1	Mounted 120V outlet on panel up by gate to get to water tank	150.00	150.00
1	Replaced concrete underground J box and fixed cut wire in road that goes up to the water tank	750.00	750.00
		Total	\$2,570.00

INTERLAKEN TOWN, UTAH
FEE RESOLUTION AMENDMENT AND REPLACEMENT
January 3, 2023

RESOLUTION NO. 2023-01-03

A RESOLUTION AMENDING THE FEE RESOLUTION AND REPLACING RESOLUTION NO. 2020-05-19B IN ITS ENTIRETY

WHEREAS, it is necessary to update the fee resolution to reflect the changing costs of performing services,

NOW, THEREFORE, it is hereby RESOLVED, by the Town Council of Interlaken, Utah, that the Interlaken Town Fee Schedule is hereby re-adopted with the following changes:

A. Building Permits, Fees, and Deposits

The Town Council of Interlaken reserves the right to adjust the Water Connection Fee, Road Impact Fee, Damage Deposit, and Completion Deposit based on the size and scope of a construction project and associated costs for repair and maintenance of town assets and property, including, but not limited to, the municipal water system and the town's road right of way. The Water Connection Fee for new municipal water service will be \$700. The maximum Road Impact Fee shall be set to \$3,500. The maximum Damage Deposit shall be set to \$4,000. The maximum Completion Deposit shall be set to \$2,000. The Town Administrator will have the authority to reduce these fees for projects that would have a reduced impact on the town's property and resources. These fees and deposits are set as follows:

Interlaken Building Permit Application Fee	\$450.00
Interlaken Water Connect Fee	\$700.00
Interlaken Road Impact Fee	\$3,500.00
Interlaken Damage Deposit	\$4,000.00
Interlaken Completion Deposit	\$2,000.00

B. Special Use Permit

Interlaken Special Use Permit Application Fee	\$100.00
---	----------

C. Parking Violations

Parking in the road right of way from November 1 through April 1, of each year, any time of day.	\$100.00 per incident
Parking in the road right of way for 24 or more consecutive hours from April 2, through October 31, of each year, any time of day.	\$50.00 per incident

D. Violation of Municipal Code Section 9.05.090 which requires clean up by any person or entity that tracks, spills, deposits, discharges or drops any mud, dirt, debris, or other material on a public road or a public right-of-way.

Spillage of debris on public roads or right-of-way	\$150.00 per day
--	------------------

APPROVED AND ADOPTED this 3rd day of January, 2023.

