

Interlaken Town Council Regular Meeting Agenda
Monday, 15 April 2024, 6:30 PM – 8:00 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QJNT3loV3J4Nm83TFJOdGV5UE1ldz09>

1. **Call to Order**
2. **Roll Call**
3. **Presentations:** None
4. **Public Comment:** Comments will be taken by the Town Council on any non-agenda items. Comments are limited to four minutes per speaker. The Council may or may not respond to non-agenda issues brought up under public comment. Those wishing to comment should stand, state their full name and address, whom they represent, and the subject matter to be addressed. Total time allocated to public comments will be no more than twenty minutes.
5. **Consent Agenda:** None
6. **Approval of Agenda or Changes**
7. **Approval of 3/05/2024 Council Regular Meeting Minutes**
8. **St. Moritz Road Debris Discussion**
9. **Spring Chipper Day**
10. **Financial Matters – Current Revenue & Expense Reporting**
11. **FY2025 Draft Budget – Review and Discussion**
12. **FY2024 Water Billing Status**
13. **DEQ Notice – Drinking Water Source Protection Plan Update**
14. **Sensus Analytics - FlexNet Water System Update**
15. **Municipal Code Revisions - Review and Discussion**
16. **Building Permit Update and Planning Commission Status**
 - a. Active Building Permit Reporting
 - b. Pickleball Court Approval – discussion
 - c. New Non-Permitted Building Agreement – discussion and approval
 - d. Planning Commission – land use code review
17. **Other Business**
18. **Council Comments**
19. **Adjournment**

Interlaken Town Council Regular Meeting Minutes
Monday, 15 April 2024, 6:30 PM – 8:43 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

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Zoom Meeting Link

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1. **Call to Order** - Mayor Harrigan called the meeting to order 6:30 pm

2. **Roll Call**

Greg Harrigan, Mayor

Sue O’Nan, Council Member and Treasurer

Erin Merryweather, Council Member

Jill Jacobson, Council Member

Timm Dixon, Council Member, arrived later

3. **Presentations:** None

4. **Public Comment:**

Tasha Lingos, 311 Interlaken Drive – People are using a bike trail that runs close to the pumphouse. Are we doing anything about weed mitigation in that area – thistle and rabbit grass? She can help while she is here.

Greg – maybe we can hire Brother B to remove it.

5. **Consent Agenda:** None

6. **Approval of Agenda or Changes**

Motion: Council Member O’Nan moved to approve the agenda.

Second: Council Member Merryweather seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. **Approval of 3/05/2024 Council Regular Meeting Minutes**

Motion: Council Member Jacobson moved to approve the 3/05/24 town council minutes as presented.

Second: Council Member O’Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

8. **St. Moritz Road Debris Discussion**

Greg – there has been complaints about a driveway on St. Moritz. The town sent a notice and Greg has reached out by phone to the owner. We are still pursuing a solution. We’ve given a timeframe to resolve it.

9. **Spring Chipper Day**

Sue – there are people up by her that are already collecting. Bart – do we have a place to put a trailer to have the lot owners bring it there. Sue was concerned that if we don’t pick it up, lot owners won’t use the service. We’ll use the same process. Start of pickup May 28, no more piles after June 1.

10. Financial Matters – Current Revenue & Expense Reporting

Road repair – do we do repairs this FY or next? Greg – let’s get a bid and see where we are. June would be good. Town Administrator Smith presented reports for QTR 01 – 03 for the current fiscal year 2024. See the attached reports.

11. FY2025 Draft Budget – Review and Discussion

The council reviewed and discussed the attached FY2025 draft budget. Further discussion will take place at the next council meeting. See the attached draft budget.

12. FY2024 Water Billing Status

Smith presented a table showing current billing status:

Interlaken Town FY 2024 Water Billing			
Breakdown of Payments	4/14/24 Collected	Total Invoiced	Balance Outstanding
Base Usage + Paper Fees	\$ 158,949.00	\$ 173,659.00	\$ 14,710.00
Adjustments to Above	\$ (243.00)	\$ 38.18	\$ 281.18
Net Base Usage Fees	\$ 158,706.00	\$ 173,697.18	\$ 14,991.18
Late Fees	\$ 50.00	\$ 625.00	\$ 575.00
New Owner Trf Fees	\$ 300.00	\$ 300.00	\$ -
Overage Fees Billed	\$ 9,513.99	\$ 9,742.15	\$ 228.16
Overage Fees Forgiven	\$ (2,048.14)	\$ (2,304.92)	\$ (256.78)
Adjusted Overage Fees	\$ 7,465.85	\$ 7,437.23	\$ (28.62)
TOTAL Payments	\$ 166,521.85	\$ 182,059.41	\$ 15,537.56

13. DEQ Notice – Drinking Water Source Protection Plan Update

The town has been notified that it needs to update its water source protection to note the presence of salt piles within the boundaries of the Source Protection Zone 2. See the attached email and maps showing the location of the salt pile and the source protection zones.

14. Sensus Analytics - FlexNet Water System Update

The town is well along its long-term goal of completing installation of the FlexNet system. There are currently 134 meters active on the system, with 14 remaining to be upgraded and added to the FlexNet system. Smith demonstrated software he developed to track the customer base and provide an online link to the Sensus Analytics system.

15. Municipal Code Revisions - Review and Discussion

The council is still reviewing the code.

16. Building Permit Update and Planning Commission Status

- a. Active Building Permit Reporting – Diana Duer reported
 - Lot 65 – Parkinson Remodel – passed final inspection
 - Lot 117 – Broadstone New Construction, slowly moving along. They are still staging material and parking in the right of way.
 - Lot 62 – Merryweather Remodel – framing and roofing progressing
 - Lot 206 – Becker – not seeing progress

- Lot 173 – Lehmann Demo-New Construction - still progressing
- Lot 209 – Crawshaw - 4 way and drywall complete
- Lot 57 – Hadden Demo-New Construction - footings, foundations, rough plumbing inspections
- Lot 219 – Seear garage project not yet started

b. Pickleball Court Approval – discussion

PC does not recommend approval. See the attached document. Greg – references the Park City code that noted that if no noise mitigation is in effect, a 600’ setback is required. Sue – her concern is setting precedence for future courts.

Patrick - He’s reviewed the PC summation and is familiar with the town’s land use code.

Sue – he likes that Patrick has taken everything into consideration. It seems like he’s trying to alleviate concerns of neighbors – time limits, no lighting, gated facility, personal use, no commercial use.

Greg – the PC setback requirement is 600 feet. I think Patrick would do a good job and his location is favorable. But other locations are problematic and could create a noise problem. He’s concerned that if one person does it, everyone does.

Sue – can’t we make it a conditional use. Greg – who would police it if someone uses it outside hours. Greg is not a hard no, but wants to look closely at it. Once we say yes, we must allow it throughout town. Greg – you can’t call a sheriff about a pickleball complaint. It’s a nightmare to police. What if someone buys the property from Patrick.

Erin – she would like to see what other rules we’d have to put in place. From her location, she could hear most sounds throughout town.

Jill – concurs with Greg – how do we enforce it. She used to work for PC and did sound violation enforcement and it was a difficult task. It makes for more complaints in the neighborhood.

Timm – agrees, he has enforcement experience especially if you don’t have a dedicated enforcement officer. His concern is that if we allow one person to have a court, we have to allow others. Would this continue to grow in the area? He can hear sounds from the middle of the bowl. He would probably lean toward no for now.

Bart – could you do a sound test to get a sense of what you’re dealing with?

Greg – he’s familiar with how sound carries in town and is concerned. He thinks it would be problematic for the town and is concerned about possible litigation.

Patrick wonders how many lots could support a 30’ by 60’ pickleball court. He doesn’t think that there are many lots that could do that.

Diana – if we open it up to large, paved areas, you could put a half court basketball court or other sports courts. She looked at as if it meets our current code with regard to the General plan. She is also concerned about litigation.

Greg – this is not a structure so it could be built next to the property and is not subject to setback rules. He appreciates that Patrick is doing this the right way.

Bart is concerned about the lack of code governing other projects like a large asphalt pad painted green, AstroTurf, or other like projects.

Greg – doesn't want to say yes or no right now. He would like to table the request, speak to our attorney regarding the subject. Does anyone want to move forward on this this evening?

Timm agrees that we should run it by our attorney.

Patrick was thankful for the council's consideration.

Greg – we will table the discussion and meet with our attorney.

See the attached documents with comments from Patrick and the planning commission.

c. New Non-Permitted Building Agreement – discussion and approval

Smith presented an agreement for council approval that is used for non-permitted building projects in town. This agreement provides guidance on trash containment and traffic issues originating from projects that don't require a building permit. See the attached document.

Motion: Council Member Jacobson moved to approve the building agreement for non-permitted projects.

Second: Council Member O'Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

Next meeting – Smith will present an ordinance that references all these agreements.

d. Planning Commission – land use code review

The PC did review land use documents. They want to consider giving permits an expiration date. Provide restrictions on cantilevered buildings with respect to setbacks, driveways and steep slopes issues and effects on neighboring buildings. May want to require better renderings, protection of trees and vegetation, mitigation of surface modification, for example large asphalt or concrete pads. Some things are vague that need to be clarified and need to be more specific, providing a clearer set of standards. Is there anything the council is concerned about that they would like to see?

Jill – can we have our own code that incorporates the fire department and Wasatch County code regarding driveways and others?

Diana – since we are not a planned community we are a bit different and could get some information from these other entities. When you submit a plan that creates drainage into your neighbor's property or blocks their view, it should be mitigated. She's concerned about a cantilevered structure infringing on the 30-foot setback. Maybe if Broadstone had submitted a 3D drawing it would be easier to look it. Should we add code to resurface shear walls – do we require a vegetative requirement?

Greg – supportive of their approach.

Diana - On the Wasatch County website they have a more extensive list of required documents that is easier to navigate through.

Timm – TO is letting go of their city contracts.

Greg – very smart and forward thinking – thank you Diana.

17. Other Business None

18. Council Comments None

19. Adjournment

Council member O’Nan moved to adjourn the meeting. Council member Merryweather seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:43 pm. The next regular town council meeting is scheduled for Tuesday May 7th, 2024, at 6:30pm via Zoom.

