

**Interlaken Town Council Regular Meeting Minutes**  
**Wednesday, 01 March 2023, 6:38 PM – 8:14 PM**  
**Meeting Conducted Remotely with Zoom Video Conferencing Software**

Zoom Meeting ID: 516 337 9977

Password: 84049

Zoom Meeting Link

<https://us02web.zoom.us/j/5163379977?pwd=QJNT3loV3J4Nm83TFJOdGV5UE1ldz09>

**1. Call to Order 6:38**

**2. Roll Call**

Greg Harrigan, Mayor  
Chuck O’Nan, Council Member  
Sue O’Nan, Council Member  
Justin Hibbard, Council Member

Chuck Cullom, Council Member, was absent

**3. Presentations - None**

**4. Public Comment:**

Tasha Lingos – has anyone heard about a missing cat – grey with a little bit of white. Full grown – if anyone hears anything, please let her know. Wanted to know status regarding the water tank easement. It will be discussed later in the meeting. She’s concerned about the snow removal – Dave makes 2 passes downhill and piles more snow on her side of the street, making access difficult. She contracts Brother B, but he hasn’t been available.

**5. Consent Agenda: None**

**6. Approval of Agenda or Changes**

**Motion:** Council Member Sue O’Nan moved to approve the agenda as presented.

**Second:** Council Member Justin Hibbard seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye.

**7. Approval of 2/07/2023 Council Regular Meeting Minutes**

**Motion:** Council Member Chuck O’Nan moved to approve 2/07/23 town council minutes as presented.

**Second:** Council Member Justin Hibbard seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye

**8. Financial Matters**

- FY2022 State Reporting Status

All the required state reporting for FY2022 has been completed. Smith presented a spreadsheet that contains all the reporting requirements, and links to contacts and websites.

- FY2023 QTR 01 – QTR 02 Revenue & Expenses Report

Smith presented the QTR 01 and QTR 02 Revenue and Expenses report as well as the report from July 1, 2022 through January 2023. (see attached documents).

- FY2023 Water Billing Status

Smith reported that the water bills were sent out on February 24<sup>th</sup>, 153 bills sent via email, 32 bills sent by USPS mail. See the attached sample bill and summary of FY2023 and FY2022 billings.

- FY2024 Budget Discussion

Greg prefers that we increase taxes to add to reserves instead of assessing funds for an emergency. He agrees that we need to hold a reserve study. He feels we should be adding to both water and road reserves. He thinks we should try to get a work meeting scheduled in time for our next meeting. Bob Henry and Chuck Cullom possibly, water masters. Greg will speak with Bob.

Smith noted the town budget document is formatted based on Zion bank accounts. This has the advantage of mirroring bank balances through cash accounting. Most municipalities present their budgets via accrual accounting, which include accounts receivable and payable. Smith will continue to present the budget in the current cash form but will move towards mirroring the budget in an accrual format. Accrual accounting is what the state requires as part of their AUP reports but has accepted the town's cash budget to meet general budgetary reporting. See the attached example of an accrual accounting budget from Daniel and the draft FY2024 Interlaken Budget.

## 9. Utah State Mandated Lead Testing for Water System

- 120Water Lead Service Line Inventory Meeting

Smith reported on his meeting with 120Water and Trent Davis regarding the state and federal mandated lead testing requirements. See the attached notes.

- LCRR Grant – deadline was 2/24/23 and Interlaken could not qualify for it.

## 10. Building Permit Update and Planning Commission Member Status

Diana Duer was not present but submitted a report (see attached report).

## 11. Water Rights Assignment – ROC Update – Jon Schutz

Jon Schutz of Mabey, Wright, and James has agreed to pursue the town's claim to water rights not previously conveyed. See the attached contract and proposed course of action. Smith asked for a motion to approve this expenditure.

**Motion:** Council Member Sue O'Nan moved to approve contracting the firm Mabey, Wright, and James to advance the town's claim to water rights.

**Second:** Council Member Justin Hibbard seconded the motion.

**Discussion:** no discussion.

**Vote:** The motion was approved with the Council Members unanimously voting Aye

## 12. Wasatch Mountain State Park Easement Update – Jeremy Cook

Smith spoke with Jeremy Cook regarding renewal of the town's easement with Wasatch Mountain State Park which expires in May 2023. Jeremy has reached out to the Park's legal representative, Shane Stroud, and has agreed to follow this process as it moves forward. See the attached email.

## 13. Interlaken 2021, 2022 Lot Sales

See the attached report for a summary of recent Interlaken lot sales.

## 14. Town Entrance Sign

Chuck O'Nan - the town entrance sign is up. Smith noted that there are rust spots on the sign and wondered what the final finish will look like. Chuck noted that it is bare metal and that the final finish will be rusted – RC will come out and put a coating on it that expedite the rusting. See the attached photo.

**15. Utah Broadband Reconfiguration**

Utah Broadband is moving their equipment out of the pumphouse and into the fenced area on the south side of the building, where our generator is located. They will continue to provide the pumphouse with a WIFI connection. See the attached proposed location.

**16. Other Business** None

**17. Council Comments**

Sue – to Justin, how are plans going with the party? Justin is still proceeding with planning, May 20<sup>th</sup>, the Saturday before Memorial Day weekend. Some have asked to move it to June.

Greg – can we reach out to Hinton Burdick to see if they can work on reserve studies?

Bart - Budget work meeting – schedule. End of March.

**18. Adjournment**

Council Member Hibbard moved to adjourn the meeting. Council member Sue O’Nan seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:14 PM. The next town council meeting is scheduled for April 17<sup>th</sup>, 2023, at 6:30pm via Zoom.

QTR1 & QTR2 : 7/1/22 - 12/31/22		Interlaken Town Statement of Revenue and Expense											
		QTR1 & QTR2 : 7/1/22 - 12/31/22, FY2023											
		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
<b>Revenue - All Accounts</b>													
5 Annual Wasatch County Tax Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,839	\$ 150,000	
6 Prior Year Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	FY2023 first	\$ -	
7 Late Fees - Assessments (all years)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	half revenue	\$ -	
8 1% State Sales Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,074	\$ 32,000	
all Interest Income	\$ 146	\$ 50	\$ 66	\$ 22	\$ 154	\$ 80	\$ 188	\$ 100	\$ 51	\$ 20	\$ 103	\$ 30	
12 New Owner Transfer Fees-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
13 B&C Road Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,561	\$ 22,000	
14 Building App & Inspection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
15 Interlaken Drive RMA with BHR Agreement (20%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
15a CARES Act Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
15b Additional Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
15c Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
15d Fines for Municipal Code Violations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
73a Revenue from BHR Settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
73b Revenue from Federal & State Transportation System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
92 Annual Water Utility Base Fees	\$ -	\$ -	\$ 2,916	\$ 173,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
95 Metered Water Overages	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
95a Water Connect Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	
95b Water Billing Late Fees	\$ -	\$ -	\$ 250	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
95c New Owner Transfer Fees	\$ -	\$ -	\$ 150	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
95d	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
95e	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
150 Revenue from Federal & State Water System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
169 Building Permit Application Fees (varies with application)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,600	\$ 1,350	\$ -	\$ -	
170 Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	
171 Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,250	\$ 7,500	\$ -	
172 Damage Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ 7,500	\$ -	
173 Completion Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,500	\$ 4,500	\$ -	
173a Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,240	\$ 15,000	\$ -	\$ -	
173b Variance Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240	\$ -	\$ -	
<b>Total Revenue</b>	<b>\$ 146</b>	<b>\$ 50</b>	<b>\$ 3,382</b>	<b>\$ 180,122</b>	<b>\$ 154</b>	<b>\$ 80</b>	<b>\$ 188</b>	<b>\$ 100</b>	<b>\$ 49,141</b>	<b>\$ 37,610</b>	<b>\$ 118,577</b>	<b>\$ 204,030</b>	
<b>Transfers into General Fund</b>													
19 Transfer from Building Fund (Application Fees for admin costs)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800	
20 Transfer from Water Revenue Fund (50% of admin. expenses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,500	
21 Transfer from Transportation Reserve Fund for Capital expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers out of General Fund</b>													
28 Transfer to Transportation Reserve of B&C Road Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (22,000)	
29 Transfer to Transportation Reserve Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (100,000)	
30 Transfer to Building Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers into Water Revenue Fund (Checking)</b>													
100 Transfer from Building Fund (Water Connect Fees)	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
101 Transfer from Bond Sinking Fund for current year Water Bond payment	\$ -	\$ -	\$ 78,275	\$ 78,275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
102 Transfer from Water Reserve Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers out of Water Revenue Fund</b>													
105 Transfer to Water System Reserve Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
106 Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
107 Transfer to Bond Sinking Fund for Next Year's Bond Payment	\$ -	\$ -	\$ -	\$ (78,275)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
108 Transfer to Water System Capital Facilities Replacement Reserve Acct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
109 Transfer to General Fund for 50% of Administrative expenses	\$ -	\$ -	\$ -	\$ (35,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers into Transportation Reserve Fund</b>													
77 Transfer from General B&C Road Tax to Transportation Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	
78 Transfer to Transportation Reserve Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	
80 Transfer from Building Fund of Road Impact Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	

QTR1 & QTR2 : 7/1/22 - 12/31/22		Interlaken Town Statement of Revenue and Expense											
		QTR1 & QTR2 : 7/1/22 - 12/31/22, FY2023											
		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
<b>Transfers out of Transportation Reserve Fund</b>													
83	Transfer to General Fund for Transportation Capital Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers into Water System Capital Reserves Fund</b>													
154	Transfer from Water Revenue Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
154a		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers out of Water System Capital Reserves Fund</b>													
161	Transfer to Water Revenue Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers into Building Fund</b>													
177	Transfer from General Fund - Special Engineering Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers out of Building Fund</b>													
180	Transfer to General Fund - Building Permit Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,800)	\$ -	
181	Transfer to Water Revenue - Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,500)	\$ -	
182	Transfer to Transportation Reserve Fund - Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,500)	\$ -	
<b>Transfers into Bond Sinking Fund</b>													
138	Transfer from Water Revenue Fund	\$ -	\$ 78,275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers out of Water Bond Sinking Fund</b>													
141	Transfer to Water Revenue Fund to pay current year bond	\$ (78,275)	\$ (78,275)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Transfers Between Funds</b>		<b>\$ (78,275)</b>	<b>\$ -</b>	<b>\$ 78,275</b>	<b>\$ (34,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 129,500</b>	<b>\$ -</b>	<b>\$ (10,800)</b>	<b>\$ -</b>	<b>\$ (84,700)</b>
<b>General Fund Expenses</b>													
<b>Administrative Expense</b>													
37	Commissions, Committee, Council Mtg Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,000)	
38	Town Clerk & Webmaster	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (10,170)	\$ (25,000)	
39	Association Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (421)	\$ (1,000)	
40	Web Hosting & IT Services (WIX,GoDaddy,Zoom,Dropbox,ViaSat,Calling Post)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (201)	\$ (1,500)	
40a	Town Council Equipment & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (47)	\$ (500)	
41	Meeting Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (200)	
42	Bookkeeping, Accounting, CPA Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,861)	\$ (13,000)	
43	Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
44	Town Attorney	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (10,000)	
44a	Attorney fees for BHR settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
45a	Animal Control through Interlocal Agreement w/ Heber City	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,840)	\$ (5,000)	
45b	Municipal Election Balloting & Noticing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (30)	\$ -	
46	Misc. Admin. Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500)	
47	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,835)	\$ (4,000)	
48	Office Supplies (postage + supplies)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (419)	\$ (1,000)	
49	Building Inspector	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
51	Additional Consulting Fees (Codifiers, etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,000)	
51a	Federal IRS Payroll Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,922)	\$ (4,500)	
51b	CARES Act - WCFD Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (481)	\$ -	
51c	Safety and Enforcement Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (133)	\$ (500)	
51d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Administrative Expenses</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (28,360)</b>	<b>\$ (72,700)</b>	
<b>Annual Road Maintenance Expense from General Fund</b>													
55	Annual Road Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,757)	\$ (10,000)	
56	Additional Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,384)	\$ (2,000)	
56a	Road Signage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,361)	\$ (2,000)	
57	Contract Service (Snow Removal)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (24,000)	\$ (40,000)	
58	Supplies - Salt, Sand, etc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,200)	\$ (4,500)	
58a	<b>Annual Fire Mitigation Expenses</b>												
58b	Brush Removal and Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,612)	\$ (12,000)	
59	<b>Annual Road Capital Expenses</b>												
60	Capital Investment in Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

