

Interlaken Town Council Regular Meeting Agenda
Monday, 03 January 2022, 6:30 PM – 8:00 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QlJNT3loV3J4Nm83TFJlOjV3UzU1dz09>

1. **Call to Order**
2. **Roll Call**
3. **Presentations:** None Scheduled
4. **Public Comment:** Comments will be taken by the Town Council on any non-agenda items. Comments are limited to four minutes per speaker. The Council may or may not respond to non-agenda issues brought up under public comment. Those wishing to comment should stand, state their full name and address, whom they represent, and the subject matter to be addressed. Total time allocated to public comments will be no more than twenty minutes.
5. **Consent Agenda:** None
6. **Approval of Agenda or Changes**
7. **Approval of 12/06/2021 Council Regular Meeting Minutes**
8. **2022 Town Council Meeting Schedule**
9. **Town Council Oath of Office**
10. **Signage – DPW Site, Town Entrance**
11. **Recycling - Recyclops**
12. **Pumphouse DPW Site Security – Verkada System Trial**
13. **Water System**
 - Wasatch Mountain State Park Easement
 - Water Rights Status
14. **Grants Update**
 - Community Block Grants
 - FEMA Grants, BRIC Grants
15. **Planning Commission Update**
16. **Previous Action Items and Updates**
17. **Other Business**
18. **Council Comments**
19. **Adjournment**

Interlaken Town Council Regular Meeting Minutes
Monday, 03 January 2022, 6:36 PM – 7:56 PM
Meeting Conducted Remotely with Zoom Video Conferencing Software

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QlJNT3loV3J4Nm83TFJObGVzUE1ldz09>

1. **Call to Order** - Mayor Harrigan called the meeting to order at 6:36 pm

2. **Roll Call**

Greg Harrigan, Mayor
Chuck O’Nan, Council Member
Sue O’Nan, Council Member
Chuck Cullom, Council Member

Justin Hibbard, Council Member was absent
Diana Duer, Planning Commission Chair was present

3. **Presentations:** None Scheduled

4. **Public Comment:**

Dean Stookey – 303 Interlaken Drive, question about water billing timing – is it still in January- yes.

5. **Consent Agenda:** None

6. **Approval of Agenda or Changes**

It was proposed that agenda item 9 – “Town Council Oath of Office” be moved to agenda item 7 in order to swear in members prior to proceeding with the meeting.

Motion: Council Member Chuck Cullom moved to approve the modified agenda.

Second: Council Member Sue O’Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

7. **Town Council Oath of Office**

Chuck Cullom, Sue O’Nan, and Greg Harrigan all verbally read their oath of office. Clerk Smith will get the oaths signed at the earliest opportunity.

8. **Approval of 12/06/2021 Council Regular Meeting Minutes**

Motion: Council Member Sue O’Nan moved to approve the 12/06/21 Town Council minutes as presented.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

9. **2022 Town Council Meeting Schedule**

Sue and Chuck O’Nan will be gone on 2/7/22, the first Monday in February. It was suggested that the February meeting will be moved to Tues 2/15/22. With that in mind, the proposed 2022 calendar year town council meetings are as follows:

Interlaken 2022 Town Council Meeting Schedule		
Meeting Date	Day of Week	Meeting Time
3-Jan-22	Mon	6:30 PM
15-Feb-22	Tue	6:30 PM
7-Mar-22	Mon	6:30 PM
4-Apr-22	Mon	6:30 PM
2-May-22	Mon	6:30 PM
6-Jun-22	Mon	6:30 PM
27-Jun-22	Mon	6:30 PM
1-Aug-22	Mon	6:30 PM
29-Aug-22	Mon	6:30 PM
10-Oct-22	Mon	6:30 PM
7-Nov-22	Mon	6:30 PM
5-Dec-22	Mon	6:30 PM

Motion: Council Member Chuck Cullom moved to approve the 2022 Town Council meeting schedule as proposed.

Second: Council Member Chuck O’Nan seconded the motion.

Discussion: no discussion.

Vote: The motion was approved with the Council Members unanimously voting Aye.