QTR1 thru QTR3 : 7/1/23 - 3/31/24		Interlaken Town Statement of Revenue and Expense												
		QTR1 thru QTR3 : 7/1/23 - 3/31/24, FY2024												
		1058		1520-2422		1330		4574		1678		2681		
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General		
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget		
Revenue - All Accounts														
5 Annual Wasatch County Tax Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 189,036	\$ 187,000
6 Prior Year Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7 Late Fees - Assessments (all years)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8 1% State Sales Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,868	\$ 32,000
all Interest Income	\$ 190	\$ 50	\$ 193	\$ 22	\$ 900	\$ 80	\$ 880	\$ 100	\$ 139	\$ 20	\$ 131	\$ 30		
12 New Owner Transfer Fees-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13 B&C Road Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,844	\$ 22,000
14 Building App & Inspection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15 Interlaken Drive RMA with BHR Agreement (20%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15a CARES Act Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15b Additional Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15c Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15d Fines for Municipal Code Violations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 950	\$ -
73a Revenue from BHR Settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
73b Revenue from Federal & State Transportation System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92 Annual Water Utility Base Fees	\$ -	\$ -	\$ 110,385	\$ 173,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95 Metered Water Overages	\$ -	\$ -	\$ 5,057	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95a Water Connect Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95b Water Billing Late Fees	\$ -	\$ -	\$ 500	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95c New Owner Transfer Fees	\$ -	\$ -	\$ 750	\$ 300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95d	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95e	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
150 Revenue from Federal & State Water System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
169 Building Permit Application Fees (varies with application)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,350	\$ 1,800	\$ -	\$ -	\$ -	\$ -
170 Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700	\$ 1,000	\$ -	\$ -	\$ -	\$ -
171 Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ 7,500	\$ -	\$ -	\$ -	\$ -
172 Damage Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,972	\$ 7,500	\$ -	\$ -	\$ -	\$ -
173 Completion Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ 4,500	\$ -	\$ -	\$ -	\$ -
173a Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,973	\$ 15,000	\$ -	\$ -	\$ -	\$ -
173b Variance Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 190	\$ 50	\$ 116,885	\$ 177,422	\$ 900	\$ 80	\$ 880	\$ 100	\$ 47,134	\$ 37,560	\$ 238,829	\$ 241,030		
Transfers into General Fund														
19 Transfer from Building Fund (Application Fees for admin costs)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800	\$ -
20 Transfer from Water Revenue Fund (50% of admin. expenses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ -
21 Transfer from Transportation Reserve Fund for Capital expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers out of General Fund														
28 Transfer to Transportation Reserve of B&C Road Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (22,000)
29 Transfer to Transportation Reserve Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (35,000)
30 Transfer to Building Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers into Water Revenue Fund (Checking)														
100 Transfer from Building Fund (Water Connect Fees)	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101 Transfer from Bond Sinking Fund for current year Water Bond payment	\$ -	\$ -	\$ 82,707	\$ 82,533	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
102 Transfer from Water Reserve Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers out of Water Revenue Fund														
105 Transfer to Water System Reserve Capital Fund	\$ -	\$ -	\$ -	\$ (78,275)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
106 Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
107 Transfer to Bond Sinking Fund for Next Year's Bond Payment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
108 Transfer to Water System Capital Facilities Replacement Reserve Acct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
109 Transfer to General Fund for 50% of Administrative expenses	\$ -	\$ -	\$ -	\$ (45,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers into Transportation Reserve Fund														
77 Transfer from General B&C Road Tax to Transportation Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
78 Transfer to Transportation Reserve Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
80 Transfer from Building Fund of Road Impact Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

QTR1 thru QTR3 : 7/1/23 - 3/31/24		Interlaken Town Statement of Revenue and Expense											
		QTR1 thru QTR3 : 7/1/23 - 3/31/24, FY2024											
		1058		1520-2422		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
Transfers out of Transportation Reserve Fund													
83	Transfer to General Fund for Transportation Capital Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers into Water System Capital Reserves Fund													
154	Transfer from Water Revenue Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 78,275	\$ -	\$ -	\$ -	\$ -	\$ -	
154a		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers out of Water System Capital Reserves Fund													
161	Transfer to Water Revenue Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers into Building Fund													
177	Transfer from General Fund - Special Engineering Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers out of Building Fund													
180	Transfer to General Fund - Building Permit Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,800)	\$ -	
181	Transfer to Water Revenue - Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,000)	\$ -	
182	Transfer to Transportation Reserve Fund - Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,500)	\$ -	
Transfers into Bond Sinking Fund													
138	Transfer from Water Revenue Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers out of Water Bond Sinking Fund													
141	Transfer to Water Revenue Fund to pay current year bond	\$ (82,707)	\$ (82,533)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Transfers Between Funds		\$ (82,707)	\$ (82,533)	\$ 82,707	\$ (39,742)	\$ -	\$ 78,275	\$ -	\$ 64,500	\$ -	\$ (10,300)	\$ (10,200)	
General Fund Expenses													
Administrative Expense													
37	Commissions, Committee, Council Mtg Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,000)	
38	Town Clerk & Webmaster	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (46,251)	\$ (55,000)	
39	Association Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (269)	\$ (1,000)	
40	Web Hosting & IT Services (WIX,GoDaddy,Zoom,Dropbox,ViaSat,Calling Post)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,673)	\$ (1,500)	
40a	Town Council Equipment & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,278)	\$ (500)	
41	Meeting Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (583)	\$ (200)	
42	Bookkeeping, Accounting, CPA Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (15,966)	\$ (13,000)	
43	Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (68)	\$ -	
44	Town Attorney	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,537)	\$ (10,000)	
44a	Attorney fees for BHR settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
45a	Animal Control through Interlocal Agreement w/ Heber City	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,855)	\$ (5,000)	
45b	Municipal Election Balloting & Noticing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (23)	\$ (200)	
46	Misc. Admin. Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (614)	\$ (500)	
47	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,713)	\$ (5,000)	
48	Office Supplies (postage + supplies)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,308)	\$ (1,500)	
49	Building Inspector	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
51	Additional Consulting Fees (Codifiers, etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,000)	
51a	Federal IRS Payroll Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,590)	\$ (5,500)	
51b	CARES Act - WCFD Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
51c	Safety and Enforcement (Wasatch County Sheriff Agreement)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (344)	\$ (10,500)	
51d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Administrative Expenses		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (84,072)	\$ (112,400)	
Annual Road Maintenance Expense from General Fund													
55	Annual Road Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (41,463)	\$ (60,000)	
56	Additional Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,041)	\$ (3,000)	
56a	Road Signage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (84)	\$ (2,000)	
57	Contract Service (Snow Removal)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (55,000)	\$ (60,000)	
58	Supplies - Salt, Sand, etc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,224)	\$ (6,000)	
58a	Annual Fire Mitigation Expenses												
58b	Brush Removal and Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (26,200)	\$ (12,000)	
59	Annual Road Capital Expenses												
60	Capital Investment in Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (25,000)	

QTR1 thru QTR3 : 7/1/23 - 3/31/24		Interlaken Town Statement of Revenue and Expense											
		QTR1 thru QTR3 : 7/1/23 - 3/31/24, FY2024											
		1058		1520-2422		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
60a	DPW Expenses												
60b	DPW Site Construction - Capital Investment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,000)
60c	Annual DPW Site Maintenance Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (840)	\$ (500)
61	Total Road Maintenance, Capital Improvements, DPW Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (128,851)	\$ (170,500)
	Total General Fund Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (212,923)	\$ (282,900)
	Water Revenue Fund Expenses												
	Bond Payment												
114	Water Bond Payment, Due annually in January	\$ -	\$ -	\$ (75,773)	\$ (78,275)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115	Operating Expenses												
116	Payroll - Water Masters	\$ -	\$ -	\$ (16,662)	\$ (26,400)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
117	Meter Repair/Replacement, Water System Equipment, Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
118	Chemicals & Monitoring	\$ -	\$ -	\$ (249)	\$ (800)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
119	Telemetry System Operating Costs	\$ -	\$ -	\$ -	\$ (2,700)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
120	Water Share Fee, Education, etc.	\$ -	\$ -	\$ -	\$ (450)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
121	Gas Heat	\$ -	\$ -	\$ (235)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
122	Electricity	\$ -	\$ -	\$ (5,650)	\$ (7,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123	Payroll Taxes - Water Masters - State & Federal 941	\$ -	\$ -	\$ (798)	\$ (4,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123a	Workman's Comp Insurance for Water Master	\$ -	\$ -	\$ (351)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123b	Misc. Water Expenses	\$ -	\$ -	\$ (2,524)	\$ (1,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123c		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123e	Capital Investment in Water System												
123f	Purchase of Generator and Installation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123g	Pump Replacements, Telemetry System, Meter Upgrades	\$ -	\$ -	\$ (39,271)	\$ (40,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
124	Repair and Maintenance												
125	Additional Contract Services - Tank Main., Rate Studies, Consults	\$ -	\$ -	\$ (1,506)	\$ (4,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126	Annual Generator Maintenance	\$ -	\$ -	\$ (6,326)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126a	General Water System Maintenance & Repair	\$ -	\$ -	\$ (14,401)	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Water Revenue Fund Expenses	\$ -	\$ -	\$ (163,746)	\$ (172,525)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Building Fund Expenses												
187	Refunds of Damage Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (11,500)	\$ (5,000)	\$ -	\$ -
188	Refunds of Completion Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9,404)	\$ (3,000)	\$ -	\$ -
188a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (8,116)	\$ (12,000)	\$ -	\$ -
188b	Additional Contractual Services (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
188c	Plan Review by Planning Commission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (450)	\$ -	\$ -
	Total Building Fund Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (29,020)	\$ (20,450)	\$ -	\$ -
	Total Expenses (General, Water Revenue, Building)	\$ -	\$ -	\$ (163,746)	\$ (172,525)	\$ -	\$ -	\$ -	\$ -	\$ (29,020)	\$ (20,450)	\$ (212,923)	\$ (282,900)
	Net Change in Balance (Revenue+Transfers+Expenses)	\$ (82,516)	\$ (82,483)	\$ 35,846	\$ (34,845)	\$ 900	\$ 78,355	\$ 880	\$ 64,600	\$ 18,114	\$ 6,810	\$ 25,906	\$ (52,070)
	Add: Beginning Balance	\$ 82,516	\$ 82,516	\$ 203,008	\$ 203,008	\$ 160,150	\$ 160,150	\$ 233,277	\$ 233,277	\$ 114,990	\$ 114,990	\$ 161,468	\$ 161,468
	Rounding Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Ending Balance	\$ -	\$ 33	\$ 238,854	\$ 168,163	\$ 161,050	\$ 238,505	\$ 234,156	\$ 297,877	\$ 133,104	\$ 121,800	\$ 187,374	\$ 109,398