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		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
60a	<b>DPW Expenses</b>												
60b	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,100)	\$ (2,000)	
60c	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (65)	\$ (500)	
61	<b>Total Road Maintenance, Capital Improvements, DPW Expenses</b>												
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (46,479)	\$ (73,000)	
	<b>Total General Fund Expenses</b>												
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (74,839)	\$ (145,700)	
	<b>Water Revenue Fund Expenses</b>												
	<b>Bond Payment</b>												
	FY2023 Water payment, one more in 2024												
114			\$ (77,691)	\$ (78,275)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
115	<b>Operating Expenses</b>												
116	\$ -	\$ -	\$ (8,107)	\$ (26,400)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
117	<b>Water System</b>												
118	<b>Operating Expenses</b>												
118	\$ -	\$ -	\$ (1,554)	\$ (800)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
119	<b>meeting</b>												
119	\$ -	\$ -	\$ -	\$ (2,700)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
120	<b>projected</b>												
120	\$ -	\$ -	\$ -	\$ (450)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
121	<b>budget</b>												
121	\$ -	\$ -	\$ (144)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
122	\$ -	\$ -	\$ (4,518)	\$ (7,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
123	\$ -	\$ -	\$ (2,953)	\$ (4,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
123a	\$ -	\$ -	\$ (39)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
123b	\$ -	\$ -	\$ (1,281)	\$ (1,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
123c	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
123d	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
123e	<b>Capital Investment in Water System</b>												
123f	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
123g	\$ -	\$ -	\$ -	\$ (40,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
124	<b>Repair and Maintenance</b>												
125	\$ -	\$ -	\$ -	\$ (4,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
126	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
126a	\$ -	\$ -	\$ (1,691)	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<b>Total Water Revenue Fund Expenses</b>												
	\$ -	\$ -	\$ (97,976)	\$ (172,525)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<b>Building Fund Expenses</b>												
187	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500)	\$ (5,000)	\$ -	\$ -	
188	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (400)	\$ (3,000)	\$ -	\$ -	
188a	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,959)	\$ (12,000)	\$ -	\$ -	
188b	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
188c	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (450)	\$ -	\$ -	
	<b>Total Building Fund Expenses</b>												
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,859)	\$ (20,450)	\$ -	\$ -	
	<b>Total Expenses (General, Water Revenue, Building)</b>												
	\$ -	\$ -	\$ (97,976)	\$ (172,525)	\$ -	\$ -	\$ -	\$ -	\$ (4,859)	\$ (20,450)	\$ (74,839)	\$ (145,700)	
	<b>Net Change in Balance (Revenue+Transfers+Expenses)</b>												
	\$	FY 2023 Bond Pmt -	\$ (16,320)	\$ (26,403)	\$ 154	\$ 80	\$ 188	\$ 129,600	\$ 44,282	\$ 6,360	\$ 43,738	\$ (26,370)	
	Add: Beginning Balance	\$	1 more due in 2024	\$ 99,986	\$ 99,986	\$ 159,437	\$ 159,437	\$ 232,880	\$ 232,880	\$ 48,685	\$ 48,685	\$ 143,475	
	Rounding Adjustment	\$		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<b>Ending Balance</b>												
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
	82,303	160,483	83,666	73,583	159,591	159,517	233,068	362,480	92,967	55,045	187,213	117,105	

Jul thru Jan : 7/1/22 - 01/31/23		Interlaken Town Statement of Revenue and Expense											
		Jul thru Jan : 7/1/22 - 01/31/23, FY2023											
		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
<b>Revenue - All Accounts</b>													
5	Annual Wasatch County Tax Assessment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 112,085	\$ 150,000
6	Prior Year Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Late Fees - Assessments (all years)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	1% State Sales Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,834	\$ 32,000
all	Interest Income	\$ 172	\$ 50	\$ 72	\$ 22	\$ 220	\$ 80	\$ 188	\$ 100	\$ 62	\$ 20	\$ 127	\$ 30
12	New Owner Transfer Fees-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	B&C Road Tax (estimate)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,876	\$ 22,000
14	Building App & Inspection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Interlaken Drive RMA with BHR Agreement (20%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15a	CARES Act Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15b	Additional Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15c	Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15d	Fines for Municipal Code Violations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
73a	Revenue from BHR Settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
73b	Revenue from Federal & State Transportation System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
92	Annual Water Utility Base Fees	\$ -	\$ -	\$ 2,916	\$ 173,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95	Metered Water Overages	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95a	Water Connect Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -
95b	Water Billing Late Fees	\$ -	\$ -	\$ 250	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95c	New Owner Transfer Fees	\$ -	\$ -	\$ 150	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95e		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
150	Revenue from Federal & State Water System Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
169	Building Permit Application Fees (varies with application)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,900	\$ 1,350	\$ -	\$ -
170	Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -
171	Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,250	\$ 7,500	\$ -	\$ -
172	Damage Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,000	\$ 7,500	\$ -	\$ -
173	Completion Deposits - Refundable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ 4,500	\$ -	\$ -
173a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,840	\$ 15,000	\$ -	\$ -
173b	Variance Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240	\$ -	\$ -	\$ -
	<b>Total Revenue</b>	<b>\$ 172</b>	<b>\$ 50</b>	<b>\$ 3,388</b>	<b>\$ 180,122</b>	<b>\$ 220</b>	<b>\$ 80</b>	<b>\$ 188</b>	<b>\$ 100</b>	<b>\$ 54,552</b>	<b>\$ 37,610</b>	<b>\$ 143,922</b>	<b>\$ 204,030</b>
<b>Transfers into General Fund</b>													
19	Transfer from Building Fund (Application Fees for admin costs)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800
20	Transfer from Water Revenue Fund (50% of admin. expenses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,500
21	Transfer from Transportation Reserve Fund for Capital expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers out of General Fund</b>													
28	Transfer to Transportation Reserve of B&C Road Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (22,000)
29	Transfer to Transportation Reserve Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (100,000)
30	Transfer to Building Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers into Water Revenue Fund (Checking)</b>													
100	Transfer from Building Fund (Water Connect Fees)	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101	Transfer from Bond Sinking Fund for current year Water Bond payment	\$ -	\$ -	\$ 78,275	\$ 78,275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
102	Transfer from Water Reserve Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers out of Water Revenue Fund</b>													
105	Transfer to Water System Reserve Capital Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
106	Transfer to General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
107	Transfer to Bond Sinking Fund for Next Year's Bond Payment	\$ -	\$ -	\$ -	\$ (78,275)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
108	Transfer to Water System Capital Facilities Replacement Reserve Acct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
109	Transfer to General Fund for 50% of Administrative expenses	\$ -	\$ -	\$ -	\$ (35,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Transfers into Transportation Reserve Fund</b>													
77	Transfer from General B&C Road Tax to Transportation Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -
78	Transfer to Transportation Reserve Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
80	Transfer from Building Fund of Road Impact Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -

Jul thru Jan : 7/1/22 - 01/31/23		Interlaken Town Statement of Revenue and Expense											
		Jul thru Jan : 7/1/22 - 01/31/23, FY2023											
		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
<b>Transfers out of Transportation Reserve Fund</b>													
83	Transfer to General Fund for Transportation Capital Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers into Water System Capital Reserves Fund</b>													
154	Transfer from Water Revenue Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
154a		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers out of Water System Capital Reserves Fund</b>													
161	Transfer to Water Revenue Fund for Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers into Building Fund</b>													
177	Transfer from General Fund - Special Engineering Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers out of Building Fund</b>													
180	Transfer to General Fund - Building Permit Application Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,800)	\$ -	
181	Transfer to Water Revenue - Water Connect Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,500)	\$ -	
182	Transfer to Transportation Reserve Fund - Road Impact Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,500)	\$ -	
<b>Transfers into Bond Sinking Fund</b>													
138	Transfer from Water Revenue Fund	\$ -	\$ 78,275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Transfers out of Water Bond Sinking Fund</b>													
141	Transfer to Water Revenue Fund to pay current year bond	\$ (78,275)	\$ (78,275)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Transfers Between Funds</b>		<b>\$ (78,275)</b>	<b>\$ -</b>	<b>\$ 78,275</b>	<b>\$ (34,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 129,500</b>	<b>\$ -</b>	<b>\$ (10,800)</b>	<b>\$ -</b>	
<b>General Fund Expenses</b>													
<b>Administrative Expense</b>													
37	Commissions, Committee, Council Mtg Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,000)	
38	Town Clerk & Webmaster	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (11,633)	\$ (25,000)	
39	Association Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (421)	\$ (1,000)	
40	Web Hosting & IT Services (WIX,GoDaddy,Zoom,Dropbox,ViaSat,Calling Post)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (298)	\$ (1,500)	
40a	Town Council Equipment & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (47)	\$ (500)	
41	Meeting Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (200)	
42	Bookkeeping, Accounting, CPA Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (8,658)	\$ (13,000)	
43	Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
44	Town Attorney	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (10,000)	
44a	Attorney fees for BHR settlement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
45a	Animal Control through Interlocal Agreement w/ Heber City	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,840)	\$ (5,000)	
45b	Municipal Election Balloting & Noticing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (30)	\$ -	
46	Misc. Admin. Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500)	
47	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (4,835)	\$ (4,000)	
48	Office Supplies (postage + supplies)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,033)	\$ (1,000)	
49	Building Inspector	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
51	Additional Consulting Fees (Codifiers, etc.)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,000)	
51a	Federal IRS Payroll Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,964)	\$ (4,500)	
51b	CARES Act - WCFD Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (481)	\$ -	
51c	Safety and Enforcement Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (133)	\$ (500)	
51d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Administrative Expenses</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (32,371)</b>	<b>\$ (72,700)</b>	
<b>Annual Road Maintenance Expense from General Fund</b>													
55	Annual Road Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,757)	\$ (10,000)	
56	Additional Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,566)	\$ (2,000)	
56a	Road Signage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,361)	\$ (2,000)	
57	Contract Service (Snow Removal)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (41,000)	\$ (40,000)	
58	Supplies - Salt, Sand, etc	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,800)	\$ (4,500)	
58a	<b>Annual Fire Mitigation Expenses</b>												
58b	Brush Removal and Fire Mitigation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,612)	\$ (12,000)	
59	<b>Annual Road Capital Expenses</b>												
60	Capital Investment in Roads	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Jul thru Jan : 7/1/22 - 01/31/23		Interlaken Town Statement of Revenue and Expense											
		Jul thru Jan : 7/1/22 - 01/31/23, FY2023											
		1058		1520		1330		4574		1678		2681	
		Water Bond Sinking		Water Revenue		Water Reserve		Transportation Reserve		Building		General	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
60a	<b>DPW Expenses</b>												
60b	DPW Site Construction - Capital Investment	\$ -	\$ -	\$ (2,570)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,100)	\$ (2,000)
60c	Annual DPW Site Maintenance Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (65)	\$ (500)
61	<b>Total Road Maintenance, Capital Improvements, DPW Expenses</b>	\$ -	\$ -	\$ (2,570)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (68,260)	\$ (73,000)
	<b>Total General Fund Expenses</b>	\$ -	\$ -	\$ (2,570)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (100,632)	\$ (145,700)
	<b>Water Revenue Fund Expenses</b>												
	<b>Bond Payment</b>												
114	Water Bond Payment, Due annually in January	\$ -	\$ -	\$ (77,691)	\$ (78,275)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115	<b>Operating Expenses</b>												
116	Payroll - Water Masters	\$ -	\$ -	\$ (9,905)	\$ (26,400)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
117	Meter Repair/Replacement, Water System Equipment, Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
118	Chemicals & Monitoring	\$ -	\$ -	\$ (1,866)	\$ (800)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
119	Telemetry System Operating Costs	\$ -	\$ -	\$ -	\$ (2,700)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
120	Water Share Fee, Education, etc.	\$ -	\$ -	\$ -	\$ (450)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
121	Gas Heat	\$ -	\$ -	\$ (250)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
122	Electricity	\$ -	\$ -	\$ (5,063)	\$ (7,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123	Payroll Taxes - Water Masters - State & Federal 941	\$ -	\$ -	\$ (3,220)	\$ (4,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123a	Workman's Comp Insurance for Water Master	\$ -	\$ -	\$ (59)	\$ (1,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123b	Misc. Water Expenses	\$ -	\$ -	\$ (1,281)	\$ (1,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123c		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123d		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123e	<b>Capital Investment in Water System</b>												
123f	Purchase of Generator and Installation	\$ -	\$ -	\$ (28,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
123g	Pump Replacements, Telemetry System, Meter Upgrades	\$ -	\$ -	\$ -	\$ (40,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
124	<b>Repair and Maintenance</b>												
125	Additional Contract Services - Tank Main., Rate Studies, Consults	\$ -	\$ -	\$ -	\$ (4,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126	Annual Generator Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126a	General Water System Maintenance & Repair	\$ -	\$ -	\$ (2,742)	\$ (5,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total Water Revenue Fund Expenses</b>	\$ -	\$ -	\$ (130,577)	\$ (172,525)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Building Fund Expenses</b>												
187	Refunds of Damage Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (500)	\$ (5,000)	\$ -	\$ -
188	Refunds of Completion Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (400)	\$ (3,000)	\$ -	\$ -
188a	Plan Review & Inspections (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,091)	\$ (12,000)	\$ -	\$ -
188b	Additional Contractual Services (Town Engineer)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (845)	\$ -	\$ -	\$ -
188c	Plan Review by Planning Commission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (450)	\$ -	\$ -
	<b>Total Building Fund Expenses</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (6,837)	\$ (20,450)	\$ -	\$ -
	<b>Total Expenses (General, Water Revenue, Building)</b>	\$ -	\$ -	\$ (133,147)	\$ (172,525)	\$ -	\$ -	\$ -	\$ -	\$ (6,837)	\$ (20,450)	\$ (100,632)	\$ (145,700)
	<b>Net Change in Balance (Revenue+Transfers+Expenses)</b>	\$ (78,103)	\$ 50	\$ (51,484)	\$ (26,403)	\$ 220	\$ 80	\$ 188	\$ 129,600	\$ 47,715	\$ 6,360	\$ 43,290	\$ (26,370)
	Add: Beginning Balance	\$ 160,433	\$ 160,433	\$ 99,986	\$ 99,986	\$ 159,437	\$ 159,437	\$ 232,880	\$ 232,880	\$ 48,685	\$ 48,685	\$ 143,475	\$ 143,475
	Rounding Adjustment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Ending Balance</b>	\$ 82,330	\$ 160,483	\$ 48,502	\$ 73,583	\$ 159,657	\$ 159,517	\$ 233,068	\$ 362,480	\$ 96,400	\$ 55,045	\$ 186,765	\$ 117,105