10. Signage – DPW Site, Town Entrance

The council discussed renovation of the current “Interlaken Estates” sign at the entrance of town. They would like to update it to say “Interlaken Town” or some other language that denotes the town boundary. It’s not clear who built the original sign – it was handled by Sherry Bolca. We would prefer a metal overlay. The sign may have been built by RC Ornamental. Bart will contact Sherry to see who built the sign.

The council also discussed adding DPW site signage – for example, \$500 fine for leaving material outside dumpster, no construction waste. Chuck O – there are 30 dumpsters throughout Promontory, that should not be used, and they still get abused, signs don’t seem to help, cameras might help. Chuck C – do you think it’s an Airbnb thing or folks that refuse to read. Chuck O – it’s just the accumulation of too many people. Sue O – can we get a 3rd dumpster or an extra pickup? Greg – I think we need to expand to the west and put in another dumpster. In summer, we should have the room for 3 dumpsters and a recycle dumpster. Chuck C – is it a signage issue. Greg – I would at least like to have a sign for a \$500 sign referencing the town ordinance. Bart will get Chuck the language and contact Wasatch County about enforcement.

11. Recycling – Recyclops

Justin has been in communication with Derek Michaelis from Recyclops regarding adding a town recycling bin to the DPW site. Recyclops would charge the town \$40 per pickup (no glass) and an additional \$20 to pick up glass. Justin successfully negotiated this price after some discussion with the vendoe (see attached email). Before adding another dumpster, we need to make sure SuperDave will have access to his equipment and the salt pile. Justin will find out if recycling cardboard only is an option?

12. Pumphouse DPW Site Security – Verkada System Trial

Bart met with representatives from Verkada and Geneva Communications to discuss installation of a security and surveillance system for the town’s water system and DPW site. We can expect a bid in the next few weeks. See the attached documents for more information.

13. Water System

Wasatch Mountain State Park Easement

Greg – when we had the wildfire fire in the state park, we breached our tank to provide water to the fire department. This might help us in pursuing a renewal of the 20-year easement. We could say there is some benefit to having it there. Bart- it would be nice if we could add a hydrant or other method of access near the tank. There is an overflow system that might also function as a water source.

Water Rights Status – Chuck C – he has worked with head of water resources for a decade, he'll get her input on what we need to do.

Sue – letter from DNR – should we attend? Chuck C – we should attend to see if we are in compliance, and to protect our rights. Chuck C will attend.

14. Grants Update

Community Block Grants

Sue O'Nan – we were given 55 homes to survey, 38 were done, but it's not enough. By Jan 11 we need to get 8 more surveys completed. We should know by the end of January - we'll know if we qualify for LMI. Sue feels that the 8 we have should comply.

FEMA Grants, BRIC Grants

We missed the deadline for BRIC, next deadline is March 2022. BRIC not for the siren. Chuck C – the FEMA grant looks like the Siren. BRIC – about mitigation, FEMA more inclined for security, preparedness and response under predisaster system. BRIC is more about mitigation, not predisaster.

15. Planning Commission Update

See Diana's attached report. Bart – can we streamline the process for simple projects like the Snow bathroom remodel. Bart – talk to Jeremy – is there a workaround?

16. Previous Action Items and Updates

Still waiting on Greg to put together a meeting. Greg - what do we do about Interlaken drive plowing – are there liability issues regarding us plowing down by the park. Greg will speak with Watts after this next storm cycle about maintaining Luzern. It is very muddy right now. Watts has been responsive so far.

17. Other Business None.

18. Council Comments

Thank you Chuck C for joining the council. We need all the help we can get.

19. Adjournment - Council Member Sue O'Nan moved to adjourn the meeting. Council member Chuck O'Nan seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:56 PM.

Wasatch County
State of Utah

OATH OF OFFICE
TOWN OF INTERLAKEN

Council

I, Charles Cullom, do solemnly swear that I will support, obey, and defend the Constitution of the United States and the Constitution of this State, and that I will discharge the duties of my office with fidelity.

Charles Cullom

Subscribed and sworn to before me this ____ day of, _____, 2____.

My commission expires:_____.

Notary Public, Town Clerk, Bart Smith

Wasatch County
State of Utah

OATH OF OFFICE
TOWN OF INTERLAKEN

Council

I, Susan O’Nan, do solemnly swear that I will support, obey, and defend the Constitution of the United States and the Constitution of this State, and that I will discharge the duties of my office with fidelity.