Interlaken Town
 Statement of Revenue and Expense
 January through March 2024

	Jan - Mar 24	Jan - Mar 23
Ordinary Income/Expense		
Income		
Miscellaneous Revenue		
60000 · Water Revenue	104,772.09	142,755.85
60100 · Summer Water overage	4,137.07	19,294.21
60101 · Road and Transportation Rev...	188,078.87	24,976.90
60102 · 1% Sales Tax Revenue	7,946.39	8,224.77
60103 · B&C Road Tax	14,920.68	6,210.12
60104 · Transfer Fees	600.00	0.00
60105 · Late Fees	0.00	125.00
60800 · Interest Income	771.36	591.31
60801 · Fines for municipal code violat	165.00	119.96
Total Miscellaneous Revenue	321,391.46	202,298.12
60200 · Building Fee		
60201 · Application Fee	150.00	750.00
60203 · Road Impact Fee	0.00	2,500.00
60200 · Building Fee - Other	10,871.47	600.00
Total 60200 · Building Fee	11,021.47	3,850.00
Total Income	332,412.93	206,148.12
Gross Profit	332,412.93	206,148.12
Expense		
Safety and Enforcement Supplies	78.93	0.00
70000 · Administrative Expenditures		
70104 · Bank Charges, Checks	279.00	0.00
70114 · Web Hosting & IT Service	790.05	238.34
70115 · Misc. Admin Expenses	0.00	208.23
70116 · Association Memberships	0.00	500.00
70103 · Accounting & Bookkeeping Fees	6,956.25	2,380.00
70100 · Animal Control	728.65	802.60
70120 · Insurance	0.00	20.00
70108 · Town Attorney Legal Fees	3,125.00	4,446.00
70110 · Office Expense	1,306.63	614.65

3:45 PM
04/12/24
Cash Basis

Interlaken Town
Statement of Revenue and Expense
January through March 2024

	Jan - Mar 24	Jan - Mar 23
70105 · Plan Review & Inspections	2,920.00	1,795.50
70111 · Town Clerk	14,086.00	11,088.75
Total 70000 · Administrative Expenditures	30,191.58	22,094.07
Road Maintenance Expenditures		
70206 · Road Signage	0.00	3,500.00
70207 · Additional Contract Services	511.62	745.60
70203 · Supplies (Salt, Sand, Etc)	0.00	4,600.00
70204 · Snow Removal	34,696.54	26,000.00
Total Road Maintenance Expenditures	35,208.16	34,845.60
Water System Expenditures		
70311 · Additional Water Sys Contract S	0.00	5,500.00
70308 · Water System Maint & Repair	0.00	940.38
70309 · Misc. Water Expense	957.81	0.00
70300 · Interest Expense	1,299.28	0.00
70301 · Chemicals & Monitoring	50.00	72.00
70302 · Meter Repair/Replacement/up...	16,102.25	0.00
70303 · Payroll Expenses	7,146.48	7,164.30
70304 · Telemetry System	0.00	1,051.00
70305 · Utilities Gas & Electric	1,326.98	1,906.57
70306 · Water Share Fee & Education	0.00	40.00
Total Water System Expenditures	26,882.80	16,674.25
Total Expense	92,361.47	73,613.92
Net Ordinary Income	240,051.46	132,534.20
Net Income	240,051.46	132,534.20

Interlaken Town
Statement of Assets, Liabilities, and Fund Balance
 As of March 31, 2024

	Mar 31, 24	Mar 31, 23
ASSETS		
Current Assets		
Checking/Savings		
General Fund		
10101 · 10101 - Water Rev Fund 2422	238,846.95	0.00
10000 · General Fund Checking 2681	184,050.39	171,751.13
10100 · Water Rev Fund Checking 1520	(5,080.66)	184,380.32
10200 · Building Fund 1678	132,487.30	101,577.61
Reserve Funds		
Transportation Reserve Fund		
10300 · Transp Cap Facilities Res 4574	234,156.14	233,159.59
Total Transportation Reserve Fund	234,156.14	233,159.59
Water Reserve Funds		
10400 · Water Sys Cap Facilities 1330	161,049.67	159,850.42
10500 · Water Rev Bond Sinking Fun...	0.00	82,403.02
Total Water Reserve Funds	161,049.67	242,253.44
Total Reserve Funds	395,205.81	475,413.03
Total General Fund	945,509.79	933,122.09
Total Checking/Savings	945,509.79	933,122.09
Accounts Receivable		
20000 · Accounts Receivable	7,085.01	8,554.53
Total Accounts Receivable	7,085.01	8,554.53
Other Current Assets		
12000 · Undeposited Funds	0.00	21,014.93
Total Other Current Assets	0.00	21,014.93
Total Current Assets	952,594.80	962,691.55

Interlaken Town
Statement of Assets, Liabilities, and Fund Balance
 As of March 31, 2024

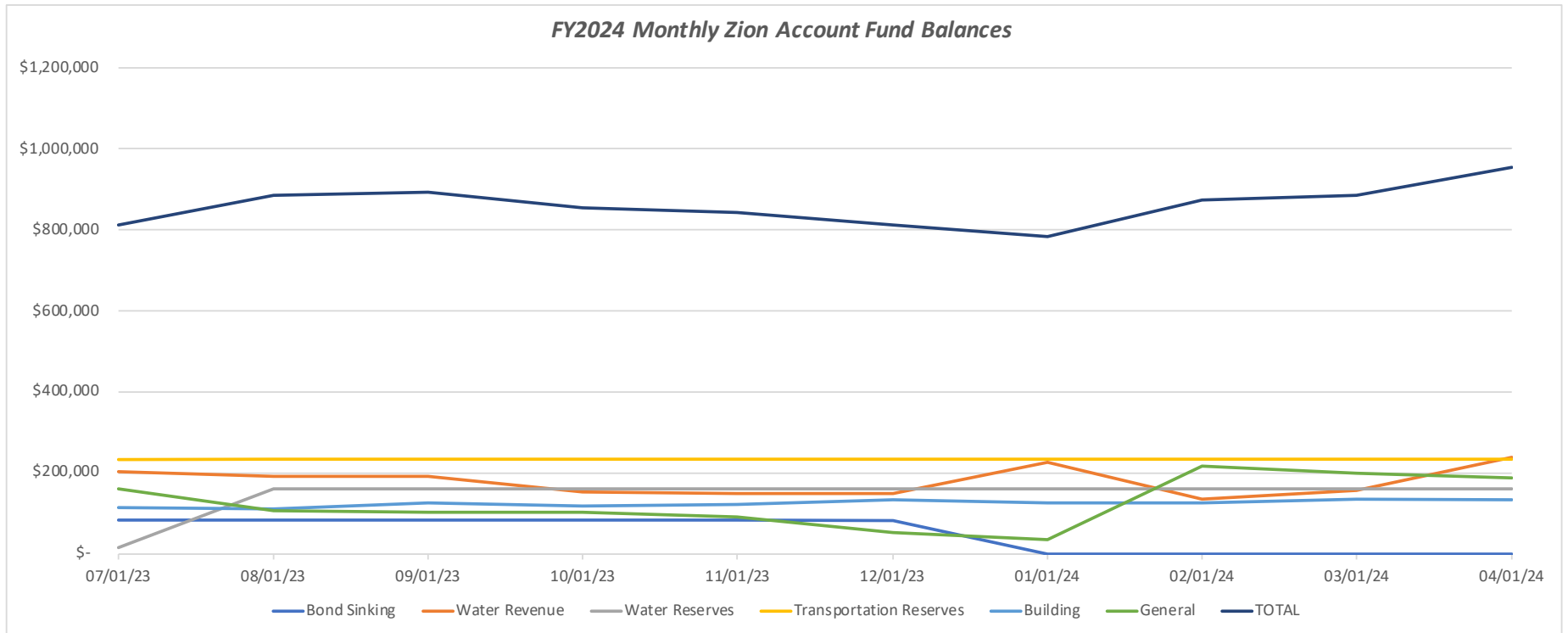
	Mar 31, 24	Mar 31, 23
Fixed Assets		
Depreciable Assets		
Property, Plant and Equipment		
25000 · Garbage Site	98,318.85	98,318.85
25100 · Equipment	31,366.00	31,366.00
25200 · Roads	705,967.00	700,867.00
25300 · Water System	1,712,694.73	1,712,694.73
Total Property, Plant and Equipment	2,548,346.58	2,543,246.58
Total Depreciable Assets	2,548,346.58	2,543,246.58
25900 · Accumulated Depreciation	(1,810,569.72)	(1,741,664.31)
Amortizable Expenditures		
26000 · Bond Fees	25,000.00	25,000.00
26100 · Accumulated Amortization	(23,541.67)	(18,750.00)
Total Amortizable Expenditures	1,458.33	6,250.00
Total Fixed Assets	739,235.19	807,832.27
Other Assets		
25400 · Land	16,965.00	16,965.00
25500 · Water Rights	37,508.00	37,508.00
Total Other Assets	54,473.00	54,473.00
TOTAL ASSETS	1,746,302.99	1,824,996.82
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
30000 · Accounts Payable	(870.61)	1,076.02
Total Accounts Payable	(870.61)	1,076.02

Interlaken Town
Statement of Assets, Liabilities, and Fund Balance
 As of March 31, 2024

	Mar 31, 24	Mar 31, 23
Other Current Liabilities		
30100 · Road Damage Deposit	39,000.00	38,500.00
30200 · Completion Deposit (refundable)	25,021.04	25,925.15
30300 · Payroll Liabilities	(22.39)	227.51
Total Other Current Liabilities	63,998.65	64,652.66
Total Current Liabilities	63,128.04	65,728.68
Long Term Liabilities		
Division of Finance		
30400 · Note Payable UT Div. of Finance	2,000.00	76,473.66
30401 · Undisbursed Principal	2,526.34	2,526.34
Total Division of Finance	4,526.34	79,000.00
Total Long Term Liabilities	4,526.34	79,000.00
Total Liabilities	67,654.38	144,728.68
Equity		
50000 · Fund Balance	1,562,183.79	1,499,961.79
Net Income	116,464.82	180,306.35
Total Equity	1,678,648.61	1,680,268.14
TOTAL LIABILITIES & EQUITY	1,746,302.99	1,824,996.82