Interlaken Town  
P.O. Box 1256  
Midway, UT 84049

## INVOICE – Annual Interlaken Water

# Paperless Bills 153  
# US Mail Bills 32  
# Total Bills 185

Bart Smith

Midway, UT 84049

Invoice Date	Invoice No.	Due Date
24-Feb-2023	2023-220	27-Mar-2023
<b>Pay this amount:</b>		<b>\$972.00</b>

**Customer:** Smith, Bart & Josephine S220  
**Interlaken Lot#:** 220

**Email:** [REDACTED]  
**Interlaken Address:** 347 Luzern Rd.

This is your invoice for the annual fiscal year 2023 Interlaken Town water system charges. This covers water usage from July 1, 2022 through June 30, 2023. Lots with dwellings or active building permits are charged an annual base fee of \$972, plus an overage fee for usage in excess of 10,000 gallons per month, annualized. Undeveloped lots are charged a base fee of \$816. An additional \$5 fee is charged for paper billings sent though US Mail. **Full payment is due by March 27, 2023.**

Please make your check out for **\$972.00** to **Interlaken Town** and include your **Invoice# 2023-220** and **Lot # 220** on your check. Interlaken Town cannot receive payments by cash or credit card – **checks only**. See information below regarding late payments and penalties. Send your **payment check** to: **Interlaken Town, P.O. Box 1256, Midway, UT, 84049.**

Description of Charges	Amount
FY2023 Base Water Usage Fee for connected service	\$972.00
FY2023 Water Overage Fee	
Late Fees	
Paper Bill Fee (US Mail)	
New Owner Transfer Fee	
Previous Payments (Credits)	\$- 0
<b>TOTAL FY2023 Water System Charges</b>	<b>\$972.00</b>
<b>Water Usage</b>	
	<b>Amount</b>
Water Usage FY2022 (last year's billing) in gallons	82,100
Meter Reading 9/22/21	1,128,800
Meter Reading 10/29/22	1,199,000
Water Usage FY2023 (this year's billing) in gallons	70,200
Water overage FY2023 in gallons	
<b>TOTAL Overage Charges</b>	

## Late Payments

**Late Payments:** Payment is due in full on March 27, 2023. If not paid in full by this date, your account is considered past due and subject to interest and a \$25/month late fee.

**Delinquent Accounts:** If the full payment is not received by **April 25, 2023** the account is considered **Delinquent**. A Notice of Delinquency will be sent to the lot owner.

**Discontinued service:** If full payment is not received 60 days after a Notice of Delinquency, water service will be discontinued after a 24-hour delinquency notice is hand delivered to the service address. A \$100 disconnection fee and a \$100 reconnection fee will be charged for discontinued service.

**Fees and interest:** All past due accounts are subject to interest and a \$25/month late fee.

If you have questions about your billing, please contact Bart Smith, Interlaken Town Clerk  
(email: [interlakenclerk@gmail.com](mailto:interlakenclerk@gmail.com), phone: (435) 565-3812)  
If your mailing address, phone# or email has changed, please send an update to the Town Clerk.

*FY 2023 Water Billing Summary 3/1/2023*

**Invoicing**

Lot Type	FY2023	FY2022
Dwellings	145	145
Undeveloped	37	38
Active New Construction Permit	3	2
<b>Total # of Invoices</b>	<b>185</b>	<b>185</b>

**Billing Amounts**

	FY2023	FY2022
Base Usage Fees	\$ 173,232	\$ 173,076
Overage Charges	\$ 37,481	\$ 4,466
Paper Billing Fees (\$5)	\$ 160	\$ -
Credit Adjustments		\$ (165)
New Owner Transfer Fees		\$ 1,500
Late Fees	\$ -	\$ 600
<b>Total Billing \$</b>	<b>\$ 210,873</b>	<b>\$ 179,478</b>

**Water Usage - gallons**

	FY2023	FY2022
Total Usage	10,485,505	8,518,603
Overage	1,735,631	235,249
Usage - Overage Subtracted	8,749,874	8,283,354

**Town of Daniel**  
**State Budget Report**  
**10 General Fund - 07/01/2022 to 06/30/2023**  
**100.00% of the fiscal year has expired**

	2021 Actual	2022 Amendment 2	2023 Budget
<b>Change In Net Position</b>			
<b>Revenue:</b>			
<b>Taxes</b>			
3110 Property taxes - current	38,140	45,000	45,000
3120 Property taxes - prior years	3,966	1,000	1,000
3130 General sales taxes	168,492	165,000	156,000
3140 Eneregy tax revenue	27,590	25,000	25,000
3141 Telecom tax revenue	4,066	6,400	3,000
3170 Fee in lieu of property taxes	1,120	1,000	1,200
<b>Total Taxes</b>	<b>243,375</b>	<b>243,400</b>	<b>231,200</b>
<b>Licenses and permits</b>			
3210 Business licenses	1,760	2,500	2,500
3221 Building permits	124,175	60,000	42,000
<b>Total Licenses and permits</b>	<b>125,935</b>	<b>62,500</b>	<b>44,500</b>
<b>Intergovernmental revenue</b>			
3356 Class C road allotment	72,621	66,000	70,000
<b>Total Intergovernmental revenue</b>	<b>72,621</b>	<b>66,000</b>	<b>70,000</b>
<b>Interest</b>			
3610 Interest earnings	2,594	1,650	1,400
<b>Total Interest</b>	<b>2,594</b>	<b>1,650</b>	<b>1,400</b>
<b>Miscellaneous revenue</b>			
3680 CC Convenience Fee	106	0.00	300
3685 Cares Act	93,978	0.00	0.00
3686 ARPA revenue	0.00	63,732	63,732
3803 Impact Fees - Transportation	0.00	15,000	7,500
<b>Total Miscellaneous revenue</b>	<b>94,084</b>	<b>78,732</b>	<b>71,532</b>
<b>Total Revenue:</b>	<b>538,608</b>	<b>452,282</b>	<b>418,632</b>
<b>Expenditures:</b>			
<b>Administrative</b>			
4141.110 Admin Salaries & wages	90,666	95,000	95,000
4141.130 Admin Payroll taxes	6,629	8,000	8,000
4141.131 Admin Employee benefits	11,159	11,000	8,500
4141.210 Admin Annual Dues	2,561	3,000	3,000
4141.211 Admin Monthly/Quarterly Fees	3,672	3,000	2,000
4141.220 Admin Advertising	990	2,000	1,400
4141.230 Admin Travel	0.00	1,500	1,500
4141.231 Admin Training	0.00	2,000	2,000
4141.232 Admin Meals and entertainment	0.00	500	500
4141.240 Admin Office supplies	581	2,500	2,500
4141.241 Office Rental	2,400	6,000	6,000
4141.280 Admin Utilities	1,269	1,450	1,500
4141.310 Admin IT Services	2,529	10,000	8,000
4141.311 Admin Legal	45,635	57,750	60,000
4141.312 Admin Accounting/Auditing	3,700	5,500	4,000
4141.313 Admin Engineering	82,604	70,000	68,650
4141.440 Admin Supplies	0.00	1,000	0.00
4141.510 Admin Insurance	8,347	9,500	9,500
4141.550 Admin Bank charges	380	1,600	1,600
4141.612 Admin Election Fees	0.00	1,500	0.00
4141.620 Admin Cares Act	90,585	0.00	0.00
<b>Total Administrative</b>	<b>353,706</b>	<b>292,800</b>	<b>283,650</b>
<b>Highways</b>			
4410.110 Public Works Salaries & wages	11,131	20,000	15,000
4410.130 Public Works Payroll taxes	213	2,000	1,000
4410.131 Public Works Employee Benefits	1,903	2,500	1,500
4410.213 Public Works Blue stakes	513	750	750
4410.250 Public Works Supplies, repairs & maintenance	1,671	10,000	7,500
4410.251 Public Works Weed Chemicals	0.00	500	500
4410.260 Public Works Snow Removal	10,516	15,000	20,000
4410.313 Public Works Engineering	0.00	5,000	5,000
4410.740 Public Works Road Projects	129,750	40,000	20,000
<b>Total Highways</b>	<b>155,698</b>	<b>95,750</b>	<b>71,250</b>
<b>Total Expenditures:</b>	<b>509,404</b>	<b>388,550</b>	<b>354,900</b>