Susan O’Nan

Subscribed and sworn to before me this ____ day of, _____, 2____.

My commission expires:_____.

Notary Public, Town Clerk, Bart Smith

Wasatch County
State of Utah

OATH OF OFFICE
TOWN OF INTERLAKEN

Mayor/Council

I, Greg Harrigan, do solemnly swear that I will support, obey, and defend the Constitution of the United States and the Constitution of this State, and that I will discharge the duties of my office with fidelity.

Greg Harrigan

Subscribed and sworn to before me this ____ day of, _____, 2____.

My commission expires:_____.

Notary Public, Town Clerk, Bart Smith

*Interlaken
Estates*





8yd

ABSOLUTELY
NO METAL
OR CONCRETE

NO METAL OR CONCRETE
NO FLAMMABLE LIQUIDS
NO HAZARDOUS WASTE
NO REFRIGERATORS
NO A/C UNITS
NO STOVE TOPS
NO OVEN TOPS
NO WASHERS
NO DRYERS
NO FREEZERS
NO REFRIGERATORS
NO A/C UNITS
NO STOVE TOPS
NO OVEN TOPS
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NO WASHERS
NO DRYERS
NO FREEZERS

NO PARKING

8yd

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NO FREEZERS

NO PARKING

Subject: Re: Recycling for Interlaken

Date: Monday, January 3, 2022 at 8:38:21 AM Mountain Standard Time

From: Justin Hibbard <justinhibbard@gmail.com>

To: Derek Michaelis <derek@recyclops.com>

CC: Interlaken Clerk <InterlakenClerk@gmail.com>, Interlaken Mayor <interlaken.mayor@gmail.com>

Thanks Derek. Will do. For now, everyone will need to continue doing curbside glass pick up.

On Sun, Jan 2, 2022 at 3:53 PM Derek Michaelis <derek@recyclops.com> wrote:

Please proceed with proposal to your council. We discussed and will proceed. Sorry for the last minute wrinkle I threw you. We believe many of our customers will continue to prefer the convenience of curbside. We'd also appreciate if the city would publish that our curbside service would remain available encourage residents to consider it.

On Sun, Jan 2, 2022 at 3:36 PM Justin Hibbard <justinhibbard@gmail.com> wrote:

Sorry Derek, I was mistaken. We have 144 homes in Interlaken.

On Sun, Jan 2, 2022 at 11:50 AM Justin Hibbard <justinhibbard@gmail.com> wrote:

Hi Derek,

This is a frustrating and disappointing. I brought this up to the Council for approval after you gave me pricing. I'm going to look like a fool tomorrow at our meeting reading your email. I'm a sales professional. I don't give pricing unless I can honor it. The other frustrating part is that we have about 85 homes in Interlaken (fyi - not Interlauken), and only 17 use your service. That means that the others are throwing their recyclables into the dumpsters. The reason we contacted you is because our dumpsters are getting filled with things that should go into a recycling bin. If everyone paid for their own recycling, this wouldn't be an issue. Some of our residents are sadly never going to recycle unless it's convenient for them. This is why the town wanted to do centralized recycling - I know we're a small town but it's such a sad sight to see plastics and cardboard go into the landfill. I hope you'll reconsider.

Justin

On Mon, Dec 27, 2021 at 9:36 AM Derek Michaelis <derek@recyclops.com> wrote:

Justin,

I'll be frank that the sales team brought to my attention that we currently have 17 residential curbside customers in Interlauken and as you can imagine from a business perspective, doing a central drop off likely cannibalizes our own customers. So, we are just thinking through that.

Derek Michaelis
Head of Strategic Initiatives
832-656-0327
derek@recyclops.com

On Thu, Dec 16, 2021 at 11:28 AM Justin Hibbard <justinhibbard@gmail.com> wrote:

Hi Derek,

I hope you're doing well. I wanted to circle back about this. I'm looking forward to hearing from you.

