

**Interlaken Town Council Regular Meeting Agenda**  
**Monday, 01 March 2021, 6:30 PM – 8:05 PM**  
**Meeting Conducted Remotely with Zoom Video Conferencing Software**

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QJNT3loV3J4Nm83TFJObGVzUE1ldz09>

1. **Call to Order** – Mayor Harrigan called the meeting to order at 6:30pm

2. **Roll Call**

Greg Harrigan, Mayor  
Justin Hibbard, Council Member  
Chuck O’Nan, Council Member  
Sue O’Nan, Council Member  
Marge Bowen, Council Member

Susanna Littell, Planning Commission chair was present

Bart Smith, Town Clerk was present

3. **Presentations:** None Scheduled

4. **Public Comment:** None

5. **Consent Agenda:** None

6. **Approval of Agenda or Changes**

**Motion:** Council Member Bowen moved to approve the agenda.

**Second:** Council Member Sue O’Nan seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Council Members unanimously voting Aye

7. **Approval of 02/01/2021 Council Regular Meeting Minutes**

**Motion:** Council Member Sue O’Nan moved to approve the 2/01/21 minutes.

**Second:** Council Member Bowen seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Council Members unanimously voting Aye

8. **Dominion Franchise Agreement – Discussion and Motion to Approve**

Clerk Smith presented the draft Dominion Energy Franchise Agreement (see attachment). This agreement creates a franchise between the town and Dominion Energy for the purpose of supplying residential natural gas service.

**Motion:** Council Member Sue O’Nan moved to approve the Dominion Energy Franchise Agreement.

**Second:** Council Member Bowen seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Council Members unanimously voting Aye

9. **Financial Matters**

Clerk Smith presented new accounting forms for Zion Bank transactions (see attachments). These forms for check requests, deposits, and ownership transfers should simplify and clarify these types of transactions.

- **FY2021 Water Billing Update**  
Smith updated the council on the FY2021 Water Billing - \$174,883 total billed, \$64,668 collected, \$110,215 outstanding. Payments are due on March 25. Late payments will be charged a \$25 late fee.
- **FY2021 Quarterly Revenue – Expense Reporting**  
Smith also presented the Revenue and Expense report for quarters 1 and 2, FY2021 – 7/1/20 through 12/31/20 (see attachment).
- **Budget Projections for Water System and Roads**  
Smith presented a report showing Zion Bank Account balance projections for end of FY2021. The report included a set of projected water system expenses that were previously budgeted, totaling \$66,849. The bulk of these expenses were budgeted for a digital meter readout system (see attachment). The council discussed the report.

Marge Bowen – let’s spend the money now on the water digital system. We need to account for a siren system as well. Greg – should we get the smart point antennas first starting this fiscal year, in April, and purchase the digital readout next fiscal year.

Greg – Regarding the DPW site, if we get a couple of build sites, is there a place we could store dirt? Then we could develop the dumpster site at Edelweiss next year. We need to spend probably \$100K for our roads this year. The roads should be a bigger priority this year, the freeze-thaw cycle will do significant damage. Chuck – some areas should just be cut out and patched. Chuck – problem is with companies based in SLC is that we will be behind their work in SLC. It will probably be June before they get here. Eckles paving did it last year.

Greg – let’s get together with Bart to discuss the budget and figure out how much we can spend this year and next on roads.

- **State Reporting Status**  
Smith presented a list of delinquent reports required by the state (see attachment). The town is waiting on the St. George firm, Hinton-Burdick to complete the Financial Report (AUP).

#### **10. Strawberry Communications Internet Status**

Justin Hibbard reported that he was getting speeds up to 93 MIPS download, 39 MIPS upload. The service is much faster than CenturyLink which was maybe 10 up and 1 down. The ViaSat service has been cancelled, the equipment has been returned. There is Strawberry service at the pump house.

#### **11. Pumphouse Generator Status**

The generator installation is complete. Our water master Trent has reached out to state re compliance.

#### **12. Planning Commission – Report and Building Permit Status**

Susanna Littell, planning commission chair, reported the following update. See the attached TO Engineers report for additional information.

- Temporary CO issued for Ball – still need to install concrete drive and reseeding this spring
- Temporary CO issued for Wilcox – funds retained for reseeding and to address outstanding road repairs
- Ekstrom project on hold till spring
- Barton – no work
- Parsons – intermittent work. Susanna checked for mud on the roadway and it looks like it has been cleaned up. Greg – SuperDave probably scrapped it off.

- Harrell remodel. Lot 47, received plans, PC reviewed and sent comments. 2nd submittal addressed all PC comments and TO was okay with it. PC had an emergency meeting today and recommends that the council approve the Harrel permit.

**Motion:** Council Member Hibbard moved to approve the remodel permit for Harrell, Lot 47.

**Second:** Council Member Bowen seconded the motion.

**Discussion:** no discussion

**Vote:** The motion was approved with the Council Members unanimously voting Aye

### 13. Previous Action Items and Updates

- Guardrail Repair – TO grants

Marge – reached out to John for grants for guardrails, Wasatch County does grants, application is in the fall. Marge will pursue this in the fall.

- Water meter digital readout equipment – see attachment for original Mountain Land Supply Bid.
- Midco Diving tank inspection and repair – Last year’s tank cleaning was cancelled, due to Covid. Bart will reach out and verify cleaning will happen this year
- Pumphouse Fencing

Chuck Contacted 6 companies, heard back from 2 – Aloha and Singleton – 2 bids, the higher one has the slats. (See the attached bids). Because they put the generator so close to the pad, we would require gates on the side.

Chuck – also reached out to Deelan, the guy that did the roadway painting and is waiting to hear back. Singleton was cheaper, at \$4663. The privacy slats hide the generator from view. This bid includes the poles, the gates, and the installation. Marge – should we be concerned for snow buildup at the generator. Chuck – you could get snow in there that would need to be cleaned out. Greg – he will check his source as well. If we can’t find a bid better than this, let’s go with this one.

- Pumphouse Security System – Peak Alarm system, Strawberry exterior camera. These will all be part of the pumphouse system.
- DPW site signage and enforcement – lets finalize the ordinance before we get signage. Lets get on it the next couple months. Tim Bywater will contact the Wasatch County attorney to get a draft ordinance and interlocal agreement. See the attached email from Tim.

### 14. Other Business

The next council meeting will be rescheduled to Thursday 6:30 pm on April 8<sup>th</sup>.

Marge Bown – did some investigation on sirens. She will pursue and get some cost estimates.

### 15. Council Comments

Greg – there are cougars in town. Sue – there are several people feeding deer, and this creates a safety concern.

### 16. Adjournment

Council Member Sue O’Nan moved to adjourn the meeting. Council Member Hibbard seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:05 PM.

The next Town Council meeting is scheduled for Thursday, April 8th at 6:30 pm. Depending on health and safety issues due to the COVID-19 virus, the meeting may be held as an online video conference, instead of the usual pump house location.