**Town of Daniel**  
**State Budget Report**  
**10 General Fund - 07/01/2022 to 06/30/2023**  
**100.00% of the fiscal year has expired**

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	<u>2021</u> <u>Actual</u>	<u>2022</u> <u>Amendment 2</u>	<u>2023</u> <u>Budget</u>
Total Change In Net Position	<u>29,204</u>	<u>63,732</u>	<u>63,732</u>

**Town of Daniel**  
**State Budget Report**  
**41 Capital Projects Fund - 07/01/2022 to 06/30/2023**  
**100.00% of the fiscal year has expired**

	<u>2021 Actual</u>	<u>2022 Amendment 2</u>	<u>2023 Budget</u>
<b>Change In Net Position</b>			
<b>Revenue:</b>			
<b>Interest</b>			
3610 Interest earnings	1,727	0.00	0.00
<b>Total Interest</b>	<u>1,727</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Revenue:</b>	<u>1,727</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Change In Net Position</b>	<u>1,727</u>	<u>0.00</u>	<u>0.00</u>

**Town of Daniel**  
**State Budget Report**  
**51 Water Fund - 07/01/2022 to 06/30/2023**  
**100.00% of the fiscal year has expired**

	<b>2021 Actual</b>	<b>2022 Amendment 2</b>	<b>2023 Budget</b>
<b>Income or Expense</b>			
<b>Income From Operations:</b>			
<b>Operating income</b>			
5140 Water services	85,129	85,000	85,000
5310 Connection costs	2,961	1,000	2,000
<b>Total Operating income</b>	<b>88,090</b>	<b>86,000</b>	<b>87,000</b>
<b>Operating expense</b>			
6110 Water Salaries & wages	9,258	11,000	11,000
6130 Water Employee taxes & benefits	708	1,200	1,200
6210 Water Dues & memberships	541	900	900
6230 Water Mileage	0.00	500	500
6231 Water Conferences	0.00	600	2,000
6240 Water Offices supplies	911	2,000	2,500
6280 Water Utilities	3,143	3,400	4,000
6310 Water IT Services	994	250	2,000
6311 Water Legal & professional	984	2,500	2,500
6313 Water Engineering	6,905	10,000	10,000
6420 Water Testing	1,063	2,200	2,200
6421 Water Sampling	1,248	2,500	2,500
6440 Water Supplies	980	1,000	1,000
6450 Water Repair & maintenance	2,252	15,000	15,000
6690 Water Depreciation expense	93,588	93,600	93,600
<b>Total Operating expense</b>	<b>122,575</b>	<b>146,650</b>	<b>150,900</b>
<b>Total Income From Operations:</b>	<b>(34,485)</b>	<b>(60,650)</b>	<b>(63,900)</b>
<b>Non-Operating Items:</b>			
<b>Non-operating income</b>			
5520 Water Impact fees	53,750	30,000	30,000
5610 Interest income	519	500	500
<b>Total Non-operating income</b>	<b>54,269</b>	<b>30,500</b>	<b>30,500</b>
<b>Non-operating expense</b>			
6740 Water Shares Purchase	0.00	20,000	20,000
6820 Water Interest expense	5,354	0.00	0.00
<b>Total Non-operating expense</b>	<b>5,354</b>	<b>20,000</b>	<b>20,000</b>
<b>Total Non-Operating Items:</b>	<b>48,915</b>	<b>10,500</b>	<b>10,500</b>
<b>Total Income or Expense</b>	<b>14,430</b>	<b>(50,150)</b>	<b>(53,400)</b>

**Town of Daniel**  
**State Budget Report**  
**52 Storm Haven Water - 07/01/2022 to 06/30/2023**  
**100.00% of the fiscal year has expired**

	<b>2021 Actual</b>	<b>2022 Amendment 2</b>	<b>2023 Budget</b>
<b>Income or Expense</b>			
<b>Income From Operations:</b>			
<b>Operating income</b>			
5140 SH Water services	37,475	32,000	30,000
5150 SH Sewer services	12,096	12,000	12,000
<b>Total Operating income</b>	<b>49,571</b>	<b>44,000</b>	<b>42,000</b>
<b>Operating expense</b>			
6110 SH Water Salaries & wages	5,387	6,000	6,000
6130 SH Water Employee benefits	412	600	600
6230 SH Water Mileage	0.00	200	200
6240 SH Water Offices supplies	401	1,200	1,200
6280 SH Water Utilities	2,588	2,600	2,600
6310 SH Water IT Services	994	1,500	1,500
6313 SH Water Engineering	15,657	10,000	10,000
6420 SH Water Testing	3,033	3,500	4,000
6421 SH Water Sampling	2,773	3,500	3,000
6450 SH Water Repair & maintenance	983	15,000	15,000
6451 SH Sewer Repair & maintenance	3,900	5,000	5,000
<b>Total Operating expense</b>	<b>36,127</b>	<b>49,100</b>	<b>49,100</b>
<b>Total Income From Operations:</b>	<b>13,444</b>	<b>(5,100)</b>	<b>(7,100)</b>
<b>Non-Operating Items:</b>			
<b>Non-operating expense</b>			
6690 SH Water Depreciation expense	7,523	0.00	0.00
<b>Total Non-operating expense</b>	<b>7,523</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Non-Operating Items:</b>	<b>(7,523)</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Income or Expense</b>	<b>5,922</b>	<b>(5,100)</b>	<b>(7,100)</b>

**Town of Daniel**  
**State Budget Report**  
**91 General Fixed Assets - 07/01/2022 to 06/30/2023**  
**100.00% of the fiscal year has expired**

	<u>2021 Actual</u>	<u>2022 Amendment 2</u>	<u>2023 Budget</u>
<b>Change In Net Position</b>			
<b>Expenditures:</b>			
<b>Miscellaneous</b>			
4100 Depreciation Expense	18,534	0.00	0.00
<b>Total Miscellaneous</b>	<u>18,534</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Expenditures:</b>	<u>18,534</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Change In Net Position</b>	<u>(18,534)</u>	<u>0.00</u>	<u>0.00</u>

Interlaken Town Budget  
Fiscal Year Ending 6/30/2023

	FY2024 Draft Budget 3/1/23	FY2022 Budget Actual 7/1/21 - 6/30/22	FY2023 Budget Adopted 7/1/22- 6/30/23
1	<b>General Fund (checking)</b>		
3	<b>General Fund Revenue</b>		
5	Annual Wasatch County Tax Assessment	\$133,724	\$150,000
6	<del>Prior Year Assessments</del>		
7	<del>Late Fees Assessments (prior to FY2019)</del>		
8	1% State Sales Tax (estimate)	\$36,084	\$32,000
10	Interest Income	\$34	\$30
12	<del>New Owner Transfer Fees</del>		
13	B&C Road Tax (estimate)	\$23,419	\$22,000
14	<del>Building App Town Admin Fees</del>		
15	<del>Interlaken Drive RMA with BHR Agreement (20%)</del>		
15a	CARES Act Revenue	\$0	\$0
15b	Additional Grant Revenue	\$0	\$0
15c	Miscellaneous Revenue	\$0	\$0
15d	Fines for municipal code violations	\$0	\$0
16	<b>Total General Fund Revenue:</b>	<b>\$193,261</b>	<b>\$204,030</b>
18	<b>Transfers into General Fund</b>		
19	Transfer from Building Fund (Application Fees for admin costs)	\$2,750	\$1,800
20	Transfer from Water Revenue Fund (50% of admin. expenses)	\$20,000	\$35,500
21	Transfer from Transportation Reserve Fund for Capital expenses	\$50,000	\$0
23	<b>Transfers out of General Fund</b>		
26	<b>Transfers into Transportation Reserve Fund</b>		
28	Transfer of B&C Road Tax to Transportation Reserve Fund	(\$23,419)	(\$22,000)
29	Contribution to Capital Improvements in Transportation Reserve Fund	\$0	(\$100,000)
30	<del>Transfers into Building Fund - Special Engineering Projects</del>		
31	<b>Total Net General Fund Transfers:</b>	<b>\$49,331</b>	<b>(\$84,700)</b>
35	<b>General Fund Expenses</b>		
36	<b>Administrative Expenses</b>		
37	Commission, Committee, Council Mtg Expenses		(\$1,000)
38	Town Clerk & Webmaster	(\$16,526)	(\$25,000)
39	Association Memberships	(\$4,014)	(\$1,000)
40	Web Hosting & IT Services (WIX, GoDaddy, Zoom, Dropbox, ViaSat, Calling Post)	(\$1,871)	(\$1,500)
40a	Town Council Equipment & Supplies	(\$6)	(\$500)
41	Meeting Advertising	(\$111)	(\$200)
42	Bookkeeping, Accounting & CPA fees	(\$12,345)	(\$13,000)
43	Bank Charges, Checks	\$0	\$0
44	Town Attorney	(\$4,946)	(\$10,000)
44a	<del>Attorney fees for BHR settlement/agreement</del>		
45a	Animal Control through Interlocal Agreement w/ Heber City	(\$1,740)	(\$5,000)
45b	Municipal Election Balloting & Noticing, Advertisements	(\$139)	\$0

InterlakenTown Budget  
Fiscal Year Ending 6/30/2023

FY2024 Draft Budget 3/1/23		FY2022 Budget Actual 7/1/21 - 6/30/22	FY2023 Budget Adopted 7/1/22- 6/30/23
46	Misc. Admin. Expenses	(\$102)	(\$500)
47	Insurance	(\$546)	(\$4,000)
48	Office Supplies (postage + supplies)	(\$1,014)	(\$1,000)
49	<del>Building Inspector</del>		
51	Additional Consulting Fees	(\$1,415)	\$ (5,000)
51a	Federal IRS Taxes	(\$4,924)	(\$4,500)
51b	CARES Act - WCFD Fire Mitigation	\$0	\$0
51c	Safety and Enforcement Supplies		(\$500)
51d			
52	<b>Total Administrative Expenses:</b>	(\$49,699)	(\$72,700)
54	<b>Annual Road Maintenance and Repair Expenses from General Fund</b>		
55	Annual Road Repair & Maintenance	(\$30,850)	(\$10,000)
56	Additional Contract Services	(\$1,985)	(\$2,000)
56a	Road Signage	(\$2,725)	(\$2,000)
57	Contract Service (Snow Removal)	(\$37,500)	(\$50,000)
58	Supplies - Salt, Sand, etc	(\$3,700)	(\$4,500)
58a	<b>Annual Fire Mitigation Expenses</b>		
58b	Brush Removal and other Wildfire Mitigation	(\$14,918)	(\$12,000)
59	<b>Annual Road Capital Improvement Expenses</b>		
60	Capital Investment in Roads	(\$23,404)	\$0
60a	<b>DPW Expenses</b>		
60b	DPW Site Construction - Capital Investment	(\$3,370)	(\$2,000)
60c	Annual DPW Site Maintenance Expenses	\$0	(\$500)
61	<b>Total Road Maintenance, Capital Improvements, Fire &amp; DPW Expense</b>	(\$118,452)	(\$83,000)
65	<b>Total General Fund Expenses:</b>	(\$168,151)	(\$155,700)
67	<b>Increase/Decrease in General Fund Balance</b>	\$74,441	(\$36,370)
70	<b>Transportation Reserve Fund (savings)</b>		
72	<b>Transportation Reserve Fund Revenue</b>		
73	Estimated Interest	\$78	\$100
73a	Revenue From RMA Agreement	\$0	\$0
73b	Revenue from Federal & State Transportation System Grants	\$0	\$0
74	<b>Total Transportation Reserve Fund Revenue:</b>	\$78	\$100
76	<b>Transfers into Transportation Reserve Fund</b>		
77	Trfr from General Fund of B&C Road Tax to Trans. Reserve Capital Fund	\$23,419	\$22,000
78	Transfer from General Fund for Capital Improvement Reserves	\$0	\$100,000
80	Transfer from Building Fund of Road Impact Fee	\$7,500	\$7,500
82	<b>Transfers out of Transportation Reserve Fund</b>		
83	Transfer to General Fund for Transportation Capital Expenses	(\$50,000)	\$0
84	<b>Total Net Transportation Reserve Fund Transfers:</b>	(\$19,081)	\$129,500