FY2024 Monthly Zion Account Fund Balances

Zion Fund	07/01/23	08/01/23	09/01/23	10/01/23	11/01/23	12/01/23	01/01/24	02/01/24	03/01/24	04/01/24
Bond Sinking	\$ 82,516	\$ 82,555	\$ 82,593	\$ 82,629	\$ 82,669	\$ 82,707	\$ -	\$ -	\$ -	\$ -
Water Revenue	\$ 203,008	\$ 192,705	\$ 191,170	\$ 154,455	\$ 151,316	\$ 148,883	\$ 226,519	\$ 135,595	\$ 155,539	\$ 238,854
Water Reserves	\$ 16,015	\$ 160,252	\$ 160,354	\$ 160,449	\$ 160,555	\$ 160,654	\$ 160,750	\$ 160,858	\$ 160,954	\$ 161,050
Transportation Reserves	\$ 233,277	\$ 233,277	\$ 233,277	\$ 233,571	\$ 233,571	\$ 233,571	\$ 233,865	\$ 233,865	\$ 233,865	\$ 234,156
Building	\$ 114,990	\$ 111,476	\$ 124,597	\$ 119,577	\$ 124,140	\$ 133,225	\$ 126,841	\$ 124,869	\$ 135,507	\$ 133,104
General	\$ 161,468	\$ 106,727	\$ 102,276	\$ 104,763	\$ 91,226	\$ 52,755	\$ 35,658	\$ 217,147	\$ 199,817	\$ 187,374
TOTAL	\$ 811,273	\$ 886,992	\$ 894,268	\$ 855,444	\$ 843,477	\$ 811,794	\$ 783,633	\$ 872,335	\$ 885,682	\$ 954,538



Revenue-Expenses Summary

FY2024 QTR 01-03

Data Source: "FY2024 All Revenue & Expenses Rev 10.xlsm"

Fund	Revenue		Expenses		Balance		Category	Fund Status
	To Date	EOY-Budget	To Date	EOY-Budget	To Date	EOY-Budget		
General	\$ 238,829	\$ 241,030	\$ (212,923)	\$ (282,900)	\$ 187,374	\$ 109,398	Revenue:	On track and should exceed budget.
							Expenses:	Admin is over budget, Roads are under, balancing the net. Need to decide what/how to spend on roads this spring.
							Net Balance:	On track or better depending on spring road expenses.
Water Revenue	\$ 116,885	\$ 177,422	\$ (163,746)	\$ (172,525)	\$ 238,854	\$ 168,164	Revenue:	On track.
							Expenses:	On track.
							Net Balance:	On track.
Building	\$ 47,134	\$ 37,560	\$ (29,020)	\$ (20,450)	\$ 133,104	\$ 121,800	Revenue:	On track.
							Expenses:	On track.
							Net Balance:	On track.
Water Reserve	\$ 900	\$ 80	\$ -	\$ -	\$ 161,050	\$ 238,504	Net Balance:	On track.
Transportation Reserve	\$ 880	\$ 100	\$ -	\$ -	\$ 234,156	\$ 297,877	Net Balance:	On track.

Interlaken Town Budget
Fiscal Year Ending 6/30/2024

FY2025 Draft 4-15-24 Council Meeting		FY2023 Budget Actual 7/1/22- 6/30/22	FY2024 Budget Adopted 7/1/23- 6/30/24	FY2025 Budget Draft 4/15/24	Notes for FY2025 Budget
1	General Fund (checking)				
3	General Fund Revenue				
5	Annual Wasatch County Tax Assessment	\$122,906	\$187,000	\$200,000	Revenue increase due to valuation increases
8	1% State Sales Tax (estimate)	\$31,629	\$32,000	\$34,000	Revenue increase due to valuation increases
10	Interest Income	\$234	\$30	\$130	
13	B&C Road Tax (estimate)	\$20,503	\$22,000	\$26,000	Revenue increase due to valuation increases
15a	CARES Act Revenue	\$0	\$0	\$0	
15b	Additional Grant Revenue	\$0	\$0	\$0	
15c	Miscellaneous Revenue	\$0	\$0	\$0	
15d	Fines for municipal code violations	\$0	\$0	\$0	
16	Total General Fund Revenue:	\$175,272	\$241,030	\$260,130	
18	Transfers into General Fund				
19	Transfer from Building Fund (Application Fees for admin costs)	\$0	\$1,800	\$1,800	
20	Transfer from Water Revenue Fund for Share of Admin. Expenses	\$0	\$45,000	\$80,000	Increased admin time due to sensus analytics
21	Transfer from Transportation Reserve Fund for Capital expenses	\$0	\$0	\$0	
23	Transfers out of General Fund				
26	Transfers into Transportation Reserve Fund				
28	Transfer of B&C Road Tax to Transportation Reserve Fund	\$0	(\$22,000)	(\$26,000)	B&C Road Tax Revenue Increase
29	Contribution to Capital Improvements in Transportation Reserve Fund	\$0	(\$35,000)	\$0	General fund dollars to be spent this FY on capital improvements
31	Total Net General Fund Transfers:	\$0	(\$10,200)	\$55,800	
35	General Fund Expenses				
36	Administrative Expenses				
37	Commission, Committee, Council Mtg Expenses	\$0	(\$1,000)	(\$4,000)	Includes \$50/meeting council stipends
38	Town Clerk & Webmaster	(\$30,966)	(\$55,000)	(\$85,000)	Contract pay and hours increased
39	Association Memberships	(\$921)	(\$1,000)	(\$2,000)	Additional IT services - Verizon
40	Web Hosting & IT Services (WIX, GoDaddy, Zoom, Dropbox, ViaSat, Calling Post)	(\$487)	(\$1,500)	(\$1,500)	
40a	Town Council Equipment & Supplies	(\$197)	(\$500)	(\$1,000)	Cost increases
41	Meeting Advertising	\$0	(\$200)	(\$200)	
42	Bookkeeping, Accounting & CPA fees	(\$12,866)	(\$13,000)	(\$18,000)	Increase in CPA fees for additional reporting and consultation
43	Bank Charges, Checks	\$0	\$0	(\$500)	New check orders
44	Town Attorney	(\$3,663)	(\$10,000)	(\$10,000)	
45a	Animal Control through Interlocal Agreement w/ Heber City	(\$3,265)	(\$5,000)	(\$3,000)	New estimate
45b	Municipal Election Balloting & Noticing, Advertisements	(\$30)	(\$200)	\$0	Not an election year
46	Misc. Admin. Expenses	(\$253)	(\$500)	(\$800)	Cost increases
47	Insurance	(\$5,420)	(\$5,000)	(\$5,000)	
48	Office Supplies (postage + supplies)	(\$1,446)	(\$1,500)	(\$1,500)	
51	Additional Consulting Fees	\$0	\$ (2,000)	\$ (2,000)	
51a	Federal IRS Taxes	(\$5,347)	(\$5,500)	(\$5,500)	
51c	Safety and Enforcement (Wasatch County Sheriff Agreement)	(\$133)	(\$10,500)	(\$10,500)	
51d					
52	Total Administrative Expenses:	(\$65,474)	(\$112,400)	(\$150,500)	
54	Annual Road Maintenance and Repair Expenses from General Fund				
55	Annual Road Repair & Maintenance	(\$5,907)	(\$60,000)	(\$80,000)	Additional repair work

Interlaken Town Budget
Fiscal Year Ending 6/30/2024

FY2025 Draft 4-15-24 Council Meeting		FY2023 Budget Actual 7/1/22- 6/30/22	FY2024 Budget Adopted 7/1/23- 6/30/24	FY2025 Budget Draft 4/15/24	Notes for FY2025 Budget
56	Additional Contract Services	(\$2,925)	(\$3,000)	(\$3,000)	
56a	Road Signage	(\$5,861)	(\$2,000)	(\$2,000)	
57	Contract Service (Snow Removal)	(\$50,000)	(\$60,000)	(\$60,000)	FY2024 Actual was \$55K - expecting \$12K/month for FY2025
58	Supplies - Salt, Sand, etc	(\$5,835)	(\$6,000)	(\$6,000)	
58a	Annual Fire Mitigation Expenses				
58b	Brush Removal and other Wildfire Mitigation	(\$16,112)	(\$12,000)	(\$20,000)	FY2024 estimated to be \$35K. FY2025 includes rental fee savings
59	Annual General Fund Capital Expenses				
59a	Capital Equipment Investment			(\$5,000)	New line item - equipment investment - brush hog
60	Capital Investment in Roads	\$0	(\$25,000)	(\$25,000)	FY2024 - most likely will not use funds. Carry them to FY2025
60a	DPW Expenses				
60b	DPW Site Construction - Capital Investment	(\$5,100)	(\$2,000)	(\$2,000)	Completion of Electrical service repairs
60c	Annual DPW Site Maintenance Expenses	(\$65)	(\$500)	(\$500)	
61	Total Road Maintenance, Capital Improvements, Fire & DPW Expenses	(\$91,805)	(\$170,500)	(\$203,500)	
65	Total General Fund Expenses:	(\$157,280)	(\$282,900)	(\$354,000)	
67	Increase/Decrease in General Fund Balance	\$17,993	(\$52,070)	(\$38,070)	
70	Transportation Reserve Fund (savings)				
72	Transportation Reserve Fund Revenue				
73	Estimated Interest	\$397	\$100	\$800	Increase in rate
73a	Revenue From RMA Agreement	\$0	\$0	\$5,000	Collect RMA past due from BHR and Reserves
73b	Revenue from Federal & State Transportation System Grants	\$0	\$0	\$0	
74	Total Transportation Reserve Fund Revenue:	\$397	\$100	\$5,800	
76	Transfers into Transportation Reserve Fund				
77	Trfr from General Fund of B&C Road Tax to Trans. Reserve Capital Fund	\$0	\$22,000	\$26,000	
78	Transfer from General Fund for Capital Improvement Reserves	\$0	\$35,000	\$0	
80	Transfer from Building Fund of Road Impact Fee	\$0	\$7,500	\$7,000	
82	Transfers out of Transportation Reserve Fund				
83	Transfer to General Fund for Transportation Capital Expenses	\$0	\$0	\$0	
84	Total Net Transportation Reserve Fund Transfers:	\$0	\$64,500	\$33,000	
86	Incr/Decr in Transportation Reserve Fund Balance	\$397	\$64,600	\$38,800	
88	Water Revenue Fund (checking)				
90	Water Revenue Fund Revenue				
92	Annual Water Utility Base Usage Fee	\$170,610	\$173,000	\$173,000	
93	Interest Income	\$161	\$22	\$200	Increase in rate
95	Charge for Services: Metered Water (overages)	\$28,792	\$4,000	\$7,500	Increase in overages consistent with historical usage
95a	Water Connect Fee				
95b	Water Billing Late Fees and Additional Administrative Fees	\$550	\$100	\$100	
95c	New Owner Transfer Fees	\$150	\$300	\$450	3 lot sales
95d	Misc. Water Revenue	\$183			
95e					
96	Total Water Revenue Fund Revenue:	\$200,446	\$177,422	\$181,250	
98	Transfers into Water Revenue Fund				