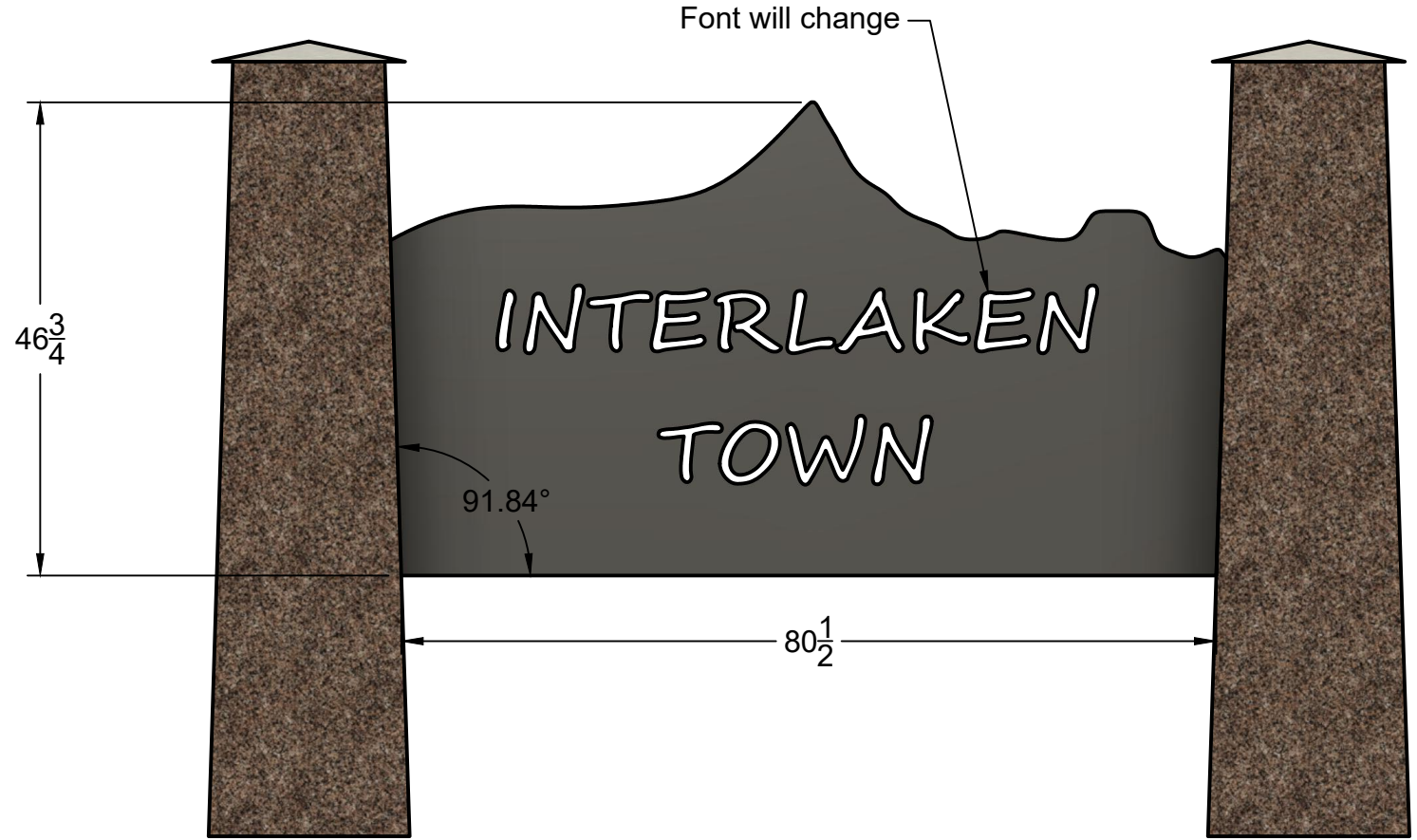
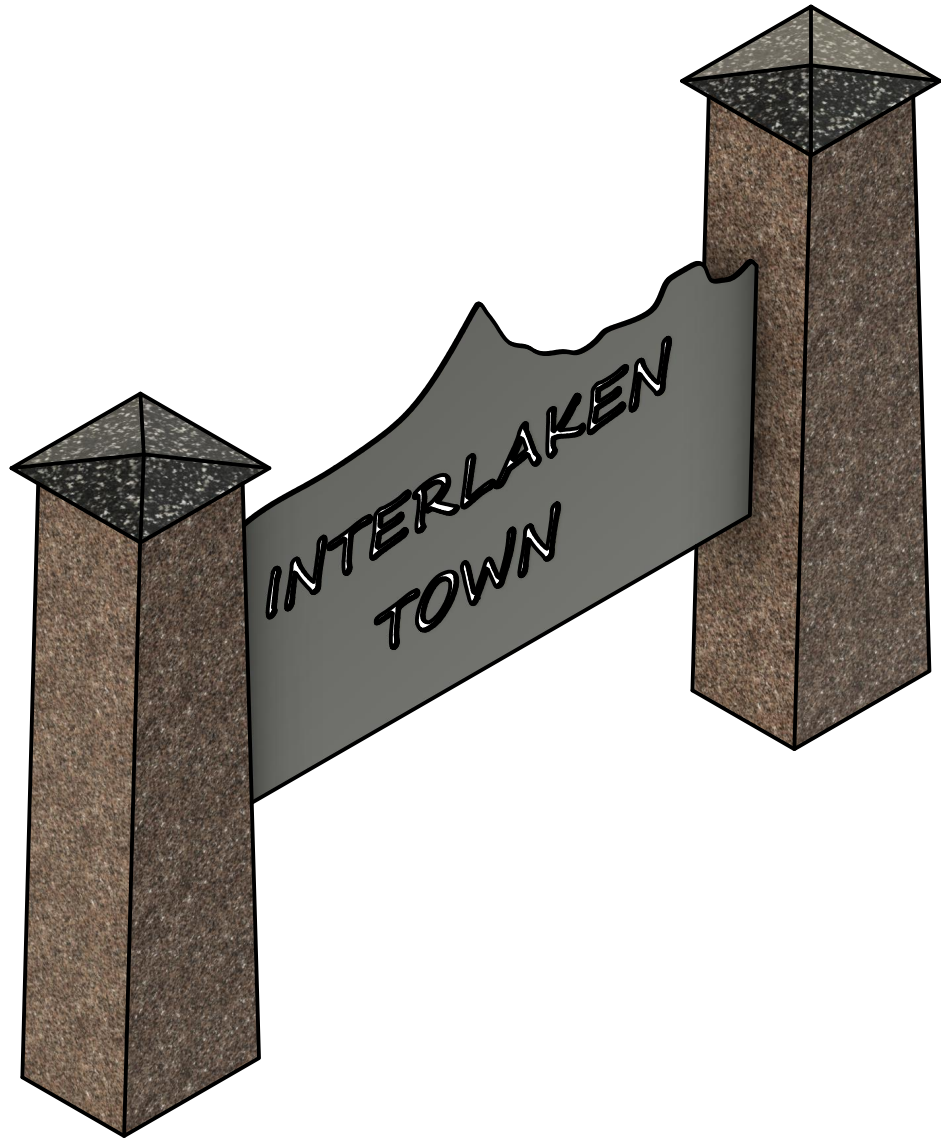
TOWN OF INTERLAKEN