InterlakenTown Budget  
Fiscal Year Ending 6/30/2023

	FY2024 Draft Budget 3/1/23	FY2022 Budget Actual 7/1/21 - 6/30/22	FY2023 Budget Adopted 7/1/22- 6/30/23
86	<b>Incr/Decr in Transportation Reserve Fund Balance</b>	<b>(\$19,003)</b>	<b>\$129,600</b>
88	<b>Water Revenue Fund (checking)</b>		
90	<b>Water Revenue Fund Revenue</b>		
92	Annual Water Utility Base Usage Fee	\$172,115	\$173,000
93	Interest Income	\$32	\$22
95	Charge for Services: Metered Water (overages)	\$4,466	\$4,000
95a	<del>Water Connect Fee</del>		
95b	Water Billing Late Fees and Additional Administrative Fees	\$175	\$100
95c	New Owner Transfer Fees	\$3,450	\$3,000
95d			
95e			
96	<b>Total Water Revenue Fund Revenue:</b>	<b>\$180,238</b>	<b>\$180,122</b>
98	<b>Transfers into Water Revenue Fund</b>		
100	Transfer from Building Fund (Water Connect Fees)	\$1,000	\$1,500
101	Transfer from Bond Sinking Fund for current year Water Bond payme	\$78,023	\$78,275
102	Transfer from Water System Reserve Fund for Capital Improvements	\$30,000	\$0
104	<b>Transfers out of Water Revenue Fund</b>		
105	Transfer to Water System Reserve Capital Fund	\$0	(\$78,275)
106	<del>Transfer to General Fund</del>		
107	Transfer to Bond Sinking Fund - Next Year's Bond Payment	(\$78,275)	\$0
108	<del>Transfer to Water System Capital Facilities Replacement Reserve Acct</del>		
109	Transfer to General Fund for 50% of Administrative expenses	(\$20,000)	(\$35,500)
110	<b>Total Net Water Revenue Fund Transfers:</b>	<b>\$10,748</b>	<b>(\$34,000)</b>
111a	<b>Water Revenue Fund - continued</b>		
112	<b>Water Revenue Fund Expenses</b>		
113	<b>Bond Payment</b>		
114	Water Bond Payment, due annually in January	(\$78,023)	(\$78,275)
115	<b>Operating Expenses</b>		
116	Payroll - Water Masters	(\$18,296)	(\$26,400)
117	<del>Motor Repair/Replacoment, Water System Equipment, Supplies</del>		
118	Chemicals & Monitoring	(\$417)	(\$800)
119	Telemetry System Operating Costs	(\$2,332)	(\$2,700)
120	Water Share Fee, Education, etc.	(\$449)	(\$450)
121	Gas Heat	(\$1,054)	(\$1,200)
122	Electricity	(\$7,265)	(\$7,000)
123	Payroll Taxes - Water Masters	(\$2,599)	(\$4,000)
123a	Workman's Comp Insurance for Water Masters	(\$32)	(\$1,200)
123b	Misc. Water Expenses	(\$646)	(\$1,500)
123c			
123d			

InterlakenTown Budget  
Fiscal Year Ending 6/30/2023

FY2024 Draft Budget 3/1/23		FY2022 Budget Actual 7/1/21 - 6/30/22	FY2023 Budget Adopted 7/1/22- 6/30/23
123e	<b>Capital Investment in Water System</b>		
123f	Purchase of Generator and Installation	(\$3,105)	\$0
123g	Pump Replacements, Telemetry System, Meter Upgrades	(\$55,752)	\$0
124	<b>Repair and Maintenance</b>		
125	Additional Water System Contract Services	(\$3,273)	(\$4,000)
126	Annual Generator Maintenance	\$0	\$0
126a	General Water System Maintenance & Repair	(\$11,311)	(\$5,000)
127	<b>Total Water Revenue Expenses:</b>	(\$184,554)	(\$132,525)
129	<b>Increase/Decrease in Water Revenue Fund Balance</b>	<b>\$6,432</b>	<b>\$13,597</b>
130			
131	<b>Water Bond Sinking Fund (money market)</b>		
132			
133	<b>Water Bond Sinking Fund Revenue</b>		
134	Estimated Interest	\$43	\$50
135	<b>Total Water Bond Sinking Fund Revenue:</b>	\$43	\$50
136			
137	<b>Transfers into Water Bond Sinking Fund</b>		
138	Transfer from Water Revenue Fund	\$78,275	\$0
139			
140	<b>Transfers out of Water Bond Sinking Fund</b>		
141	Transfer to Water Revenue Fund to pay current year bond	(\$78,023)	(\$78,275)
141a	<i>Transfer to Water Reserve Fund to close out account</i>		
142	<b>Total Net Water Bond Sinking Fund Transfers:</b>	\$252	(\$78,275)
143			
144	<b>Increase/Decrease in Water Revenue Bond Sinking Fund Balance</b>	<b>\$295</b>	<b>(\$78,225)</b>
145			
146	<b>Water Reserve Fund (savings)</b>		
147			
148	<b>Water Reserve Fund Revenue</b>		
149	Interest Income	\$67	\$80
150	Revenue from Federal & State Water System Grants	\$0	\$0
151	<b>Total Water Reserve Fund Revenue:</b>	\$67	\$80
152			
153	<b>Transfers into Water Reserve Fund</b>		
154	Trfr from Water Revenue Fund to Capital Reserves		\$78,275
154a	Trfr from Water Bond Fund to Capital Reserves		
155			
160	<b>Transfers out of Water Reserve Fund</b>		
161	Transfer to Water Revenue Fund for Capital Improvements	(\$30,000)	\$0
162	<b>Total Net Water Reserve Fund Transfers:</b>	(\$30,000)	\$78,275
163			
164	<b>Increase/Decrease in Water Reserve Fund Balance</b>	<b>(\$29,933)</b>	<b>\$78,355</b>
165			
166	<b>Building Fund (checking)</b>		
167			
168	<b>Building Fund Revenue</b>		
168a	Interest Income	\$18	\$20

InterlakenTown Budget  
Fiscal Year Ending 6/30/2023

FY2024 Draft Budget 3/1/23		FY2022 Budget Actual 7/1/21 - 6/30/22	FY2023 Budget Adopted 7/1/22- 6/30/23
169	Building Permit Application Fees	\$2,750	\$1,350
170	Water Connect Fees	\$1,000	\$1,500
171	Road Impact Fees	\$7,500	\$7,500
172	Damage Deposits - Refundable	\$14,000	\$7,500
173	Completion Deposits - Refundable	\$8,500	\$4,500
173a	Plan Review & Inspections (Town Engineer)	\$14,875	\$15,000
173b	Variance Application Fees	\$250	\$240
174	<b>Total Building Fund Revenue:</b>	<b>\$48,893</b>	<b>\$37,610</b>
176	<b>Transfers into Building Fund</b>		
177	Transfer from General Fund - Special Engineering Projects	\$0	\$0
179	<b>Transfers out of Building Fund</b>		
180	Transfer to General Fund - Building Permit Application Fees	(\$2,750)	(\$1,800)
181	Transfer to Water Revenue Fund - Water Connect Fees	(\$1,000)	(\$1,500)
182	Transfer to Transportation Reserve Fund - Road Impact Fees	(\$7,500)	(\$7,500)
183	<b>Total Net Building Fund Transfers:</b>	<b>(\$11,250)</b>	<b>(\$10,800)</b>
185	<b>Building Fund Expenses</b>		
187	Refunds of Damage Deposits	(\$27,479)	(\$5,000)
188	Refunds of Completion Deposits	(\$8,850)	(\$3,000)
188a	Plan Review & Inspections (Town Engineer)	(\$8,569)	(\$12,000)
188b	Additional Contractual Services (Town Engineer)	(\$125)	\$0
188c	Plan Review by Planning Commission	(\$300)	(\$450)
189	<b>Total Building Fund Expenses:</b>	<b>(\$45,323)</b>	<b>(\$20,450)</b>
191	<b>Increase/Decrease in Building Fund Balance</b>	<b>(\$7,680)</b>	<b>\$6,360</b>

194

Fiscal Year Net Increase/Decrease for all Funds			
	Fund Name	FY2022 Budget Actual 7/1/21- 6/30/22	FY2023 Budget Adopted 7/1/22- 6/30/23
199	General Fund (checking)	\$74,441	(\$36,370)
200	Transportation Reserve Fund (savings)	(\$19,003)	\$129,600
201	Water Revenue Fund (checking)	\$6,432	\$13,597
202	Water Bond Sinking Fund (money market)	\$295	(\$78,225)
203	Water Reserve Fund (savings)	(\$29,933)	\$78,355
204	Building Fund (checking)	(\$7,680)	\$6,360
205	<b>Total Fiscal Year Increase/Decrease</b>	<b>\$24,552</b>	<b>\$113,317</b>
207	<b>Fiscal Year Revenue, Transfers, Expenses, Net Increase/Decrease</b>		

InterlakenTown Budget  
Fiscal Year Ending 6/30/2023

FY2024 Draft Budget 3/1/23		FY2022 Budget Actual 7/1/21 - 6/30/22	FY2023 Budget Adopted 7/1/22- 6/30/23
209		FY2022 Budget 6/30/22	FY2023 Budget Adopted 7/1/22- 6/30/23
210			
211	<b>Budget Category</b>	Actual	Adopted
212	Revenues	<b>\$422,580</b>	<b>\$421,992</b>
213	Net Transfers between funds	<b>\$0</b>	<b>\$0</b>
214	Expenses	<b>(\$398,028)</b>	<b>(\$308,675)</b>
215	<b>Ending Increase/Decrease</b>	<b>\$24,552</b>	<b>\$113,317</b>
216			
217	<b>Account Year-End Balances</b>		
218	<b>Fund Name</b>	FY2022 Budget 6/30/22	FY2023 Budget Adopted - 6/30/23
219			
220		Actual	Projected
221	General Fund (checking) *2681	<b>\$ 143,475</b>	<b>\$ 107,105</b>
222	Transportation Reserve Fund (savings) *4574	<b>\$ 232,880</b>	<b>\$ 362,480</b>
223	Water Revenue Fund (checking) *1520	<b>\$ 99,986</b>	<b>\$ 113,583</b>
224	Water Bond Sinking Fund (money market) *1058	<b>\$ 160,433</b>	<b>\$ 82,208</b>
225	Water Reserve Fund (savings) *1330	<b>\$ 159,437</b>	<b>\$ 237,792</b>
226	Building Fund (checking) *1678	<b>\$ 48,685</b>	<b>\$ 55,045</b>
227	<b>Total of Ending Balances</b>	<b>\$ 844,895</b>	<b>\$ 958,212</b>

### Meeting Attendees

Bailee Stevens – 120Water  
Trent Davis – Interlaken Town Water Master  
Bart Smith – Interlaken Town Administrator

### Summary of Meeting

Bailee Stevens explained the new EPA requirements for municipal water systems.