Interlaken Town Budget
Fiscal Year Ending 6/30/2024

	FY2025 Draft 4-15-24 Council Meeting	FY2023 Budget Actual 7/1/22- 6/30/22	FY2024 Budget Adopted 7/1/23- 6/30/24	FY2025 Budget Draft 4/15/24	Notes for FY2025 Budget
100	Transfer from Building Fund (Water Connect Fees)	\$0	\$1,000	\$700	
101	Transfer from Bond Sinking Fund for current year Water Bond payments	\$78,275	\$82,533	\$0	Bond payments completed in FY2024
102	Transfer from Water System Reserve Fund for Capital Improvements	\$0	\$0	\$0	
104	Transfers out of Water Revenue Fund				
105	Transfer to Water System Reserve Capital Fund	\$0	(\$78,275)	(\$60,000)	Contribution to Water System Capital Improvements
106	Transfer to General Fund				
107	Transfer to Bond Sinking Fund - Next Year's Bond Payment	\$0	\$0	\$0	
108	Transfer to Water System Capital Facilities Replacement Reserve Acct				
109	Transfer to General Fund for Share of Administrative expenses	\$0	(\$45,000)	(\$80,000)	
110	Total Net Water Revenue Fund Transfers:	\$78,275	(\$39,742)	(\$139,300)	
111a	Water Revenue Fund - continued				
112	Water Revenue Fund Expenses				
113	Bond Payment				
114	Water Bond Payment, due annually in January	(\$77,691)	(\$78,275)	\$0	Bond payments completed in FY2024
115	Operating Expenses				
116	Payroll - Water Masters	(\$18,919)	(\$26,400)	(\$30,000)	10% Pay raise proposal
117	Motor Repair/Replacement, Water System Equipment, Supplies	\$0			
118	Chemicals & Monitoring	(\$1,991)	(\$800)	(\$800)	
119	Telemetry System Operating Costs	(\$1,223)	(\$2,700)	(\$2,700)	
120	Water Share Fee, Education, etc.	(\$40)	(\$450)	(\$450)	
121	Gas Heat	(\$1,242)	(\$1,200)	(\$1,200)	
122	Electricity	(\$7,223)	(\$7,000)	(\$7,000)	
123	Payroll Taxes - Water Masters	(\$3,487)	(\$4,000)	(\$4,000)	
123a	Workman's Comp Insurance for Water Masters	(\$78)	(\$1,200)	(\$1,200)	
123b	Misc. Water Expenses	(\$12,012)	(\$1,500)	(\$1,500)	
123c		\$0			
123d		\$0			
123e	Capital Investment in Water System				
123f	Purchase of Generator and Installation	(\$28,500)	\$0	\$0	
123g	Pump Replacements, Telemetry System, Meter Upgrades	(\$11,035)	(\$40,000)	(\$20,000)	Completion of Sensus System meter upgrades
123h	Capital Equipment Investment - Water System			(\$5,000)	New line item - equipment investment - brush hog
124	Repair and Maintenance				
125	Additional Water System Contract Services	(\$5,500)	(\$4,000)	(\$4,000)	
126	Annual Generator Maintenance	(\$940)	\$0	\$1,000	Routine Maintenance
126a	General Water System Maintenance & Repair	(\$5,817)	(\$5,000)	(\$15,000)	FY2024 will be about \$15K
127	Total Water Revenue Expenses:	(\$175,699)	(\$172,525)	(\$91,850)	
129	Increase/Decrease in Water Revenue Fund Balance	\$103,023	(\$34,845)	(\$49,900)	
130					
131	Water Bond Sinking Fund (money market)				
132					
133	Water Bond Sinking Fund Revenue				
134	Estimated Interest	\$358	\$50	\$0	Account closed in FY2024
135	Total Water Bond Sinking Fund Revenue:	\$358	\$50	\$0	

Interlaken Town Budget
Fiscal Year Ending 6/30/2024

FY2025 Draft 4-15-24 Council Meeting		FY2023 Budget Actual 7/1/22- 6/30/22	FY2024 Budget Adopted 7/1/23- 6/30/24	FY2025 Budget Draft 4/15/24	Notes for FY2025 Budget
137	Transfers into Water Bond Sinking Fund				
138	Transfer from Water Revenue Fund	\$0	\$0	\$0	
140	Transfers out of Water Bond Sinking Fund				
141	Transfer to Water Revenue Fund to pay current year bond	(\$78,275)	(\$82,533)	\$0	
141a	<i>Transfer to Water Reserve Fund to close out account</i>				
142	Total Net Water Bond Sinking Fund Transfers:	(\$78,275)	(\$82,533)	\$0	
144	Increase/Decrease in Water Revenue Bond Sinking Fund Balance	(\$77,917)	(\$82,483)	\$0	
146	Water Reserve Fund (savings)				
148	Water Reserve Fund Revenue				
149	Interest Income	\$713	\$80	\$800	Increase in rate
150	Revenue from Federal & State Water System Grants	\$0	\$0	\$0	
151	Total Water Reserve Fund Revenue:	\$713	\$80	\$800	
153	Transfers into Water Reserve Fund				
154	Trfr from Water Revenue Fund to Capital Reserves	\$0	\$78,275	\$60,000	Contribution to Water System Capital Improvements
154a	Trfr from Water Bond Fund to Capital Reserves	\$0			
160	Transfers out of Water Reserve Fund				
161	Transfer to Water Revenue Fund for Capital Improvements	\$0	\$0	\$0	
162	Total Net Water Reserve Fund Transfers:	\$0	\$78,275	\$60,000	
164	Increase/Decrease in Water Reserve Fund Balance	\$713	\$78,355	\$60,800	
166	Building Fund (checking)				
168	Building Fund Revenue				
168a	Interest Income	\$124	\$20	\$150	Increase in rate
169	Building Permit Application Fees	\$3,800	\$1,800	\$1,800	
170	Water Connect Fees	\$500	\$1,000	\$700	
171	Road Impact Fees	\$17,250	\$7,500	\$7,000	
172	Damage Deposits - Refundable	\$25,500	\$7,500	\$8,000	
173	Completion Deposits - Refundable	\$14,500	\$4,500	\$8,000	
173a	Plan Review & Inspections (Town Engineer)	\$17,286	\$15,000	\$19,000	
173b	Variance Application Fees	\$0	\$240	\$240	
174	Total Building Fund Revenue:	\$78,960	\$37,560	\$44,890	
176	Transfers into Building Fund				
177	Transfer from General Fund - Special Engineering Projects	\$0	\$0	\$0	
179	Transfers out of Building Fund				
180	Transfer to General Fund - Building Permit Application Fees	\$0	(\$1,800)	(\$1,800)	
181	Transfer to Water Revenue Fund - Water Connect Fees	\$0	(\$1,000)	(\$700)	
182	Transfer to Transportation Reserve Fund - Road Impact Fees	\$0	(\$7,500)	(\$7,000)	
183	Total Net Building Fund Transfers:	\$0	(\$10,300)	(\$9,500)	
185	Building Fund Expenses				
187	Refunds of Damage Deposits	(\$500)	(\$5,000)	(\$8,000)	

InterlakenTown Budget
Fiscal Year Ending 6/30/2024

	FY2025 Draft 4-15-24 Council Meeting	FY2023 Budget Actual 7/1/22- 6/30/22	FY2024 Budget Adopted 7/1/23- 6/30/24	FY2025 Budget Draft 4/15/24	Notes for FY2025 Budget
188	Refunds of Completion Deposits	(\$400)	(\$3,000)	(\$4,000)	
188a	Plan Review & Inspections (Town Engineer)	(\$10,911)	(\$12,000)	(\$10,000)	Revised Estimate
188b	Additional Contractual Services (Town Engineer)	(\$845)	\$0	\$0	
188c	Plan Review by Planning Commission	\$0	(\$450)	\$0	
189	Total Building Fund Expenses:	(\$12,656)	(\$20,450)	(\$22,000)	
191	Increase/Decrease in Building Fund Balance	\$66,305	\$6,810	\$13,390	

194

FY2025 Draft 4-15-24 Council Meeting		FY2023 Budget Actual 7/1/22- 6/30/22	FY2024 Budget Adopted 7/1/23- 6/30/24	FY2025 Budget Draft 4/15/24	Notes for FY2025 Budget
195	Fiscal Year Net Increase/Decrease for all Funds				
197	Fund Name	FY2023 Budget Actual 7/1/22- 6/30/22	FY2024 Budget Adopted 7/1/23- 6/30/24	FY2025 Budget Draft 4/15/24	
199	General Fund (checking)	\$17,993	(\$52,070)	(\$38,070)	
200	Transportation Reserve Fund (savings)	\$397	\$64,600	\$38,800	
201	Water Revenue Fund (checking)	\$103,023	(\$34,845)	(\$49,900)	
202	Water Bond Sinking Fund (money market)	(\$77,917)	(\$82,483)	\$0	
203	Water Reserve Fund (savings)	\$713	\$78,355	\$60,800	
204	Building Fund (checking)	\$66,305	\$6,810	\$13,390	
205	Total Fiscal Year Increase/Decrease	\$110,513	(\$19,633)	\$25,020	
206					
207	Fiscal Year Revenue, Transfers, Expenses, Net Increase/Decrease				
209		FY2023 Budget Actual 7/1/22- 6/30/22	FY2024 Budget Adopted 7/1/23- 6/30/24	FY2025 Budget Draft 4/15/24	
210					
211	Budget Category	Actual	Adopted	Draft	
212	Revenues	\$456,147	\$456,242	\$492,870	
213	Net Transfers between funds	\$0	\$0	\$0	
214	Expenses	(\$345,634)	(\$475,875)	(\$467,850)	
215	Ending Increase/Decrease	\$110,513	(\$19,633)	\$25,020	
216					
217	Account Year-End Balances				
218		FY2023 Budget Actual 7/1/22- 6/30/22	FY2024 Budget Adopted 7/1/23- 6/30/24	FY2025 Budget Draft 4/15/24	
219	Fund Name				
220		Actual	Adopted	Draft	
221	General Fund (checking) *2681	\$ 161,468	\$ 109,398	\$ 71,328	
222	Transportation Reserve Fund (savings) *4574	\$ 233,277	\$ 297,877	\$ 336,677	
223	Water Revenue Fund (checking) *1520	\$ 203,009	\$ 168,164	\$ 118,264	
224	Water Bond Sinking Fund (money market) *1058	\$ 82,516	\$ -	\$ -	
225	Water Reserve Fund (savings) *1330	\$ 160,149	\$ 238,504	\$ 299,304	
226	Building Fund (checking) *1678	\$ 114,990	\$ 121,800	\$ 135,190	
227	Total of Ending Balances	\$ 955,408	\$ 935,742	\$ 960,762	