Mayor: Gregory Harrigan

(Seal)

ATTEST:

Town Clerk: Bart Smith



PROJECT		
Chuck O' Nan		
TITLE		
Sign		
Approved	Phone	Address
	435-731-0989	8758 N Promontory Ranch
Drawn	Color	
Marcos Palma 1/2/2023	Natural Rust	



SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

State of Utah

DEPARTMENT OF NATURAL RESOURCES

JOEL FERRY
Executive Director

Division of Water Rights

TERESA WILHELMSEN
State Engineer/Division Director

DECEMBER 27, 2022

INTERLAKEN TOWN
PO BOX 1256
MIDWAY UT 84049

RE: NOTICE TO THE PROVO RIVER DISTRIBUTION SYSTEM WATER USERS

IN COMPLIANCE WITH SECTION 73-5-1 UTAH CODE ANNOTATED, 1953 AS AMENDED AND R655-15-12 OF THE ADMINISTRATIVE RULES FOR DISTRIBUTION SYSTEMS AND WATER COMMISSIONERS, A MEETING OF THE WATER USERS WITH REPRESENTATIVES OF THE STATE ENGINEER WILL BE HELD TO PREPARE FOR THE COMING WATER DISTRIBUTION SEASON.

This year's meeting will be held at CUP ADMIN BLDG, 1426 E 750 N OREM UT on Tuesday, January 17, 2023 at 1:30:00 PM. Parties may also participate virtually by following the directions near the top of the page at waterrights.utah.gov/meetinfo/dist.asp

The meeting agenda will include the following items:

1. Hearing the 2022 Meeting Minutes
2. Hearing the 2022 Commissioner's Report
3. Reviewing any concerns or comments related to the commissioner's work for 2022
4. Report from the Division of Water Rights
5. Hearing the 2022 Financial Report
6. Reviewing delinquent assessment accounts
7. Preparing a budget of salaries and other necessary expenses
8. Setting the distribution system assessment
9. Selecting new distribution system chairman and committee members if necessary
10. Other business

Sincerely,

S. Ross Hansen, P.E., L.S.
Assistant State Engineer