#### LCRR – Lead and Copper Rule Revisions

New EPA standards set by the Fed and states  
Utah State standards not quite codified, vary state by state

**LSLI** – Lead Service Line Inventory – first step towards compliance, due October 2024. Each public water system must undertake an inventory of all lines in the system, including mains, laterals, service lines to individual homes, and lines within the home. The municipality is responsible for completing this survey.

**120Water** – Really a software and research company. They provide a software platform for taking inventory of a municipal water system’s materials, identifying and documenting sections of lead pipe. They use customer billing data, tax records, building records and other data sources to create an inventory of the water lines, including main lines, laterals, and service lines to individual homes. First step in this process is called a “desktop study.” This research is done entirely through data and records research. This phase may include mailing test kits to individual lot owners. Each line must be accounted for and verified as lead or no lead. Any line that cannot be identified as such, that is unknown, would be considered a lead line. This process typically takes 6-9 months, and is called “inventory development.” Final phase of the LSLI may require digging into the ground to verify line materials. This is the last resort for completing the survey.

If lead is found in the system, it is still not clear how it should be addressed. Note that lead pipe was banned in the US in 1986, well after several homes in Interlaken were built. The Utah state DEQ policy regarding the required response to lead piping is still under development. Part of what 120Water does is track these requirement for individual states and the feds to make sure the town meets compliance. Possible outcomes of a survey finding lead piping could include:

- Owner is notified of lead in their service line, no action required
- Owner is notified of lead in their service line and is required to cover cost of replacement
- Lead is discovered in service line to home and town bears the replacement cost
- Town main lines and laterals include lead and the town bears the cost of replacement – very unlikely since our water system was updated in 2003

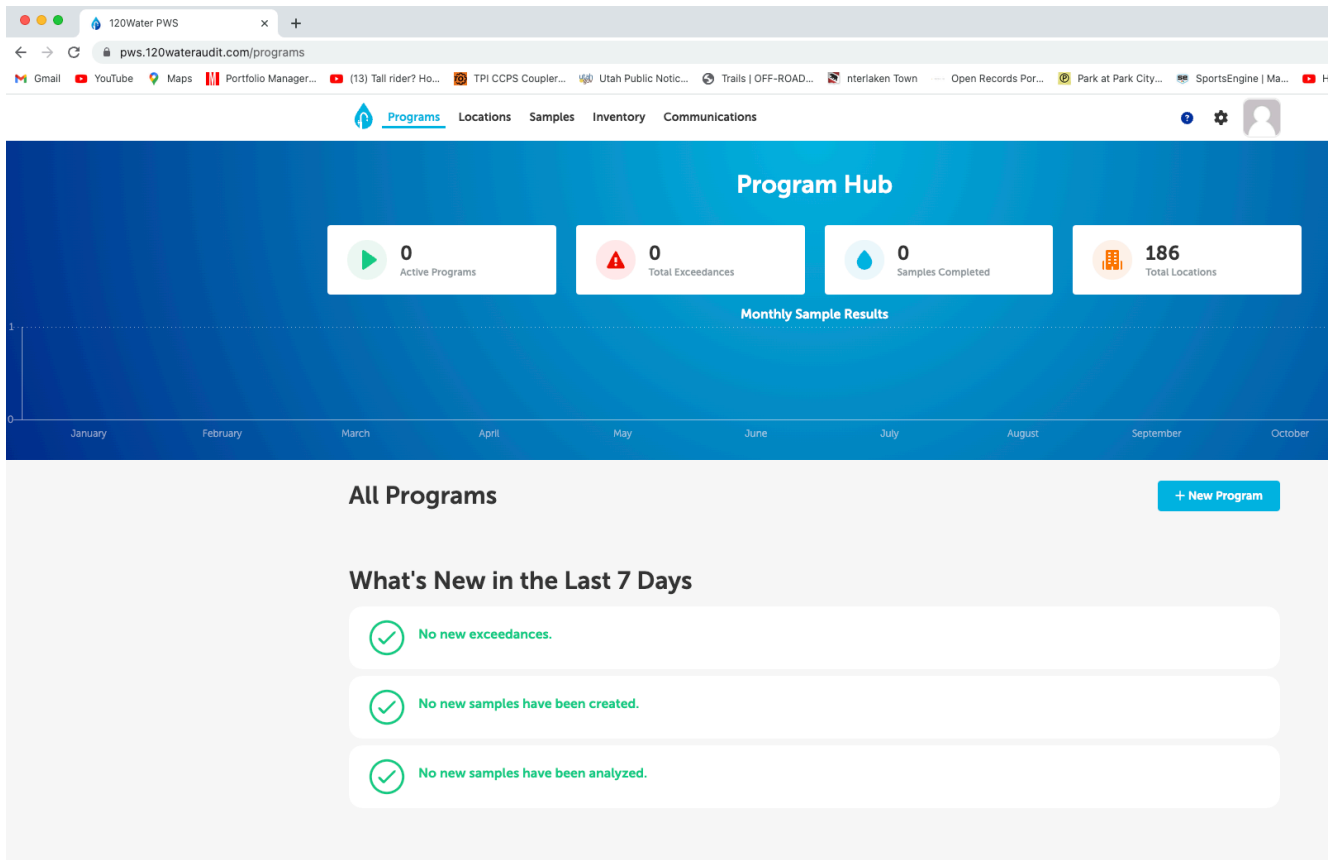
## 120Water Contacts

Bailee Stevens Client Success (contact for initial kick-off)  
Brad Baehr Account Mangager (sales)  
TBD Program Consultant (main contact during implementation)  
Trent Davis Main Interlaken Contact – water master  
Bart Smith, Brady Probst, Greg Harrigan Additional town contacts

## Access to the 120Water Portal

<https://pws.120wateraudit.com/programs>

## 120Water Home Page



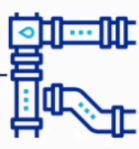
**Foundation for achieving LCRR compliance**



School & Childcare Facility Sampling



24-Hour Notice Triggered Communication



Replacement Sampling & Filters



“Find & Fix” Provision Retest & Remediate



Action & Trigger Level 15 ppb vs 10 ppb

Brad Baehr <[brad.baehr@120water.com](mailto:brad.baehr@120water.com)>

Sales

Scotty Hunt <[scotty@120water.com](mailto:scotty@120water.com)>

Project Management

**Key Dates**

**December 16, 2021**  
LCRR Effective Date

**October 16, 2024**  
LCRR Compliance Date

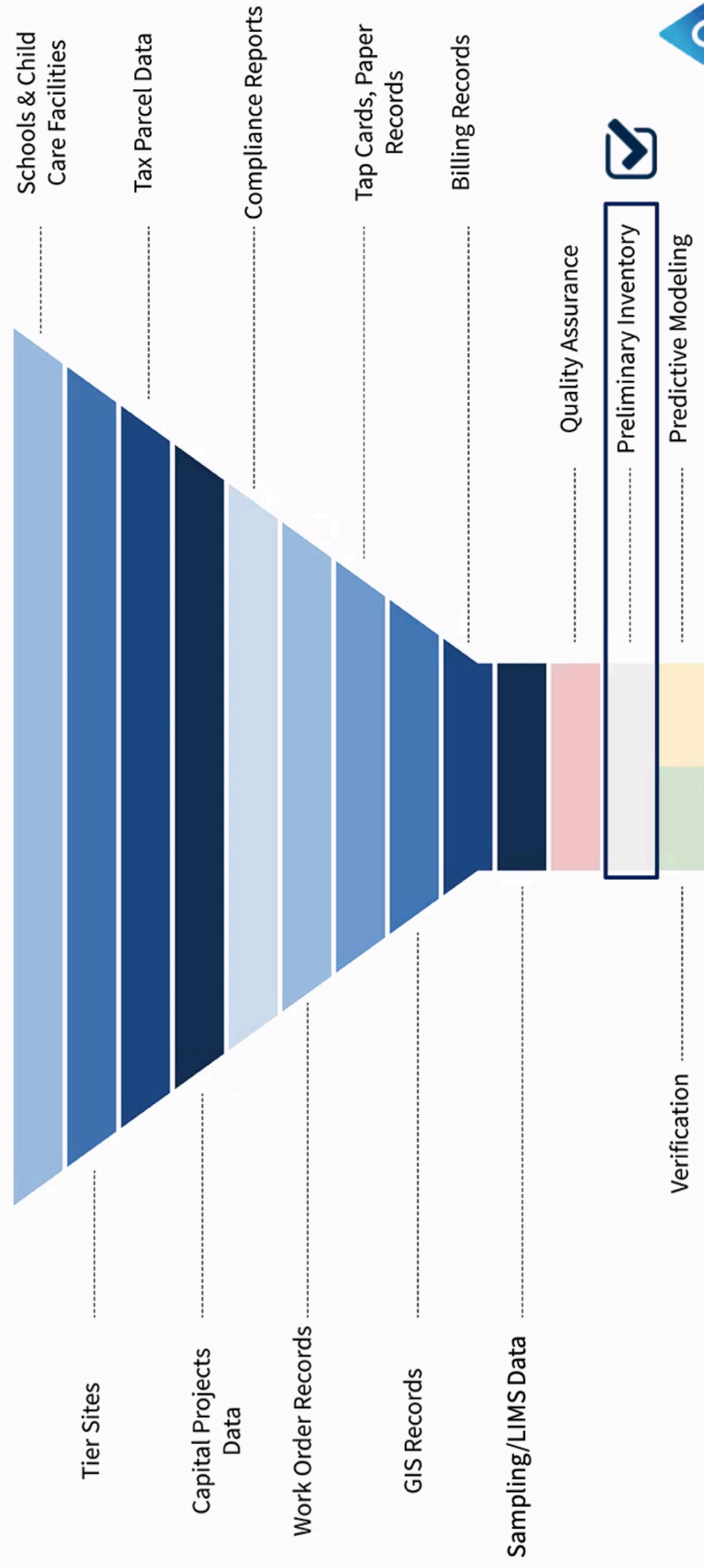
**Prior to October 16, 2024**

EPA Finalizing Lead and Copper Rule Improvements

# Preliminary Inventory Development

Develop

Create your inventory, regardless of starting place



120Water™



## NB - Interlaken Town - UT - LSLI

### Interlaken Town - UT

200 S, -  
Salt Lake City, UT 84111  
United States

### Trent Davis

interlaken.watermaster@gmail.com  
435-671-2913

Reference: 20230130-141648254

Quote created: January 30, 2023

Quote expires: February 28, 2023

Quote created by: Brad Baehr

Regional Sales Manager

brad.baehr@120water.com

### Comments from Brad Baehr

Implementation will begin on or 5 Days before Signature Date

### Products & Services

Item Name & Description	Unit Price	Quantity	Term (months)
Small Systems Bundle - Implementation	\$500.00	1	
Small Systems Bundle - Services Block of 20 hours	\$2,000.00 / year	1	12
Small Systems Bundle - Software	\$3,000.00 / year	1	12

### Subtotals

Annual subtotal			\$5,000.00
One-time subtotal			\$500.00
		<b>Total</b>	<b>\$5,500.00</b>

### Purchase terms

Contract begins on Signature Date. Billing Terms: Net 30 Days from Invoice Date

Invoice Terms:

Billing Street Address:

Billing City:

Billing State:

Billing Zip Code:

Billing Country:

Billing Notes (if applicable):

**Subject:** LSLI- Lead Service Line Inventory - 120Water Cost Structure  
**Date:** Thursday, February 9, 2023 at 2:41:13 PM Mountain Standard Time  
**From:** Interlaken Clerk  
**To:** Interlaken Mayor, Sue Onan, Chuck O'Nan, Hibbard: Justin S027 Grp B, Chuck Cullom  
**CC:** Trent Davis  
**Priority:** High  
**Attachments:** 09c-120 Water LCR Planning Quote.pdf

Hi All-

Here's the answer to the question re costs. The first-year cost which includes research, outreach to consumers, and compiling data to verify the existence or absence of lead piping would be \$5,500 total. This includes the 12-month software license fee of \$3,000 – the database software and interface that contains the information and allows updates, etc

For years 2 and onward, the town would continue to pay that \$3,000 annual licensing fee if we want to use their database software to maintain the LSLI records. If however, the town decides it doesn't require that software to continue the LSLI process going forward, it could just stop the license and work within its own accounting process to update and maintain a database representing the LSLI. We own the data, but not the software that manages it.