Interlaken Town FY 2024 Water Billing

Breakdown of Payments	4/14/24 Collected	Total Invoiced	Balance Outstanding
Base Usage + Paper Fees	\$ 158,949.00	\$ 173,659.00	\$ 14,710.00
Adjustments to Above	\$ (243.00)	\$ 38.18	\$ 281.18
Net Base Usage Fees	\$ 158,706.00	\$ 173,697.18	\$ 14,991.18
Late Fees	\$ 50.00	\$ 625.00	\$ 575.00
New Owner Trf Fees	\$ 300.00	\$ 300.00	\$ -
Overage Fees Billed	\$ 9,513.99	\$ 9,742.15	\$ 228.16
Overage Fees Forgiven	\$ (2,048.14)	\$ (2,304.92)	\$ (256.78)
Adjusted Overage Fees	\$ 7,465.85	\$ 7,437.23	\$ (28.62)
TOTAL Payments	\$ 166,521.85	\$ 182,059.41	\$ 15,537.56

Subject: Re: Updated Source Protection Plan
Date: Wednesday, April 3, 2024 at 8:05:07 AM Mountain Daylight Time
From: Noah Zorsky
To: Interlaken Clerk
CC: Deidre Beck, Interlaken Water
Attachments: GWUsersGuide-2020.pdf

Thanks for confirming. Since salt piles are considered a potential contamination source (PCS), I'll need this to be added to the updated DWSP plan before I can concur. Please make the following changes to the updated plan and resubmit:

- add salt piles as a new PCS in zone 2 (section 3).
- provide a map plotting the location of the new PCS relative to the protection zones and well.
- assess the new PCS as controlled or uncontrolled (section 4). A PCS is considered controlled when one of the four control types is applicable: regulatory, best management practices, negligible quantities, or physical controls. If the salts are stored in a container or on an impervious surface, I would recommend you state that this PCS is controlled through physical controls. I've attached the source protection user's guide pdf. There are templates in the appendices that you can reference for assessing PCSs.

I can provide a 90-day courtesy for this to be completed before I send a formal disapproval letter.

Let me know if you have any questions.



Noah Zorsky, PG

Environmental Scientist II | Division of Drinking Water

P: (385) 707-7317
drinkingwater.utah.gov



M: (385) 707-7317
nzorsky@utah.gov

drinkingwater.utah.gov

On Tue, Apr 2, 2024 at 6:23PM Interlaken Clerk <interlakenclerk@gmail.com> wrote:

Hi Noah – sorry for the delay. I've been out of town.

Yes, the salt pile was moved into Protection zone 2 in 2020.

Bart Smith

Interlaken Town Administrator

(435) 565-3812

From: Interlaken Water <interlaken.watermaster@gmail.com>
Date: Thursday, March 28, 2024 at 9:57 AM
To: Noah Zorsky <nzorsky@utah.gov>
Cc: Deidre Beck <dbeck@utah.gov>, Interlaken Clerk <interlakenclerk@gmail.com>
Subject: Re: Updated Source Protection Plan

Hi Noah,

I am bringing Bart, the Town Clerk in on this conversation as he has the most recent updates about the source protection plan.

Bart, can you answer this question?

Thank you,

Trent

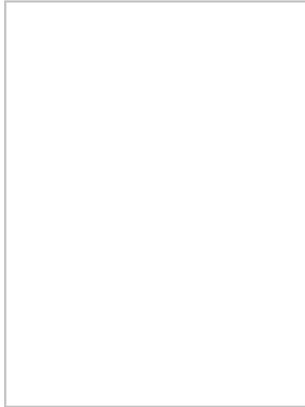
From: Noah Zorsky <nzorsky@utah.gov>
Sent: Wednesday, March 27, 2024 4:31 PM
To: interlaken.watermaster@gmail.com <interlaken.watermaster@gmail.com>
Cc: Deidre Beck <dbeck@utah.gov>
Subject: Re: Updated Source Protection Plan

Hi Trent,

I'm reviewing the updated DWSP plan for Wells 1 and 2. I have a note from back in 2018 stating that the Major, Lisa Simpkins, had spoken to source protection staff about Interlaken possibly moving a road salt pile into zone 2. Can you please confirm if a road salt

pile was ever moved into any of the protection zones?

Thanks



Noah Zorsky, PG

Environmental Scientist II | Division of Drinking Water

P: (385) 707-7317

drinkingwater.utah.gov



M: (385) 707-7317

nzorsky@utah.gov

drinkingwater.utah.gov

On Wed, Mar 27, 2024 at 4:12 PM Deidre Beck <dbeck@utah.gov> wrote:

----- Forwarded message -----

From: **Trent Davis** <interlaken.watermaster@gmail.com>

Date: Mon, Sep 12, 2022 at 4:34 PM

Subject: Updated Source Protection Plan

To: Deidre Beck <dbeck@utah.gov>

Hi Deidre,

I have an updated source protection plan for Interlaken Town – UTAH26055. I have not had a lot of experience in updating source protection plans so I have leaned on the town clerk

who helped with the submittal of the last SPP.

Would you mind looking over the attached documentation and letting me know if this meets the requirements? I would greatly appreciate any guidance you could offer.

Thank you,

Trent Davis

--



Deidre Beck, PG, GISP

Environmental Scientist III | Permitting

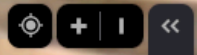
M: (385) 271-7046

P: (801) 536-4200

drinkingwater.utah.gov



Emails to and from this email address may be considered public records and thus subject to Utah GRAMA requirements.