Justin

On Tue, Dec 7, 2021 at 12:25 PM Justin Hibbard <justinrhibbard@gmail.com> wrote:

Hi Derek,

We had our town council meeting (I've cc'd the Town Council), and we would like to try contracting with Recyclops for a central recycling place at our town dumpster site. We want to just do the general recycling dumpster at this time and hold off on glass (we're afraid given our previous dumpster incidents that there might end up being a lot of broken glass in that area). Though, it may be something we phase in down the road.

A few followup questions...

1. When is the soonest we could get started? It would be great if we could do this before the holidays if at all possible.
2. We also need to ensure that the dumpster doesn't block our winter plowing equipment. Is there a time we can meet to take a look at the site and figure out exactly where the dumpster would go?
3. Is this a contractual basis or a month to month contract? We have our concerns with how well the town will follow recycling rules, so we want to treat this as a several month pilot to get started.
4. What color is the dumpster? It would be great if it was an obvious different color, but we would still add plenty of signage.
5. Could the people in the town just continue contracting with you for glass (I think it's \$10/mo) per home?

Thanks for your ongoing correspondence. We look forward to hearing from you.

Justin

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Recyclops, Inc
Derek Michaelis
Head of Strategic Initiatives
832-656-0327
www.recyclops.com

Subject: Recycle Bin at DPW site

Date: Monday, January 3, 2022 at 2:09:02 PM Mountain Standard Time

From: Steve Wilson <wilsonslc@gmail.com>

To: Greg Harrigan <interlaken.mayor@gmail.com>

CC: Interlaken Clerk <InterlakenClerk@gmail.com>

I ran into Bart at the Dumpsters today.

For the record, Lara and I are 100% in favor of a Recycle dumpster/bin at the DPW site here in Interlaken.

Thanks,

Steve and Lara Wilson

237 Interlaken Drive

12/9/21 Presentation – Anthony Magliocchino, Jennings Genho

Verkada Security Systems

<https://www.verkada.com/>

Their techs will be onsite, at the pumphouse, January 6th, 10am, installing our free 30-day trial equipment – 2 outdoor cameras and 1 indoor camera.

Enterprise oriented system for complete building and site security and surveillance. They want to be the operating system for buildings. They have supported communities in the past in grant writing for their systems.

Surveillance

Plug N Play system, cameras with built-in motion detectors

Motion Capture Clips – video clips are archived based on a quadrant of the entire clip, so you can detect motion in a specific area of the field of view, and send a notification.

License plate recognition, optical zoom

Facial recognition, ability to search footage based on a profile – gender, shirt color, activity in a quadrant, etc

Unlimited Cloud Storage

Accurate timestamp which holds up in court

Solar powered unit could be installed at the water tank

Alarm system and 24-hr monitoring is available

Live footage can be shared with the community

Access Control

Key card reader, Bluetooth control, or numeric keypad

Able to open the door remotely after verifying visually

Door can be locked or unlocked based on a schedule, or access can be granted for an individual

Environmental Sensors

Humidity

Temperature

Motion Detection

Noise Level

Tampering – eg entry door

Water pooling – may be possible

May be possible to integrate an emergency notification system – siren

Subject: Verkada Security System
Date: Monday, January 3, 2022 at 4:01:18 PM Mountain Standard Time
From: Bart Smith <interlakenclerk@gmail.com>
To: Interlaken Mayor <interlaken.mayor@gmail.com>, Sue Onan <smonan333@gmail.com>, O'Nan: Chuck S181 Grp B <conan@promontoryclub.com>, Hibbard: Justin S027 Grp B <justinrhibbard@gmail.com>, Chuck Cullom <ccullom12@gmail.com>
Attachments: Verdaka Security System.pdf

Hi All-

Here's some information about a security/surveillance company "Verkada" that I met with last month. They provide enterprise level security systems for companies and municipalities. These guys are the real deal, providing all elements of security for businesses, towns, etc.

They will be here this Thursday (10am) installing 3 cameras for a free 30 day trial. I think they will be quiet expensive for us, but they could provide tools for every aspect of surveillance, access control, and environmental sensors. We could, for example, install license plate detection, remote cameras at our water tank, control access remotely to the pumphouse, monitor leaks and temperature variations in the pumphouse. The real advantage of their monitoring system is that you can search through footage very easily, looking for specific frames or portions of a frame (a quadrant).