I suggest we continue with our plan of hiring 120Water to do the research and compilation of data, the full quote of \$5,500 (attached). In year 2 we can decide if we want to continue with their software or go off on our own. In my opinion, the \$3K a year sounds like a lot for a simple database management system. But we can see how it works and how important it is for us. I might provide a cheaper solution that doesn't have more costs going forward.

Please get back to me ASAP regarding these costs. As you approved the \$5,500 expenditure at the meeting, I will go ahead and accept the bid if I don't hear back by tomorrow morning (Friday).

Thanks,  
Bart Smith  
Interlaken Town Administrator  
(435) 565-3812

---

**From:** Brad Baehr <brad.baehr@120water.com>  
**Date:** Thursday, February 9, 2023 at 8:46 AM  
**To:** Interlaken Clerk <interlakenclerk@gmail.com>  
**Subject:** Re: Pricing Proposal

Hi Bart,

Yes, the licensing fee is an annual subscription for the software. The data is all yours and you will always have access to it going forward even if you decide you do not want to continue with the license.

The fee for the software license in year 2 and subsequent years would be \$3,000. Should you need assistance with further verification we would provide consulting services in 20 hour blocks that would total \$2,000. During implementation we will train individuals how to input data / verification into the system. So, you should not require assistance going forward but, the option is available if necessary. There is no additional

implementation cost going forward.

Hope this helps.

Let me know if you have further questions or need clarification.

Thanks, Brad

On Thu, Feb 9, 2023 at 6:57 AM Interlaken Clerk <[interlakenclerk@gmail.com](mailto:interlakenclerk@gmail.com)> wrote:

Hi Brad-

The council brought up a couple questions:

The bid for \$5500 covers the first year of data collection and software licensing. What are the additional costs moving forward for years 2, 3, etc?

After the initial setup does the town maintain the database with new builds or is that something 120Water does?

Thanks,

Bart Smith  
Interlaken Town Administrator  
(435) 565-3812

---

**From:** Brad Baehr <[brad.baehr@120water.com](mailto:brad.baehr@120water.com)>  
**Date:** Monday, February 6, 2023 at 10:38 AM  
**To:** Trent Davis <[interlaken.watermaster@gmail.com](mailto:interlaken.watermaster@gmail.com)>  
**Cc:** Interlaken Clerk <[interlakenclerk@gmail.com](mailto:interlakenclerk@gmail.com)>  
**Subject:** Pricing Proposal

Hi Bart and Trent,

Hope you had a great weekend. Do you have any questions or the pricing proposal I emailed to you last week?

What are the next steps with board?

Thanks,

Brad Baehr

Regional Sales Manager | [www.120water.com](http://www.120water.com)

[402.310.2467](tel:402.310.2467)

**Error! Filename not specified.**

## March 2023 Planning Commission Project Update for Interlaken Town Council

- 206 / 231 Bern Way – Howard Property – New Residence
  - No update required by T.O. Engineers
- 65 / 315 Jung Frau Hill – Veronica Parkinson – Garage & 2<sup>nd</sup> Story Living Quarters Addition
  - No update
- 47 / 262 Interlaken Drive – Mike Harrell – Residence Remodel
  - Final Inspection Complete (03.01.2023)
  - ROW deposit to be held until what repairs will need to be made at a later date.
- 206 / 231 Interlaken Drive – Derek Becker – Garage & 2<sup>nd</sup> Story Living Quarters Addition
  - No Update
  - Project proceeding / Trusses, Zip-Tech, and Partial roof installed
- 117 / 329 Bern Way – Brandon Broadstone – New Residence
  - No Update
  - No Progress
- 62 / 307 Interlaken Drive – Erin Merryweather – Residence Alteration
  - No Update
  - Work Proceeding
- 107 / 319 Jung Frau Hill – Christian Merryweather – Residential Remodel
  - Shower pan Inspection complete (03.01.2023)
- 56 / 283 Interlaken Drive – Bonnie & Rick Singer – New Residence
  - Shower pan / gas meter set inspection complete (03.01.2023)
- 160 / 254 Interlaken Drive – Weiler – Residential Addition
  - No Update

## CLIENT AND ATTORNEY AGREEMENT (Hourly Rate)

THIS CLIENT AND ATTORNEY AGREEMENT is entered into between Interlaken Town (“Client”), and MABEY WRIGHT & JAMES, PLLC (the “Firm”).

1. The Client hereby retains the Firm to represent Client and perform legal services as may be requested by Client, and specifically as follows: assist Client to understand its water rights, update title to its water rights with the Utah Division of Water Rights, and other matters as directed by Client (the “Engagement”).
2. The Client agrees to provide the Firm promptly with all relevant information regarding the Engagement.

A. Unless otherwise agreed, the Engagement will consist of and be limited to representing Client in connection with the Engagement but may be expanded as requested from time to time by Client.

B. A retainer is not required for the Engagement.

C. It is understood and agreed that the Client will be billed monthly for services rendered and that payment is due upon receipt of each billing statement. Jon Schutz is the primary attorney on the Engagement; his current hourly rate is ~~\$275~~. Ben Jensen’s hourly rate is ~~\$275~~. David Wright’s hourly rate is ~~\$300~~; John Mabey’s hourly rate is ~~\$325~~; Brooke White’s hourly rate is ~~\$195~~. Others in the Firm at lesser hourly rates will be used where beneficial for legal research and other matters. The Firm may raise one or more of these rates during the course of the engagement based on the local market and the particular attorney’s or paralegal’s experience. It is understood and agreed that the Client will be billed monthly for services rendered and that payment is due upon receipt of each billing statement. Interest at 6% is charged on amounts over 30 days past due.

D. Client understands and agrees that the Engagement concerns matters and/or issues that pre-date the Engagement and that neither the Firm nor any of its attorneys have represented Client concerning the subject matters of the Engagement prior to the date of this Agreement and that neither the Firm nor any of its attorneys are responsible for actions taken by Client or others concerning the subject matter of the Engagement.

3. Generally, confidential communications between individuals and their attorney are privileged from disclosure if kept confidential. There are significant limitations on this privilege, however, particularly where the Client is a corporation or other legal entity. In many instances, action by the Client may waive the privilege, such as in making filings with governmental agencies. The Client acknowledges that the foregoing is not a complete discussion of this privilege, but should help alert Client to the fact that there are limitations on the privilege. Client agrees to keep confidential all communications with the Firm.

4. Because of the complexity of the application of the law to specific circumstances, opinions of the Firm will be rendered only in writing, signed by Jonathan R. Schutz. Any oral communication by any attorney of the Firm as to the law and its applicability are tentative comments, expressed with a view toward determining whether the Client deems it worthwhile economically or otherwise to seek a formal, written opinion.
5. The Firm does not give tax or securities advice or counsel to our clients. Client should seek tax or securities professionals for such advice or counsel. Judgments and settlements paid or received may have tax or other consequences. The Firm will recommend tax or other counsel for consultation if requested by Client.
6. Litigation in Utah State Courts: In the event the Engagement involves litigation, or should Client request that the Firm represent Client in litigation, Client acknowledges and agrees to the following:
  - A. The Utah Rules of Civil Procedure were amended in 2011, effective for cases filed after November 1, 2011. The new rules were adopted in an effort to reduce the cost of litigation by limiting discovery and the use of experts. The new rules specify that cases must be filed within one of three possible damages “tiers”: (1) \$50,000 or less, (2) more than \$50,000 and less than \$300,000, and (3) \$300,000 and greater. Cases seeking relief other than damages are generally considered to be Tier 2 cases.
  - B. A complaint, cross-claim, counterclaim or third-party complaint must specify either a damages figure or one of the three damages tiers.
  - C. A pleading that qualifies for tier 1 or tier 2 discovery shall constitute a waiver of any right to recover damages above the tier limits specified in Rule 26(c)(3), unless the pleading is amended under Rule 15. Utah R. Civ. P. 8(a).
  - D. Special damages means particular items of damages that result from circumstances peculiar to the case at hand. Special damages must be specifically stated. Utah R. Civ. P. 9(g).
  - E. General damages are those which, from the common sense and experience of mankind, would naturally be expected to result from that type of wrong to any person so injured.
  - F. The Firm abides by the Utah Standards of Professionalism and Civility which, among other things, require that the Firm reserves the right to determine whether to grant accommodations to other counsel in all matters not directly affecting the merits of the cause or prejudicing Client’s rights, such as extensions of time, continuances, adjournments, and admissions of facts. The Firm endeavors to agree to reasonable requests for extension of time and waiver of procedural formalities when doing so will not adversely affect Client’s legitimate rights.
  - G. Pursuant to both state and federal rules of civil procedure, when litigation is reasonably likely, Client has a duty to preserve all evidence which could be relevant to the suit. This duty to preserve evidence is broad and extends to all documents, regardless of whether the document is stored electronically or in hard-copy and regardless of the type of document. For example, reports, spreadsheets, photographs, videotapes are all considered documents that must be preserved. Furthermore, the duty to preserve this

documentary evidence extends to all documents in existence as of the time you reasonably anticipate litigation.

H. Parties are also required to identify, preserve, and collect electronically stored information (“ESI”) very early in a case. The rules affect all computer systems of parties involved in litigation. Client must preserve all ESI concerning the Engagement, and specifically concerning any possible or threatened litigation. ESI includes e-mails, voice-mails, instant messages, text messages, documents, spreadsheets, databases, file fragments, metadata, digital images, and digital diagrams. It can be stored in every type of electronic media including hard drives, thumb drives, computers, handheld devices, backup tapes, and optical disks.


7. Out-of-pocket expenses and costs incurred by the Firm in representing the Client’s interests, including expenses for filing and service of documents, express courier and delivery, travel and lodging, reproduction, court reporting and transcripts, investigation, and expert witnesses, will be paid by the Client when statements therefor are rendered. The Client will not pay for faxes.
8. All disputes arising concerning the amount or propriety of any fees charged the Client shall be submitted for arbitration to the Fee Arbitration Committee of the Utah State Bar, as that committee is then constituted, and the Client and the Firm shall be bound by the decision of that committee. This provision may be enforced in accordance with the Utah Uniform Arbitration Act, UTAH CODE ANN. § 78B-11-101, *et seq.*, as amended.
9. In matters involving disputes or litigation with third parties, the Client acknowledges that in some cases the court may award attorneys’ fees to one party and order the other party to pay the amount awarded, but that is solely in the discretion of the court and cannot be relied on with certainty. In other cases, if there is a settlement agreed to by both parties, the settlement agreement may provide that one of the parties will contribute to the other party’s legal expenses. It is impossible to predict whether either of the above situations will materialize. Therefore, no representation is made that any contribution by the other party will be applied toward the Client’s legal expenses or that the amount awarded will be sufficient to reimburse the Client for all amounts payable to the Firm.
10. The Firm will forward to the Client copies of pertinent correspondence, pleadings, and other material.
11. The Firm cannot and does not guarantee that any specific result desired by the Client will be achieved.
12. The Firm will keep all completed matter files until conclusion of the matter and then will deliver the files to Client for proper storage.

THIS IS A LEGALLY BINDING CONTRACT. IF NOT UNDERSTOOD, SEEK INDEPENDENT COUNSEL.