Google

Layers

Source Protection Zone 1 = 100 feet

Salt Pile to Well Head = 171 feet

236

326

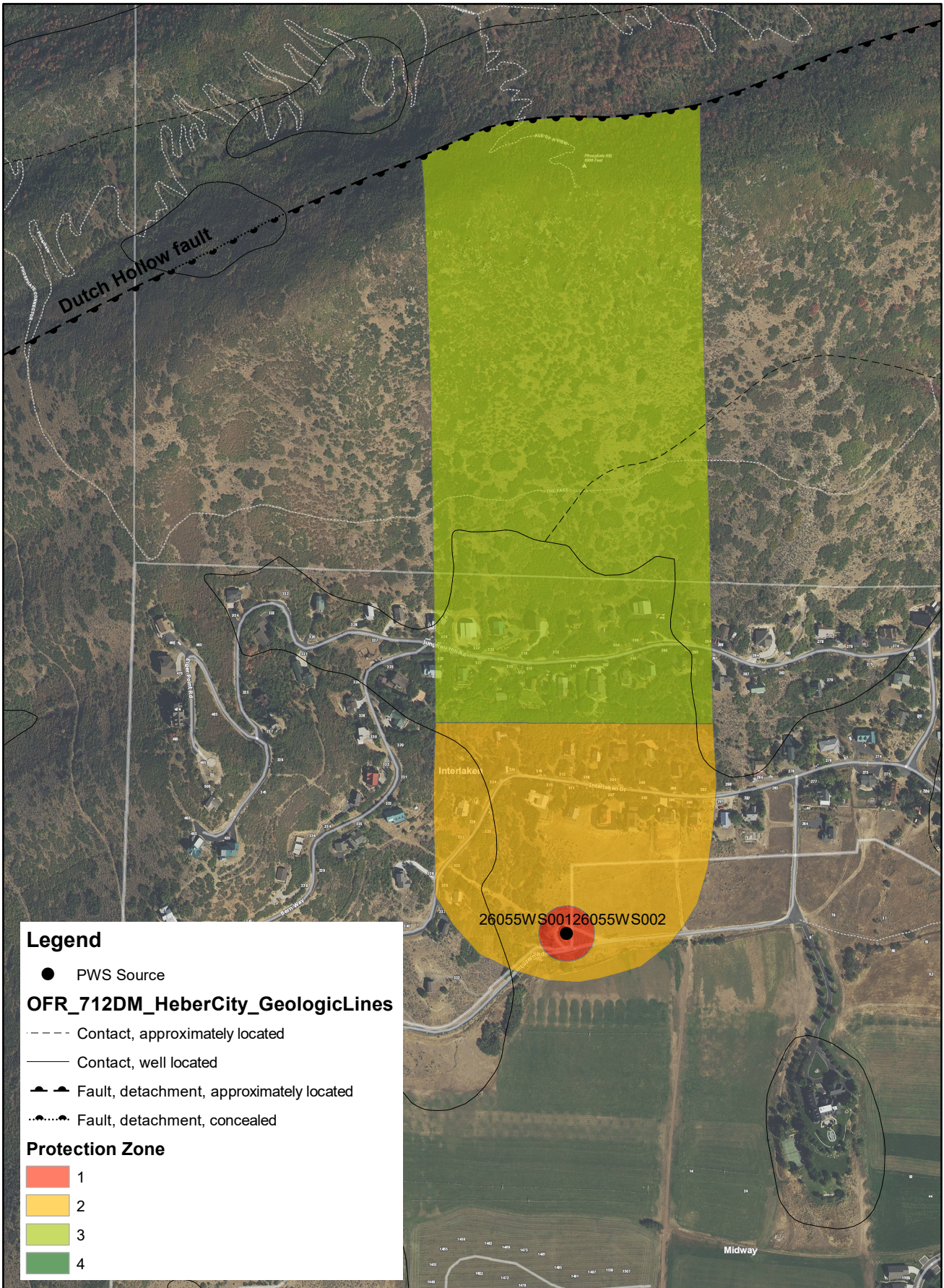
Luzern Rd

Luzern Rd

Luzern Rd

Luzern Rd

Luzern Rd



Legend

● PWS Source

OFR_712DM_HeberCity_GeologicLines

----- Contact, approximately located

———— Contact, well located

—▲▲— Fault, detachment, approximately located

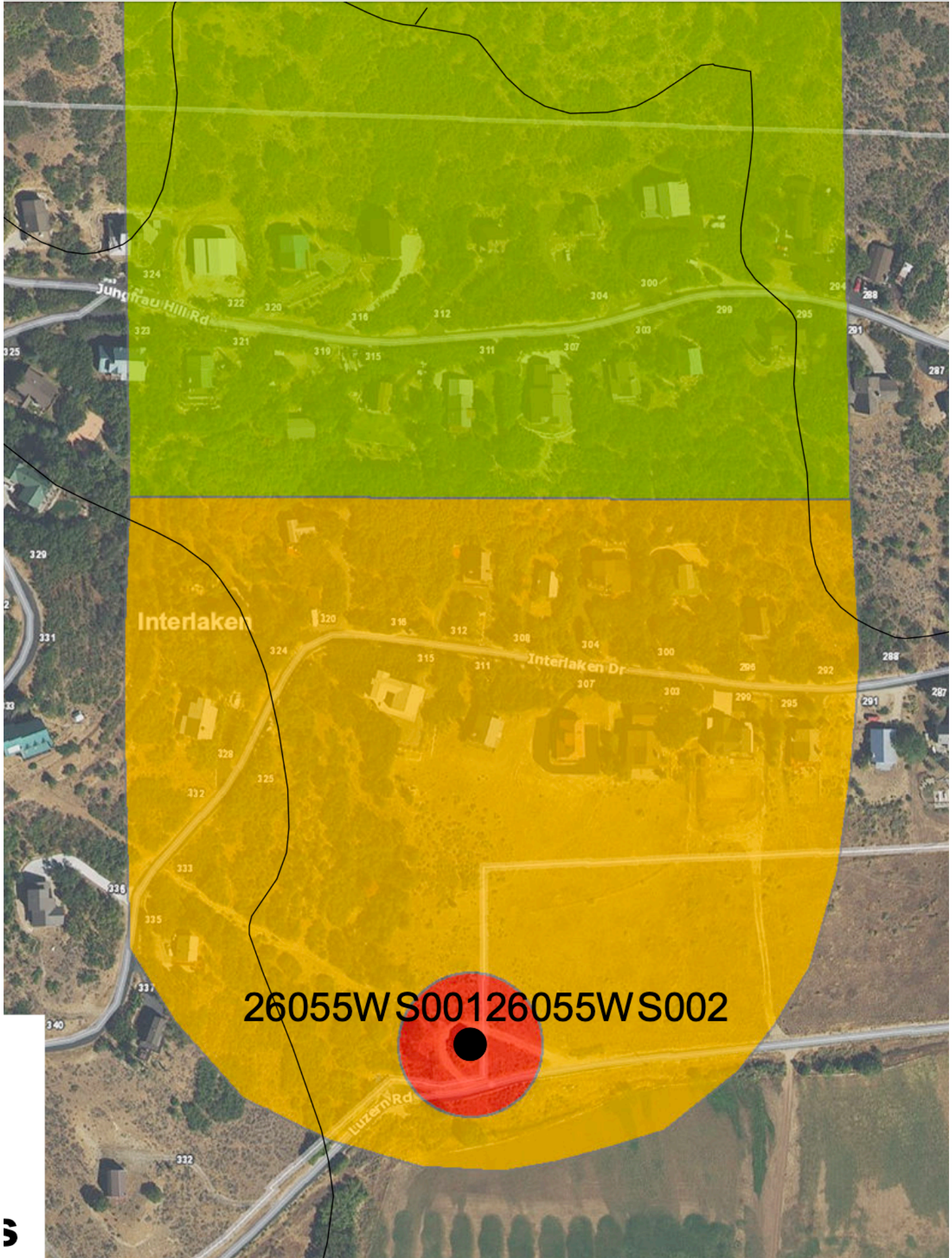
····· Fault, detachment, concealed

Protection Zone

- 1
- 2
- 3
- 4

26055WS00126055WS002

Midway



Jungfrau Hill Rd

Interlaken

Interlaken Dr

Luzern Rd

26055W S00126055W S002


S

Subject: RE: Updates
Date: Tuesday, April 16, 2024 at 7:39:51 AM Mountain Daylight Time
From: Amelia Pays
To: Interlaken Planning Commission
CC: Bart Smith
Attachments: image001.png, image002.png, image003.png, image004.png, image005.png


Hi Diana,

I just wanted to follow up and make sure you received my updates below.

Thanks!
Amelia



Amelia Pays
Project Coordinator
O: (435) 315-3168 | M: (435) 503-4761
2175 W 3000 S, Suite 200, Heber City, Utah, 84032
apays@ardurra.com | www.ardurra.com



From: Amelia Pays
Sent: Monday, April 15, 2024 1:07 PM
To: Interlaken Planning Commission <interlakenplanningcommission@gmail.com>
Subject: RE: Updates

Diana,

I apologize, I checked my junk folder and don't see anything in there. The last email I received from you was on 03/18/2024. Regardless, our updates are as follows:

- 287 Interlaken Dr. - Footings, Foundation, and rough plumbing
- 266 Big Matterhorn Circle - 4way, insulation, and drywall
- 315 Jungfrau Hill Rd. - Final inspection

That is for the past few weeks. If you have any questions or concerns, please feel free to reach out.

Thank you!
Amelia



Amelia Pays
Project Coordinator
O: (435) 315-3168 | M: (435) 503-4761
2175 W 3000 S, Suite 200, Heber City, Utah, 84032
apays@ardurra.com | www.ardurra.com



From: Interlaken Planning Commission <interlakenplanningcommission@gmail.com>
Sent: Monday, April 15, 2024 12:57 PM
To: Amelia Pays <apays@ardurra.com>
Subject: Updates

Amelia,

I have sent a couple of emails requesting updates and not received a reply. Hopefully, I am not going to Junk mail.

Tried calling the office a little while ago without success (no one picked up).

I have the Town Council meeting tonight and need to give them updates. Please forward information to me this afternoon.

Happiness and Prosperity,

Diana M Duer

Monday, April 15, 2024 at 09:09:03 Mountain Daylight Time

Subject: For your attention and review
Date: Friday, April 5, 2024 at 8:39:21 AM Mountain Daylight Time
From: Interlaken Clerk
To: Interlaken Mayor, Sue Onan, Erin Merryweather, Timm Dixon, Jill Jacobson
CC: Interlaken Planning Commission
Attachments: 24001817 LEHMANN Interlaken 173 Site Plan 3_13_2024.pdf, Lehmann Lot 173 Pickleball Court Response.docx

Hi All-

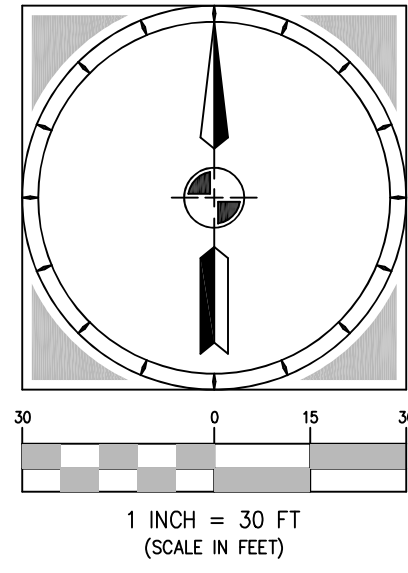
Patrick Lehmann is in the process of a new build at 338 Luzern Rd. He's applied to add a pickleball court to the project. I shared his plans with Ardurra and the planning commission (attached). The planning commission met and discussed – their comments are attached. As you can see the PC has recommended the pickleball court NOT be approved.

I'd like you to take a look at their comments and the attached site plan. I'm hoping we can discuss this at the 4/15 meeting and reach a decision regarding approval.

This addition may fall into a "conditional use permit" situation, where approval is dependent on certain constraints imposed by the town, or it could be rejected, or approved unconditionally. Those are the 3 options as I see it.

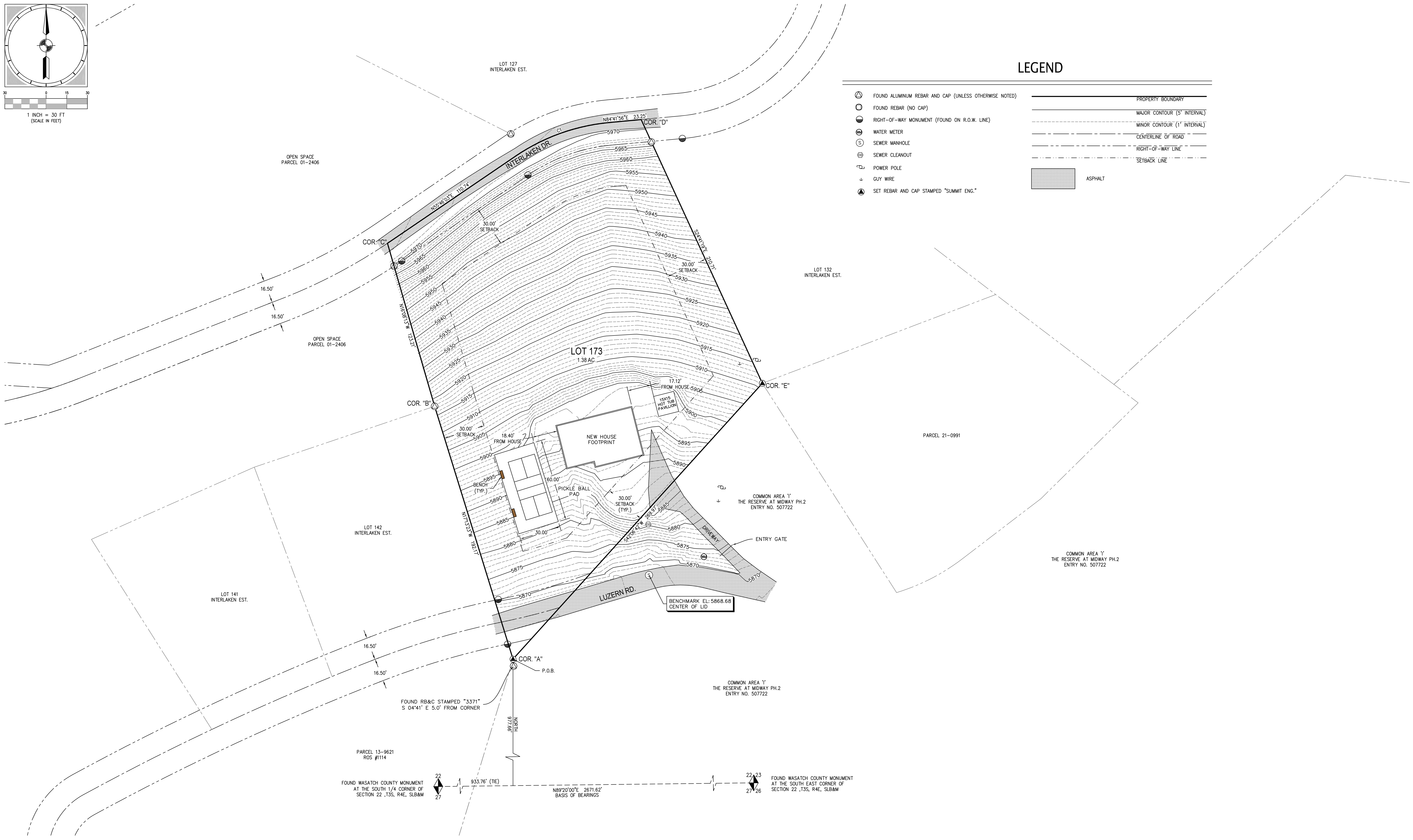
I don't want to express an opinion either way, but I would like the council to discuss and reach a decision at the next meeting if possible. I think it's important to consider this type of project as a precedent for other projects in the same category. For example, sports courts, asphalt or concrete parking pads, or other recreational constructs. We haven't addressed this type of project in our code, and I'd like to get an opinion so we can codify it for future applications.

