

**Minutes of the Interlaken Town Council**  
**Monday, 8 June 2015, 6:30 p.m.**  
**Interlaken Pump House**

**1. Call to Order: Opening Remarks**

Mayor Headley called the meeting or order at 6:35 p.m.

**Members Present:**

Larry Headley, Mayor  
Herb Bowen, Council Member  
Greg Harrigan, Council Member  
Sue O’Nan, Council Member  
Lisa Simpkins, Council Member

Mayor Headley addressed Interlaken Town residents in attendance asking everyone to refrain from commenting until the end of the meeting.

**2. Mayoral Appointments**

Council Member Sue O’Nan has agreed to act as town clerk until the position can be officially filled.

**Motion:** Council Member Simpkins moved to appoint Sue O’Nan as acting Town Clerk.

**Second:** Council Member Harrigan seconded the motion.

**Discussion:** The position of town clerk will be advertised and applicants interviewed. Applicants should not be residents of Interlaken Town.

**Vote:** The motion was approved with the Mayor and Council Members unanimously voting Aye.

Mayor Headley appointed Kristine Olsen to the position of Treasurer/Bookkeeper for Interlaken Town.

**Motion:** Council Member Harrigan moved to approve the appointment of Kristine Olsen as Interlaken Town Treasurer/Bookkeeper.

**Second:** Council Member Simpkins seconded the motion.

**Discussion:** Ms. Olsen is well qualified with exceptional references. She will be hired as a contract laborer with an expected 2 to 4 hrs. per month of service. She will be bonded.

**Vote:** The motion was approved with the Mayor and all Council Members unanimously voting Aye.

Mayor Headley appointed Eric Johnson to the position of Attorney for Interlaken Town.

**Motion:** Council Member O’Nan moved to approve the appointment of Eric Johnson as Interlaken Town Attorney.

**Second:** Council Member Bowen seconded the motion.

**Discussion:** Mr. Johnson has been IMWC’s attorney throughout the entire process of incorporating into Interlaken Town. He is well qualified for the position and has a well established rapport with Mayor Headley and the Town Council Members.

**Vote:** The motion was approved with the Mayor and all Council Members unanimously voting Aye.

Mayor Headley appointed Mike Johnson to the position of Engineer for Interlaken Town.

**Motion:** Council Member Simpkins moved to approve the appointment of Mike Johnson as Interlaken Town Engineer.

**Second:** Council Member Harrigan seconded the motion.

**Discussion:** Mr. Johnson has a long history with IMWC and is knowledgeable of Interlaken Town’s road system.

**Vote:** The motion was approved with the Mayor and all Council Members unanimously voting Aye.

### **3. Raising Funds for Interlaken Town**

Interlaken Town Attorney Eric Johnson provided information on acceptable regulations for acquiring revenue for Interlaken Town to be self sustainable.

- Levying a general 1% Sales and Use Tax to acquire a share of the sales tax from the State based on the total population of Interlaken Town.

**Motion:** Council Member Harrigan moved to levy a general 1% Sales and Use Tax for Interlaken Town and adopt this action as Ordinance No. 1.

**Second:** Council Member Simpkins seconded the motion.

**Discussion:** This tax will come from the State as we have no retail sales currently in Interlaken Town. The amount of sales tax will be based on the total population of Interlaken Town. We may conduct a census to obtain an accurate count.

**Vote:** The motion was approved with the Mayor and all Council Members unanimously voting Aye.

- Levying energy tax on utilities and cell phone usage with residents paying an extra tax which would be given back to Interlaken Town.
- Collection of a general property tax from Interlaken Town residents.
- Enacting an enterprise fund to collect fees based on an overuse of water from a set base rate. This process has already been implemented by IMWC.
- Continuation of IMWC's annual assessment. This will have to be divided and shared between Interlaken Town and IMWC
  - 3a.** Interlaken Town is required by the State to hold a public hearing in order to collect a special assessment. Notice to residents of hearing must be published 30 days in advance with weekly notifications. Residents can object to the special assessment in writing up to 15 days after the public hearing.
  - 3b.** Shareholders of IMWC will need to decide if IMWC will continue to exist or if the water system will be governed by Interlaken Town. A shareholders meeting and public hearing will be held.
- The IMWC board voted to transfer \$12,000 to Interlaken Town to hire a Treasurer/Bookkeeper, continue ongoing road maintenance, and other administrative functions.

- Council Member Simpkins and Harrigan will investigate local banking options and report back to Council.

#### **4. Transfer of roads from Wasatch County to Interlaken Town**

Interlaken Town is waiting for Wasatch County to officially transfer jurisdiction of its roads back to Interlaken Town. The Town will be able to receive road tax funds based on linear mileage. The roads have to be officially classified as B & C roads and Interlaken Town must purchase insurance.

**Motion:** Council Member Harrigan moved to contact the Utah State Tax Commission to obtain road tax funds for class B & C roads.

**Second:** Council Member Simpkins seconded the motion.

**Discussion:** Interlaken attorney Eric Johnson will aid in this process.

**Vote:** The motion was approved with the Mayor and all Council Members unanimously voting Aye.

#### **5. Presentation from Greg Baumgartner, Utah Local Governments Trusts**

Mr. Baumgartner presented information to Council regarding the purchase of Liability, Property, and Workers Compensation insurance for Interlaken Town.

**Motion:** Council Member Simpkins moved to adopt Resolution 2015-01 for approval of insurance offered by Utah Local Governments Trust

**Second:** Council Member O’Nan seconded the motion.

**Discussion:** IMWC will retain insurance policy for the water system. Utah Local Governments Trust will cover the water system at such time it is governed by Interlaken Town. Earthquake insurance is included in the property category.

**Vote:** The motion was approved with the Mayor and all Council Members unanimously voting Aye.

#### **6. Allocation of funds for Road Repair and Maintenance**

A large pot hole on Interlaken Dr. is collecting water and in need of repair as soon as possible.

**Motion:** Council Member Harrigan moved to allot \$600 towards the elimination of water collecting in the pot hole for repair.

**Second:** Mayor Headley seconded the motion.

**Discussion:** Council Member Harrigan will assess the pot hole before spending the allotted monies.

**Vote:** The motion was approved with the Mayor and all Council Members unanimously voting Aye.

## **7. Moratorium on Issuance of Building Permits**

Interlaken Town wants a moratorium on the issuance of Building Permits until the land use codes are in place.

**Motion:** Mayor Headley moved to adopt this action as Ordinance No. 2

**Second:** Council Member Bowen seconded the motion.

**Discussion:** The Moratorium will be rescinded in 6 months or upon there being approved land use codes.

**Vote:** The motion was approved with the Mayor and all Council Members unanimously voting Aye.

## **8. Public Comment**

Attending residents were able to speak to the Council and address concerns.

Sandra Soper questioned the ability of second home owners having input .

Bill Goodall requested more notice of Council meeting dates and more information available on the website.

Jack and Barbara Brauer requested guard rails on upper Interlaken Dr.

## **9. Adjournment**

Council Member O’Nan moved to adjourn the meeting. The motion passed unanimously.

The meeting was adjourned at 9:10 p.m.