**INTERLAKEN TOWN**

By Battist Smid  
Date: 2/27/2023  
Title: Town Administrator

**MABEY WRIGHT & JAMES, PLLC**

  
Jonathan R. Schutz  
Date: 2-26-2023

**Subject:** RE: CONFIDENTIAL ATTORNEY CLIENT COMMUNICATION RE: Interlaken Water Rights Transfers  
**Date:** Wednesday, March 1, 2023 at 3:24:41 PM Mountain Standard Time  
**From:** Jon Schutz  
**To:** Interlaken Clerk  
**CC:** Ben Jensen  
**Attachments:** image001.png, image002.png

Thanks, Bart.

I just dived into this after our call, while it was fresh.

I propose the following course of action:

- E1647: verify Town has 47 shares that are the basis of this Exchange; if it doesn't, contact Midway Irrigation Company to make sure it lists Interlaken Town as the owner and get new stock certificates.
- 55-6976: update title based on 2016 deed from IMWC
- 55-7081: research whether deed from Interlaken Mutual Water Company conveys title by appurtenance
- 55-4294: research whether deed from Interlaken Mutual Water Company conveys title by appurtenance
- 55-11490 and 55-11491: research whether deed from Interlaken Mutual Water Company conveys title by appurtenance; quit claim deed from IMWC for these rights
- 55-7077: research whether deed from Interlaken Mutual Water Company conveys title by appurtenance; research why Farson 3, LLC filed a WUC on this right.

Let me know if you want me to get going on all this.

Thanks.

Jon

--

Jonathan R. Schutz - Attorney  
**MABEY WRIGHT & JAMES**  
175 South Main St., Suite 1330  
Salt Lake City, UT 84111  
Phone: 801.359.3663  
[jschutz@mwjlaw.com](mailto:jschutz@mwjlaw.com)  
[www.mwjlaw.com](http://www.mwjlaw.com)

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**From:** Interlaken Clerk <interlakenclerk@gmail.com>  
**Sent:** Wednesday, March 1, 2023 3:20 PM  
**To:** Jon Schutz <jschutz@mwjlaw.com>  
**Subject:** Re: CONFIDENTIAL ATTORNEY CLIENT COMMUNICATION RE: Interlaken Water Rights Transfers

This is the link:

<https://www.dropbox.com/s/bxhv86goc0bvdk4/IMWC%20Water%20Rights%2055-1149-%2055-11491.pdf?dl=0>

Bart Smith  
Interlaken Town Administrator  
(435) 565-3812

---

**From:** Jon Schutz <[jschutz@mwjlaw.com](mailto:jschutz@mwjlaw.com)>  
**Date:** Wednesday, March 1, 2023 at 3:02 PM  
**To:** Bart Smith <[interlakenclerk@gmail.com](mailto:interlakenclerk@gmail.com)>  
**Subject:** FW: FW: CONFIDENTIAL ATTORNEY CLIENT COMMUNICATION RE: Interlaken Water Rights Transfers

Bart,

Below there is reference to "a Special Warranty Deed conveying water rights 55-11490 and 55-11491 to the Interlaken Mutual Water Company." Did this happen? Do you have it?

Jon

--

Jonathan R. Schutz - Attorney  
**MABEY WRIGHT & JAMES**  
175 South Main St., Suite 1330  
Salt Lake City, UT 84111  
Phone: 801.359.3663  
[jschutz@mwjlaw.com](mailto:jschutz@mwjlaw.com)  
[www.mwjlaw.com](http://www.mwjlaw.com)

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**From:** Interlaken Mayor <[interlaken.mayor@gmail.com](mailto:interlaken.mayor@gmail.com)>  
**Sent:** Monday, May 3, 2021 10:10 AM  
**To:** Timothy J. Bywater <[tbywater@ck.law](mailto:tbywater@ck.law)>  
**Cc:** Interlaken Clerk <[interlakenclerk@gmail.com](mailto:interlakenclerk@gmail.com)>; Jolene Summerhays <[jsummerhays@ck.law](mailto:jsummerhays@ck.law)>  
**Subject:** Re: FW: CONFIDENTIAL ATTORNEY CLIENT COMMUNICATION RE: Interlaken Water Rights Transfers

here it is  
Greg Harrigan  
Mayor  
Town of Interlaken



On Wed, Apr 28, 2021 at 1:47 PM Timothy J. Bywater <[tbywater@ck.law](mailto:tbywater@ck.law)> wrote:

Greg,  
Need the Statement of Water User's Claim signed too. Sig block is bottom of page 2.

Thanks,  
Tim

---

**From:** Timothy J. Bywater  
**Sent:** Wednesday, April 28, 2021 9:51 AM  
**To:** Interlaken Mayor <[interlaken.mayor@gmail.com](mailto:interlaken.mayor@gmail.com)>; Interlaken Clerk <[interlakenclerk@gmail.com](mailto:interlakenclerk@gmail.com)>  
**Cc:** Jolene Summerhays <[jsummerhays@ck.law](mailto:jsummerhays@ck.law)>  
**Subject:** CONFIDENTIAL ATTORNEY CLIENT COMMUNICATION RE: Interlaken Water Rights Transfers

Greg,

Attached are the letter and Statement of Water User's Claim that we need to file with the court and the state engineer. Please review, sign and send signed copies back to me. You may want to put the letter on Town letterhead.

As we discussed on the phone, these two water rights appear to assert an interest in the same water.

The first, 55-4294 is on older water right and is associated with the Pine Creek Ditch. It's 40 acre feet and lists the owner as Interlaken Estates. The deeds say Interlaken Estates, c/o Burton Todd. Not sure if this should have been transferred to the water company at some point, but we'll need to try and figure that out.

The second is 55-6976 and is 77.85 acre feet. That water comes from two wells. This one list IMWC as the owner. We can have one of the former officers or directors sign the deed conveying this one to the town.

There is a comment on both water rights that says the "appear as if they may claim the same vested right, which is a portion of the J. Brigham Wilson decree award." Either way the Town appears to be entitled to all that water, even if some of the ownership and allocated water is duplicative.

I've got a call scheduled with Jim Riley to discuss these rights today. We'll be filing the Statement of Claim with the court next week asserting that the Town is the proper owner. We'll also file that letter with the state engineer regarding 55-4294 and asserting that we believe this should have been transferred to IMWC and then the Town when the IMWC dissolved and transferred its property and assets to the town.

Let me know if you have any additional questions.

Thanks,

Tim

Timothy J. Bywater  
Attorney at Law



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Salt Lake City, Utah 84111  
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**From:** Jim Riley <[jim@riley-water.com](mailto:jim@riley-water.com)>  
**Sent:** Thursday, April 15, 2021 3:54 PM  
**To:** Timothy J. Bywater <[tbywater@ck.law](mailto:tbywater@ck.law)>  
**Subject:** Re: Interlaken Water Rights Transfers

Attached is the letter to the court - something like this should work. Also a clean copy of a Water User's Claim is attached. We should also send a copy of the letter and the Water User's Claim to the Division of Water Rights.

One issue, on the water right file it states that 55-4294 appears to be the same as 55-6976 - we need to do some further research on this issue.

Jim

On Tue, Mar 23, 2021 at 1:07 PM Timothy J. Bywater <[tbywater@ck.law](mailto:tbywater@ck.law)> wrote:

Jim,

Thank you for taking time to discuss Interlaken's water rights transfers with me. I've attached for your review the Notice to File Statement of Water User's Claim for Water rights 55-11490 and 55-11491. I've also included the Resolution approving Water Revenue Bonds for Interlaken Town, the Water System Transfer Agreement, Water Tank and Park Easement and a Special Warranty Deed conveying water rights 55-11490 and 55-11491 to the Interlaken Mutual Water Company.

The Water System Transfer Agreement specifically transferred water right 55-6976 from IMWC to the Town. It did not specifically include the 55-11490 and 55-11491; however it transferred the IMWC's assets to the Town. These water rights should also be transferred to the Town.

As I mentioned, IMWC is not longer an entity, but we should be able to track someone down if we need to obtain a signature on a deed. I've also included the Mayor of Interlaken, Greg Harrigan and the Town Clerk, Bart Smith on this email. They have been working with Eric Johnson, who works with David Church. Mr. Johnson helped them incorporate and Greg and Bart have been in contact with him, but have not received a status report on how the transfer is proceeding. I've also included Brady Probst, the watermaster (I hope that's the correct title, Brady). Because of the importance of getting the Town's water rights transferred correctly and timely, the Town would like to engage you to ensure the process is completed within the 90 day deadline.

Please let me know if you have any questions and would like to schedule a call to discuss this. We can give you more background on the Town's incorporation and its historic relationship with the water company.

Thank you for your time and we look forward to working with you.

Tim

Timothy J. Bywater  
Attorney at Law



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Jim Riley  
Riley Water Consulting  
801-698-9920

**Subject:** FW: Interlaken water tank

**Date:** Wednesday, February 22, 2023 at 2:33:01 PM Mountain Standard Time

**From:** Jeremy Cook

**To:** Bart Smith, Chuck Cullom

FYI

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**From:** Shane Stroud <sstroud@agutah.gov>

**Sent:** Wednesday, February 22, 2023 1:04 PM

**To:** Jeremy Cook <jcook@ck.law>

**Subject:** Interlaken water tank

Jeremy,

I talked with our folks and it sounds like we're just waiting for our park manager to get a letter our acknowledging the requested renewal. My understanding is we intend to move forward with the renewal; our park manager just needs to get out a letter to that effect along with the renewal terms.

I've sent an email to our park manager asking him the status on that. I'll let you know what I hear back from him.

Thanks,

Shane Stroud  
801-538-7227 office  
385-499-0599 cell

### 2021 Annual Lot Sales - Interlaken Town

Closing Date	Lot#	Buyer	Interlaken Address
3/12/21	117	Roda Development Group	329 Bern Way
4/10/21	137	Helfman	390 Luzern Rd.
4/19/21	108	Popp	321 Jungfrau Hill
4/21/21	209	Crawshaw	266 Big Matterhorn Circle
5/14/21	212	Pesek	270 Big Matterhorn Way
5/24/21	206	Becker	231 Interlaken Dr.
6/30/21	118	Turnbull	331 Bern Way
7/2/21	107	Christian Merryweather	319 Jungfrau Hill
7/22/21	119	Dixon	333 Bern Way
8/18/21	056	Singer	283 Interlaken Dr.
8/19/21	171	Franz & Hannabass	370 Bern Way
9/17/21	135	Alleman	412 Luzern Rd.
9/20/21	191	Shapiro	425 Jungfrau Hill
9/20/21	141	Steele	356 Luzern Rd.
10/6/21	174	Andersson	332 Jungfrau Hill
10/12/21	213	Madden	264 Big Matterhorn Circle
10/20/21	015	Jones & Whitcomb	276 St. Moritz
11/29/21	183	Krop	331 Jungfrau Hill
11/29/21	065	Parkinson	315 Jungfrau Hill
11/30/21	170	Luekenga	381 Bern Way
<b>TOTAL # Sales</b>	<b>20</b>		

### 2022 Annual Lot Sales - Interlaken Town

Closing Date	Lot#	Buyer	Interlaken Address
1/10/22	138	Noda & Hunsaker	380 Luzern Rd.
2/15/22	146	Gardella	451 Bern Way
3/16/22	165	McClellan	259 St. Moritz
3/28/22	106	Weir	330 Jungfrau Hill
3/28/22	064	King & Kulander	316 Jungfrau Hill
5/5/22	155	Jacobson	350 Bern Way
6/24/22	130	Evatz	335 Interlaken Dr.
<b>TOTAL # Sales</b>	<b>7</b>		

*Town of*  
**INTERLAKEN**