Thanks,
Bart Smith
Interlaken Town Administrator
(435) 565-3812



LEGEND

- FOUND ALUMINUM REBAR AND CAP (UNLESS OTHERWISE NOTED)
- FOUND REBAR (NO CAP)
- RIGHT-OF-WAY MONUMENT (FOUND ON R.O.W. LINE)
- WATER METER
- SEWER MANHOLE
- SEWER CLEANOUT
- POWER POLE
- GUY WIRE
- SET REBAR AND CAP STAMPED "SUMMIT ENG."
- PROPERTY BOUNDARY
- MAJOR CONTOUR (5' INTERVAL)
- MINOR CONTOUR (1' INTERVAL)
- CENTERLINE OF ROAD
- RIGHT-OF-WAY LINE
- SETBACK LINE
- ASPHALT



PROJECT 24001817	PREPARED FOR PATRICK LEHMANN
SHEET 1 OF 1	PROJECT INTERLAKEN SUBDIVISION LOT 173

SITE PLAN

LOCATED IN THE SOUTHEAST 1/4
OF SECTION 22, TOWNSHIP 03
SOUTH, RANGE 04 EAST, SLB&M

WASATCH COUNTY, UTAH

DRAWN BY: SMT	ISSUE DATE 03/12/2024
REVIEWED BY: MPJ	SCALE: 1" = 30'

ATWELL
866.850.4200 www.atwell-group.com

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HEBER CITY, UTAH 84032
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Planning Commission Recommendation regarding request to add Pickle ball Court to
Lot 173 / Patrick Lehmann Residence

After careful review the Planning Commission can not approve the request based on the following considerations:

The Interlaken Town Title 11 Land Use Code Section 11.01.01

It is the intent and purpose of the Town Council of Interlaken Town, Utah, to promote the health, safety, convenience, order, prosperity, and general welfare of the present and future inhabitants of the Town by guiding development within the Town in accordance with a comprehensive plan prepared and adopted by the Town to accomplish the following:

- H. Protect the residents from objectionable noise, odor, dust, fumes, and other deleterious substances or conditions.
- J. Promote the retention of Interlaken Town's rural atmosphere and preserve a variety of types of open spaces, scenic vistas, agricultural lands, and natural areas.

Section 11.04.010 Objective and Characteristics

The objective in establishing the R-1 Residential Zone is to encourage the creation and maintenance of residential areas within the Town which are characterized by medium to large size lots on which single-family dwellings are situated, surrounded by trees and other plantings. A minimum of vehicular and pedestrian traffic and quiet residential conditions favorable to family living are also characteristic of this zone.

Pickleball in any neighborhood has a high sound impact on surrounding residences. There are 2 residences within 150 feet of the proposed site and other residences are around 300 – 350 feet away.

- According to Bob Unetich (USA pickleball certified referee and engineer)
 - The noise problem pickleball causes is due to the fact that humans are more annoyed by high pitched sounds.
- In his contributing article
The sound of pickleball – a detailed explanation, and why you need to consider before building courts
He states:

“Frequent pickleball sounds are typically about 70 dBA at about 100 feet away from the strike of the ball. Residents in homes located in a quiet residential area, that are within 100 feet from pickleball courts are used to noise levels of 40 dBA, therefore the level of pickleball noise is 30 decibels louder. And, remember, each time you increase a sound level by 10 decibels, it will sound twice as loud. So, an increase of 30 decibels is (10dB+10dB+10dB) or 2x as loud x 2x as loud x 2x as loud, or 8 times as loud. That’s a significant increase in loudness.”

According to the formulation above, at 100 feet away from the court the sounds created would be in the range of 560 decibels. Freeway noise registers around 70 dBA, shouting in an ear, 90 dBA.

For reference I have used Midway City’s Municipal Code regarding noise levels.

Midway Municipal Code 5.02.010 Noise

- A. At no point on the property line shall the sound level of any individual operation / action on the property exceed the decibel level shown.

Maximum sound pressure level in decibels as measured on the A. Scale	
6:00 AM to 10:00 PM	10:00 PM to 6:00 AM
70 dBA	55 dBA

Considering the proximity of neighboring homes, and the calculations stated by Mr. Unetich, the decibel level would exceed the maximum 70 dBAs permitted by Midway City.

While he does state that barriers (must be a minimum of 10 feet) do help with sound mitigation, he does acknowledge that sound does travel over the barrier (which may affect those living above the proposed site). The only way to fully mitigate this is to fully enclose the court with a roof. In fact, the new private pickleball courts in Heber are fully enclosed.

The barrier needed to sufficiently reduce to impact to neighbors would then be in non-conformance with the following:

Section 11.06.210 Fences, Walls, and Hedges

- A. Chain link, vinyl, electric, or barbed wire fences are not permitted.
- B. Fences, walls, and hedges shall be permitted in all zones to a height of 6 feet unless prohibited in other sections of the code.

Park City has adopted a Code regarding pickleball courts in residential neighborhoods. They consider it a Private Recreation Facility which requires a Conditional use Permit. You can read the Code by clicking on the link below.

<https://www.parkcity.org/departments/planning/code-amendments/pickleball>

In researching this subject, most ordinances deal with courts within a community, not those on private property. One thing is clear, it is a contentious subject, and there has been an increase in legal action against HOA's, municipalities, and towns taken by homeowners over pickleball courts both public and private.

Lance Willis of Spendiarian & Willis Acoustics Noise Control (top engineer in the area of Acoustic consulting who has handled pickleball cases since 2010) states that pickleball noise can be irritating for neighbors because of its "impulsive" nature. In lay terms, that means it's a sharp sound that can pierce even high levels of ambient noise. Sound barriers can help but their impact is limited. Extensive sound mitigation is often required for homes within 150 feet, and the firm discourages courts within 100 feet of residences.

Willis also cautioned that pickleball noise can tear neighborhoods apart.

<https://www.kpbs.org/news/quality-of-life/2023/09/05/homeowners-are-increasingly-taking-legal-action-over-pickleball-noise>

Interlaken has no ordinance concerning this issue; most places do not as the sudden interest and growth in the sport has outpaced cities and neighborhoods abilities to foresee the negative impacts it may have on those living closest to the courts.

Until it can be determined what impact this project has on neighbors, wildlife, possible litigation it may create for the Town of Interlaken, and adherence to Sections 11.01.010 and 11.04.010 of the Town Code, the PC cannot recommend the request.

Interlaken Town

BUILDING AGREEMENT - NON-PERMITTED PROJECTS

This building agreement, between Interlaken Town and the Interlaken property owner, is to be completed for any building activity on an Interlaken lot which does not require a permit or inspections as mandated by Interlaken Town policy and Municipal Code.

The owner must agree to the following policies and conditions prior to commencing building activity in Interlaken Town that impacts traffic flow, compliance with parking regulations, and disposal of construction site waste.

1. The owner will provide the name and phone number of their contractor/builder (if used) on the application. The owner will further agree to provide their contractor/builder with a copy of this document. The property owner agrees that they, the property owner, are the ultimate responsible party for compliance with all Land Use, Building, and Municipal Ordinances of Interlaken Town.
2. The property owner will provide a suitable toilet on-site or will provide the workers access to the facilities in the home prior to the work beginning.
3. A suitable closed trash container or dumpster will be on site as soon as the construction phase begins to produce trash. All dumpsters and containers will be covered with a mesh cover (blanket) to prevent the spread of debris. The property owner is responsible for any trash that leaves the property due to wind or to negligence by the workers. **No construction debris is to be put in the community dumpster located at the Interlaken Town dumpster site on Luzern Rd. Per the Interlaken Town Ordinances, a \$500.00 fine will be imposed on the Property Owner for any violations.**
4. The property owner must advise contractors that their vehicles must be parked off the road, especially in winter months.
5. No tracked vehicles, i.e., bulldozers or backhoes with steel tracks, are allowed on the Interlaken Town road surface unless protected by some type of pads.
6. It is understood that the roadway includes a 33-foot right-of-way and that the owner has no right to place any obstacle in the right-of-way at any time. Both the toilet and dumpster will be on the property owner's property and not in the road right-of-way.
7. The owner is responsible to keep all debris off the Interlaken Town Roads. This includes and is not limited to dirt, mud, trash, gravel or any of the like, free from accumulating on the roads due to construction vehicles going to/from the construction site. The owner is responsible to clean up any such debris from the road by end of workday. The owner will be fined \$500.00 per occurrence for failure to keep the Interlaken Town Roads clear of debris.

Submit the signed agreement below and return it to:

Bart Smith, Interlaken Town Administrator
(435) 565-3812
interlakenclerk@gmail.com

Interlaken Town
P.O. Box 1256
Midway, UT 84049

The undersigned property owner agrees to the policies and conditions of this building agreement.

Property Owner

Name: _____

Signature: _____

Mailing Address: _____

Phone Contact: _____

Email Address: _____

Lot # _____ Interlaken Address: _____

Date: _____

Builder/Contractor Name: _____

Builder/Contractor Phone: _____

Builder/Contractor Email: _____