On Thursday, besides installing the trial equipment, they will be assessing our needs in order to prepare a bid. I'm hoping anyone interested can attend with me. If not, then tonight would be a good opportunity to discuss our needs. This is certainly a grant-worthy expense, so I feel if we are going forward with this, we should aim high and get all our needs/concerns addressed.

Anyways, I've attached a summary of their presentation, and they would be happy to repeat it for anyone interested. We'll talk more about it tonight.

Thanks,
Bart Smith
Interlaken Town Clerk
(435) 565-3812

Verkada Security System – Interlaken Town

Outdoor Motion Sensitive Cameras

- Dumpster site – license plate capture, facing west
- Dumpster site – wide angle facing east
- Pumphouse door entry – for remote entry recognition
- Generator view
- Water Tank – Wasatch Mtn State Park (solar powered?)

Indoor Pumphouse Camera – 1 or 2 necessary to cover full interior view with motion sensors

Access Control at Pumphouse Entry Door

Environmental Sensors

Humidity

Temperature

Motion Detection

Noise Level

Tampering – eg entry door

Water pooling – may be possible

Power Outage

May be possible to integrate an emergency notification system – siren



SPENCER J. COX
Governor
DEIDRE M. HENDERSON
Lieutenant Governor

State of Utah
DEPARTMENT OF NATURAL RESOURCES
Division of Water Rights

BRIAN C. STEED
Executive Director

TERESA WILHELMSSEN
State Engineer/Division Director

December 28, 2021

INTERLAKEN TOWN
PO BOX 1256
MIDWAYUT84049

RE: NOTICE TO THE PROVO RIVER DISTRIBUTION SYSTEM WATER USERS

In compliance with Section 73-5-1 Utah Code Annotated, 1953 as amended and R655-15-12 of the Administrative Rules for Distribution Systems and Water Commissioners, a meeting of the water users with representatives of the State Engineer will be held to prepare for the coming water distribution season.

This year's meeting will be held at CUP ADMIN BLDG, 1426 E 750 N #400, OREM UT on Tuesday, February 18, 2022 at 1:30:00 PM.

The meeting agenda will include the following items:

1. Hearing the 2021 Meeting Minutes
2. Hearing the 2021 Commissioner's Report
3. Reviewing any concerns or comments related to the commissioner's work for 2021
4. Report from the Division of Water Rights
5. Hearing the 2021 Financial Report
6. Reviewing delinquent assessment accounts
7. Preparing a budget of salaries and other necessary expenses
8. Setting the distribution system assessment
9. Selecting new distribution system chairman and committee members if necessary
10. Other business

Sincerely,

S. Ross Hansen, P.E., L.S.
Assistant State Engineer



Subject: Re: Council Meeting Agenda - 1/3/22, Monday, 6:30pm

Date: Monday, January 3, 2022 at 10:37:55 AM Mountain Standard Time

From: Interlaken Planning Commission <interlakenplanningcommission@gmail.com>

To: Bart Smith <InterlakenClerk@gmail.com>

Planning Commission updates:

Lot 172 / 355 Bern Way - Ekstrom Project:

PC recommended that all Deposits be returned. Project closed.

Lot 65 315 Jung Frau Hill - John Barton:

The new homeowner, Veronia Parkinson, has requested a change to the current building permit. She would like to enclose the 2nd story of the carport addition and make it an climate controlled playroom.

Once new drawings have been submitted , reviewed by TO Engineers, and any additional fees paid, the PC will review and make their recommendation to the TC.

Lot 111 / 257 Matterhorn Circle - Kevin Parsons:

Final inspection complete. PC has recommended retaining \$1500 of their deposit until Spring. At that time it will be determined if areas of concern in regards to runoff mitigation and reseeding disturbed areas is adequate.

Lot 47 / 262 Interlaken Drive - Mike Harrell:

Slow but continued work on the project.

On Sun, Jan 2, 2022, 2:38 PM Bart Smith <interlakenclerk@gmail.com> wrote:

Hi All-

Here's the agenda for tomorrow's meeting.

Sue – can you give the council an update on our grant activities?

Planning Commission – can you update the council on building activities?

Bart Smith

Interlaken Town Clerk

(435) 565-3812